

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING  
SEPTEMBER 8, 2015**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, A. Sayler at 10:05 a.m. on Tuesday, September 8, 2015.

Attendance                      Present were:

A. Pidruchney                      S. Dary, CAO  
A. Sayler                              A. Brousseau, Recording Secretary  
P. Gordeyko  
S. Odegard  
E. Yakemchuk

Agenda                              The Agenda for the September 8, 2015 Council Meeting was presented for review and consideration, having the following additions being presented:

- Lac Sante Boat Launch
- Hairy Hill Post Office
- Construction Twp Rd 534 and Rge Rd 140
- Hairy Hill Community Hall Playground
- Grader Discussion
- Two Hills Lions Golf & Country Club Re: Sand

There being no further additions; it was moved by:

**R-10297      P. GORDEYKO**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes                      The minutes of the August 11, 2015 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

**R-10298      P. GORDEYKO**

That the August 11, 2015 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2015 Development Permits
- Correspondence re: previous meeting
- NW 13-55-14-W4M – no change
- Pt. SE 31-54-12-W4M – at land titles

Land Tax Sale                      The CAO informed Council that each municipality must offer for sale, at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

**R-10299      E. YAKEMCHUK**

That the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List (if arrears remain unpaid) on December 18, 2015 at the hour of 11 a.m. in the County Office.

Motion Carried

Reserve Bid for Tax Sale Lands                      The CAO informed that Council must set for each parcel of land to be offered for sale at a Public Auction, a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.

Council having discussed this item; it was moved by:

**R-10300 S. ODEGARD**

That the market value (set by the County's Contract Assessors) be the reserve bid for the lands to be offered for sale at the Public Auction.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec

The Bank Reconciliation Report for the month ending July 2015 indicating a bank balance of \$3,016,695.04 was presented for review and consideration.

Council having reviewed and discussed the July 2015 Bank Reconciliation Report; it was moved by:

**R-10301 A. PIDRUCHNEY**

That the Bank Reconciliation Report for the month ending July 2015 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

Organizational Meeting

The CAO informed that Council must hold an Organizational Meeting annually, not later than two weeks after the 3<sup>rd</sup> Monday in October according to Section 192(1) of the Municipal Government Act.

Council having discussed this item; it was moved by:

**R-10302 P. GORDEYKO**

That the Council hold their Organizational Meeting Wednesday, October 21, 2015 commencing at the hour of 10:00 a.m. in the County Office Council Chambers.

Motion Carried

CAO Performance Appraisal

The CAO informed that Council must provide a Chief Administrative Officer with an annual written performance evaluation of the results the CAO has achieved with respect to fulfilling the CAO responsibilities under the Section 207 of the Municipal Government Act.

Council having discussed this item; it was moved by:

**R-10303 P. GORDEYKO**

That the Annual CAO Performance Evaluation date be postponed to the November 2015 Council Meeting.

Motion Carried

2015 Goals & Objectives

The CAO informed Council that Section 17(b) of the December 2, 2014 Goals and Objectives minutes states that the County Goals and Objectives be reviewed quarterly. S. Dary presented an overview and provided updates to the 2015 County Goals and Objectives.

Upon review of the 2015 Goals and Objectives the following amendments were made:

8. Recreation "Lakeshore" Subdivisions  
Responsibility: Administration
9. Essential Services Coordinator  
Responsibility: CAO

**R-10304 A. PIDRUCHNEY**

That the 2015 Goals and Objectives be approved as amended this 8<sup>th</sup> day of September 2015.

Motion Carried

Educational  
Support

The CAO informed Council that as per the Education Support Policy ADM-PER-6, the County of Two Hills Director of Finance requests support for NAIT course fees for Microsoft Excel Level I, II, and III, having these education programs being relevant to finance. The above courses were completed successfully by the Director of Finance.

Council having discussed this item; it was moved by:

**R-10305 A. PIDRUCHNEY**

That C. McRae, Director of Finance be reimbursed for successfully completing Microsoft Excel Level I, II, and III courses offered through NAIT.

Motion Carried

Bylaw 6-2015

The CAO informed Council that at the July 8, 2015 Council Meeting it was requested that the Sandy Lake Subdivision area speed limit be reduced to 30 kilometers per hour. First reading was provided to Bylaw No. 6-2015 on July 8, 2015 (R-10265). The speed limit change was advertised in the local newspaper for two consecutive weeks, having no objections being received.

