

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
November 12, 2014**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:06 a.m. on Wednesday, November 12, 2014.

Attendance Present were:

A. Pidruchney E. Yakemchuk
A. Sayler S. Odegard
P. Gordeyko S. Dary, CAO
 L. Maczala, Recording Secretary

Agenda The Agenda for the November 12, 2014 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- AAMD&C President
- Airport re: Quotes for Door Repair
- Unit 91, 2011 Ford F-350 – 1 ton dually
- 2015 Federation Annual Convention and Trade Fair
- Village of Myrnam Public Works Garage

There being no further additions; it was moved by:

R-10057 P. GORDEYKO
That the Agenda, inclusive of the additions, be approved.

Motion Carried

Previous Minutes The minutes of the October 15, 2014 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10058 E. YAKEMCHUK
That the October 15, 2014 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the October 28, 2014 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10059 P. GORDEYKO
That the October 28, 2014 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2014 Development Permits
- Correspondence re: previous meeting
- Pt SE 31-54-12-W4 – under Ministerial review
- NW 13-55-14-W4 – update

C. McRae and G. Popowich entered the Council Chambers.

Reeve A. Sayler, on behalf of Council, welcomed G. Popowich as Development Officer for the County of Two Hills, attending the County Office Wednesday mornings.

G. Popowich thanked Council and left the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending September 2014, indicating a bank balance of \$1,147,398.43 was presented for review and consideration.

Council having reviewed and discussed the September 2014 Bank Reconciliation Report; it was moved by:

R-10060 A. PIDRUCHNEY

That the Bank Reconciliation Report for the month ending September 2014 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Annual CAO
Performance
Evaluation

The CAO informed Council that the Chief Administrative Officer must be provided with an annual written performance evaluation of the results the CAO has achieved with respect to fulfilling the CAO responsibilities under the Municipal Government Act Section 207.

Council resolved at the September 11, 2014 Council Meeting, that the Annual CAO Performance Evaluation date be postponed to the October 2014 Council Meeting.

Council resolved at the October 15, 2014 Council Meeting, that the Annual CAO Performance Evaluation date be postponed to the November 2014 Council Meeting.

Council having discussed this item; it was moved by:

R-10061 A. SAYLER

That the Annual CAO Performance Evaluation be held on Monday, December 1, 2014 in the Council Chambers at 10:00 a.m.

Motion Carried

Goals & Obj
Review

The CAO informed that Council is to meet on an annual basis to discuss their priorities for the new year and seek senior administrative input on the issues facing each department.

Council may also entertain the date of a 2015 draft Budget Meeting.

Council having discussed this item; it was moved by:

R-10062 A. SAYLER

That the County of Two Hills Goals and Objectives Meeting be held on Tuesday, December 2, 2014 in the Council Chambers at 10:00 a.m. and the 2015 Draft Budget Meeting be held on December 19 and 22, 2014 in the Council Chambers at 10:00 a.m.

Motion Carried

Policy No. TCA
1

The CAO informed Council that upon review Policy No. TCA 1 – Tangible Capital Assets there is currently no line item for Land – Paved.

It is requested that the following addition be made to Amendments TCA Policy 4 – add under Land – Parking Lot – Paved – Useful life - 25 and Residual Value - None.

Council having discussed this item; it was moved by:

R-10063 **P. GORDEYKO**

That the Policy No. TCA 1 – Tangible Capital Assets be amended this 12th day of November 2014.

Motion Carried

Taxation
Department

The CAO informed Council that Gloria Eliuk has submitted a letter of retirement, from her position in the taxation department, effective December 31, 2014.

Council having discussed this item; it was moved by:

R-10064 **S. ODEGARD**

That Gloria Eliuk's letter of retirement, effective December 31, 2014, be accepted with regret.

Motion Carried

Customer No.
3117

The CAO informed Council that at the Public Works Meeting of June 5, 2014, discussion took place on gravel pricing and delivery, having this item being forwarded to Administration.

Customer No. 3117 stated gravel was requested in 2013 for delivery in 2014, 50 yards at \$7.00.

