



CHECKLIST FOR BUILDING A NEW SHOP



30 DAYS

APPLY FOR YOUR ROADSIDE DEVELOPMENT PERMIT WITH ALBERTA TRANSPORTATION IF WITHIN 1ST QUARTER SECTION OF A HIGHWAY.



40 DAYS

APPLY FOR YOUR DEVELOPMENT PERMIT WITH THE COUNTY'S DEVELOPMENT OFFICER. PROCESSING TIMES CAN BE LONGER IF REQUESTING A VARIANCE. THE PERMIT IS VALID TO START WITHIN 1 YEAR. IF THE SHOP IS BEING USE FOR FARMING AND THE PARCEL IS OVER 80 ACRES IN SIZE, A LETTER WILL BE ISSUED TO YOU FROM THE DEVELOPMENT OFFICER. THERE IS NO CHARGE FOR THE DEVELOPMENT PERMIT IF THE BUILDING IS USED SOLELY FOR FARMING OPERATIONS.



14 DAYS

APPLY FOR YOUR BUILDING PERMIT (REQUIRES 2 SETS OF DRAWINGS) WITH THE INSPECTIONS GROUP INC. ADVISE THE INSPECTIONS GROUP INC. IF BEING USED SOLELY FOR FARM USE AS YOU MAY NOT BE REQUIRED TO OBTAIN A BUILDING PERMIT. ENSURE APPROPRIATE INSPECTIONS ARE OBTAINED.



7 DAYS

LOCATE YOUR LINES BY CONTACTING ALBERTA ONE CALL AT 1-800-242-3447.



7 DAYS

APPLY FOR THE REMAINDER OF YOUR SAFETY CODES PERMITS FOR YOUR SHOP (ELECTRICAL, PLUMBING, GAS, AND PRIVATE SEWAGE SYSTEM) IF ANY OF THESE SERVICES ARE INSTALLED. PERMITS CAN BE ISSUED TO A HOMEOWNER OR CONTRACTOR. ENSURE APPROPRIATE INSPECTIONS ARE OBTAINED.

TO AVOID ANY DELAYS AND TO TAKE ADVANTAGE OF THE FULL CONSTRUCTION SEASON, PLEASE START APPLYING FOR YOUR PERMITS IN JANUARY OF THE CALENDAR YEAR YOU ARE PLANNING TO BUILD.

FOR MORE INFORMATION YOU MAY CONTACT
ALINE BROUSSEAU, DEVELOPMENT OFFICER AT 780-657-3358.