Council having discussed this item; it was moved by:

**R-10306 S. ODEGARD**

That Bylaw No. 6-2015 receive second reading this 8<sup>th</sup> day of September 2015.

Motion Carried

**R-10307 E. YAKEMCHUK**

That Bylaw No. 6-2015 receive third and final reading and finally passed this 8<sup>th</sup> day of September 2015.

Motion Carried

DEV-COM-1

The CAO informed Council that A. Brousseau, Director of Planning and Development requests the following amendments to the Requirements for Application for Development Permit Policy DEV-COM-1 for the following reasons: to record the applicable fee within this policy, to outline the requirements when a Compliance Certificate is requested and issued by the Development Authority Officer as the policy was last updated in 1995.

Council having discussed this item; it was moved by:

**R-10308 S. ODEGARD**

That the Requirements for Compliance Certificates Requests Policy DEV-COM-1 be approved as amended this 8<sup>th</sup> day of September, 2015.

Motion Carried

Two Hills  
Medical Clinic

The CAO informed Council that on August 26, 2015 discussion took place with the County of Two Hills Council and Dr. Satar regarding an agreement between the County and Town of Two Hills and Satar & Van Wyk Corporation. An agreement for the New Medical Clinic was reviewed, having the same requiring ratification by the Councils of each municipality.

Delegation –  
Town of Two  
Hills & Satar &  
Van Wyk  
Corporation

Mayor Henry Neufeld, Deputy Mayor Gerren Saskiw (via teleconference), and Councillor Bruce Gray, Councillor Willie Babiuk, Councillor Sonny Rajoo, and Chief Administrative Officer Elsie Howanyk from the Town of Two Hills were invited into the Council Chambers to discuss the New Medical Clinic Agreement.

Dr. Abdul Satar, Satar & Van Wyk Corporation was invited into the Council Chambers.

On conclusion of discussion, review and amendments made to the New Medical Clinic Agreement, all parties involved were in favor of the said agreement.

Council having discussed this item; it was moved by:

**R-10309 E. YAKEMCHUK**

That Council of the County of Two Hills approve and execute the agreement between the County of Two Hills No. 21, Town of Two Hills and Satar & Van Wyk Corporation for the construction of a new Medical Clinic on Lot 9, Block 10, Plan 8309ET in the Town of Two Hills, this 8<sup>th</sup> day of September 2015.

Motion Carried

There being no further discussion, the delegations thanked Council for their time and left the Council Chambers.

Recess

**A. SAYLER**

That the meeting be recessed for lunch - 11:47 a.m.

Motion Carried

The meeting reconvened at 1:00 p.m., having all Councillors in attendance.

Historical Road  
Identification

The CAO informed Council that Mr. Orest Yakimec has requested that Rge Rd 101 south of Hwy 45 be named Yackimec Road.

Council having discussed this item; it was moved by:

**R-10310 E. YAKEMCHUK**

That County of Two Hills Council approve the request for the naming and placement of a historical sign at Rge Rd 101 south of Hwy 45 being the Yackimec Road, as per the Historical Road Identification Policy PUB-SIGN-1.

Motion Carried

Lac Sante Boat  
Launch

The CAO placed a request for the Lac Sante boat launch cement pads to be extended on the table for discussion, noting the request was received on September 4, 2015.

Council having discussed this item; it was moved by:

**R-10311 A. PIDRUCHNEY**

That the Lac Sante boat launch extension request be reviewed in the spring of 2016.

Motion Carried

Hairy Hill &  
Beauvallon  
Canada Post  
Office

The CAO informed Council that the owner of Lot 5, Block 10, Plan 134HW Hairy Hill Post Office is requesting a reduction the 2015 property tax Roll No. 1900.00.

In the past the County has reduced taxes for the Hairy Hill and Beauvallon Post Offices.

Council having discussed this item; it was moved by:

**R-10312 E. YAKEMCHUK**

That the County of Two Hills under the authority of Section 347(b) of the MGA cancel a portion in the amount of \$200.00 of the 2015 property taxes on Roll No. 1900.00 on Lot 5, Block 10, Plan 34HW being the Hairy Hill Post Office and Roll No. 2833.00 Lot 7, Block 3, Plan 197E0 being the Beauvallon Post Office.

Motion Carried

Construction –  
Twp Rd 534 &  
Rge Rd 140

The CAO informed Council that as discussed at the Public Works Meeting of September 3, 2015, the Public Works Supervisor informed the Committee that the County of Minburn has requested that while the County of Two Hills is constructing Twp Rd 534 and Rge Rd 140 the County of Minburn corner be upgraded.