Having no decision be forwarded to the ratepayer, it is requested that the penalties be cancelled. Having all invoices from 2013 and 2014 being paid in full.

Council having discussed this item; it was moved by:

R-10065 **S. ODEGARD**

That the penalties for Customer No. 3117 in the amount of \$185.10 be cancelled.

Motion Carried

Northern Lights
Library System

The CAO informed Council that the Northern Lights Library System Board approved their 2015 budget. In order to not have a deficit budget, the proposed budget includes a \$0.3888 per capita levy increase for Board of Record Municipalities.

- The current levy is \$9.7512 per capita
- The proposed increase would be \$10.14 per capita

This would be an increase of \$1,137.63 above last year paid by the municipality. The total levy for 2015 would be \$29,669.64 from the County of Two Hills.

Council having discussed this item; it was moved by:

R-10066 **S. ODEGARD**

That the County of Two Hills approve the Northern Lights Library System proposed budget increase of \$0.3888 per capita levy increase for Board of Record Municipalities.

Motion Carried

FCM Conference

The CAO informed Council that the 2015 FCM Conference will be held in Edmonton, Alberta on June 5 - 8, 2015.

Council having discussed this item; it was moved by:

R-10067 **E. YAKEMCHUK**

That Council and Administration be authorized to attend the 2015 FCM Conference in Edmonton, Alberta from June 5 - 8, 2015.

Motion Carried

Derwent – Lots
1, 2 & 3, Block
2, Plan 420EO

The CAO informed Council that as discussed at the October 15, 2014 Council Meeting, Administration was to investigate Lots 1, 2 and 3, Block 2, Plan 420EO in Derwent, as the landowner is requesting fill.

At the Public Works Meeting of November 6, 2014, the Public Works Supervisor informed that Lots 1, 2 and 3, Block 2, Plan 420EO in Derwent was inspected and recommended that gravel fill not be provided by the County as this is a very soft/slough area.

Council having discussed this item; it was moved by:

R-10068 **A. PIDRUCHNEY**

That the request for gravel fill by the owner of Lots 1, 2 and 3, Block 2, Plan 420EO in Derwent be denied.

Motion Carried

AAMD&C
President

Councillor, S. Odegard requested the support of Council for nomination of AAMD&C President.

Council having discussed this item; it was moved by:

R-10069 **A. SAYLER**

That Council support S. Odegard's nomination for AAMD&C President.

Motion Carried

Airport Door
Repairs

The CAO presented Council with the quotes received for a new garage door at the Airport.

Council having discussed this item; it was moved by:

R-10070 **E. YAKEMCHUK**

That the lowest quote from Green Hills Building Supplies be accepted for a new garage door at the Airport.

Motion Carried

Unit 91

The CAO informed Council that at the Natural Gas Utility Meeting of November 6, 2014, discussion took place on Unit 91, 2011 Ford F-350 – 1 ton dually.

Council having discussed this item; it was moved by:

R-10071 **P. GORDEYKO**

That the Natural Gas Utility Administration be authorized to obtain a repair assessment of Unit 91, 2011 Ford F-350 – 1 ton dually.

Motion Carried

Federation
Annual
Convention

The CAO informed Council that at the Natural Gas Utility Meeting of November 6, 2014, discussion took place on the Federation Annual Convention and Trade Fair in Edmonton at the Radisson South on November 23 – 27, 2014.

Council having discussed this item; it was moved by:

R-10072 **E. YAKEMCHUK**

That Administration and Committee Members be authorized to attend the Federation Annual Convention and Trade Fair in Edmonton at the Radisson South on November 23 – 27, 2014.

Motion Carried

Village of
Myrnam – Urban
Infill

The CAO informed Council that at the Natural Gas Utility Meeting of November 6, 2014, discussion took place on a reduced infill rate for the Village of Myrnam Public Works garage, which houses fire trucks.

Council having discussed this item; it was moved by:

R-10073 **P. GORDEYKO**

That the County of Two Hills Natural Gas Utility be authorized to provide a reduced rate for the Village of Myrnam urban infill, Lot 23, Block 3, Plan 2859ET, in the amount of \$2,000.00, as fire trucks are housed in the Village of Myrnam Public Works garage.

Motion Carried

Reports

Reports

B. Straty entered the Council Chambers to present the Essential Services Report.

B. Straty presented the 911 Dispatch comparisons. It was the consensus of Council that 911 Dispatch be tabled to the December 2014 Council Meeting.

B. Straty left the Council Chambers.

R-10074 **A. SAYLER**

Recess

That the meeting be recessed for lunch – time 11:38 a.m.

Motion Carried

The meeting reconvened at 1:42 p.m., having all Councillors in attendance.

Reports

S. Odegard reported on the Alberta Hub Executive meeting attended.

P. Gordeyko reported on the Northern Lights and FCSS meetings attended.

E. Yakemchuk reported on the Regional Landfill Commission meeting attended.

Correspondence & Information Items

- Accounts Payable & Time Sheets.
- Mayors Reeves Liaison Committee Meeting
- AAMDC 2014 Convention Program
- AAMD&C
 - Newsletters October 8, 15, 22, 29 and November 5, 2014
- Member Bulletins
 - Notice of Elections and Procedures for AAMDC Board of Directors
 - Input to Proposed Changes to Pipeline Crossing Regulations
 - Education Workshops
 - Canadian Infrastructure Report Card – Asset Management Primer
 - Environment Canada Input on Proposed Management Plan for Monarch
 - Designated Use Traffic Lanes
 - Elections and Procedures for AAMDC Board of Directors
 - Subdivision and Development Appeal Board Training Session
 - Industry Canada's Proposal to Reallocate 3500MHz Spectrum

- Workshops to help put Municipal Stewards in Motion
- Resolutions AAMDC Fall 2014 Convention
 - Index
 - 1-14F – Amalgamation Process Amendments
 - 2-14F – Controlling and Enforcing the Spread of Aquatic Species
 - 3-14F – New Building Canada Fund
 - 4-14F – Reinstatement of Funding for Water and Wastewater
 - 5-14F – Reinstatement of Funding for Resources Roads and Bridges
 - 6-14F – Improvement of Highways in Alberta
 - 7-14F – Regional Partnership Solution to Municipal Viability
 - 8-14F – Improvement of High-Speed Internet Services in Alberta
 - 9-14F – Fire Department Response to EMS Calls
 - 10-14F – Temporary Foreign Workers Program
 - 11-14F – Alberta Health Services – EMS Review
 - 12-14F – Amend Waste Control Regulation – Hazardous Wastes
 - 13-14F – ESRD Monitoring of CleanFarms Pesticide Container
 - 14-14F – Provincial Funding for Municipal and Regional Libraries
 - 15-14F – Telus Line Locates
 - 16-14F – Family and Community Support Services (FCSS) Funding
 - 17-14F – Mileage Signage Markers Along Provincial Highways
 - 18-14F – Sustaining Schools in Rural Communities
 - 19-14F – New Home Owners Protection Act
 - 20-14F – Micro-generation Reimbursement
 - 21-14F – Encourage Rural Municipalities to Attend FCM Conference
- Convention – Partner Sign Up
- Transport Canada Introduces New Rail Safety Measurers
- EMS Dispatch Tours Available at AAMDC Fall Convention
- Industry Canada Extends Feedback Deadline – 3500MHz Spectrum
- Stakeholder Consultation Announced Regarding Alberta Wildlife Regs

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-10075 A. SAYLER

That the next County Council Meeting be held on Wednesday, December 10, 2014 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, December 4, 2014 in the Council Chambers at 10:00 a.m.

Motion Carried

R-10076 S. ODEGARD
Camera

That Council meet in camera – time 2:34 p.m.

Motion Carried

R-10077 P. GORDEYKO

That Council revert back to their open public meeting – time 2:53 p.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10078 **E. YAKEMCHUK**
That the meeting be adjourned – time 2:53 p.m.

Motion Carried

REEVE

CAO