Council having discussed this item; it was moved by:

**R-10313 P. GORDEYKO**

That the County of Two Hills Public Works Department construct the County of Minburn corner of Twp Rd 534 and Rge Rd 140, having the County of Minburn providing culverts, gravel, and power pole moves as required on the upgraded portion, at a cost of \$30,000.00.

Motion Carried

Hairy Hill  
Community Hall  
Playground

The CAO informed Council that a request has been received from the Hairy Hill Playground Project Coordinator requesting reimbursement of the \$50.00 development permit fee for the proposed playground project and that the County of Two Hills Public Works Department undertake the chain link fence installation.

Council having discussed this item; it was moved by:

**R-10314 S. ODEGARD**

That the County of Two Hills reimburse the Hairy Hill Community Hall Playground in the amount of \$50.00 for Development Permit 36-2015 on Lot 1-3, Block 2, Plan 712EO, and that Administration contact the Hairy Hill Playground Project Coordinator to discuss chain link fence installation.

Motion Carried

Two Hills Lions  
Golf & Country  
Club

The CAO informed Council that as discussed at the Public Works Meeting of September 3, 2015, a request was received from the Two Hills Lions Golf & Country Club for the utilization of sand on County owned property from the Pt. of NW 16-55-11-W4M.

Council having discussed this item; it was moved by:

**R-10315 P. GORDEYKO**

That the Two Hills Lions Golf & Country Club be authorized to remove sand (at no cost) from Pt. NW 16-55-11-W4M, with the condition that the said lands be reclaimed to its original state and a letter of permission be provided by the Luzan Community Hall.

Motion Carried

Capital Budget -  
Graders

The CAO informed Council that as discussed at the Public Works Meeting of September 3, 2015, the Public Works Supervisor placed graders on the table for discussion. Quotes were received from Finning and Brandt Tractor Ltd.

It was consensus of Council that Administration provide written notice of intent to exercise its right under the Grader Buyback Agreement between Strongco and the County of Two Hills.

Council having discussed this item; it was moved by:

**R-10316 E. YAKEMCHUK**

That the County of Two Hills purchase eight Cat 2015 160M AWD Motor Graders equipped with Weldco mastless snow wing, quick coupler, manual angle 132" dozer, and ripper/scarifier for a purchase price of \$405,000 each, with a guaranteed buy back (including attachments) of \$208,560.00, five years at 7,500 hours, F.O.B. Two Hills (2016 budget).

Motion Carried

**Reports**

B. Straty, Essential Services Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty reported that the County of Two Hills No. 21 is currently under Fire Restriction.

B. Straty reported that the 2015 Rural Utilities Safety Association (RUSA), Municipal Health, Safety & Utility Conference is on November 30 to December 3, 2015 at the Sheraton Red Deer Hotel in Red Deer, AB.

B. Straty reported that the Alberta Water and Wastewater Operators Association (AWWOA) is holding its annual conference on March 14 to 18, 2016 in Banff, AB and noted as well that his Small Systems Operator Certification Application (Operator Certification Program) expires in December 31, 2016.

It was consensus of Council that B. Straty, Essential Services Coordinator be authorized to attend the 2015 Rural Utilities Safety Association (RUSA), Municipal Health, Safety & Utility Conference on November 30 to December 3, 2015 at the Sheraton Red Deer Hotel in Red Deer, AB and Alberta Water and Wastewater Operators Association (AWWOA) Conference on March 14 to 18, 2016 in Banff, AB.

B. Straty, Essential Services Coordinator left the Council Chambers.

Reeve, Allen Saylor informed Council that he has been requested to represent the County of Two Hills on the Community Futures Elk Island Regional Board.

Councillor, A. Pidruchney reported on the Eagle Hill Foundation Board meeting attended on August 13, 2015.

**Correspondence & Information Items**

- Bills & Paysheets.
- AAMD&C
  - Newsletters August 12, 19 & 26, 2015
  - Member Bulletins
    - Federal Election and Canada's Municipalities
    - AAMD&C Member Satisfaction Survey Results
    - Lake Watershed Management September 24, 2015
    - 2015 Convention Registration
    - Government of Alberta Seeking Input on Budget 2015 and 2016
    - Provincial Discussion on Climate Change Leadership
    - Edmonton Waste Management Centre of Excellence
    - Prioritize Professional Development

- Surplus Agriculture Commodities and Pasture Lands for Rent/Lease
- Farmers' Advocate Office Undertaking Surface Rights, Land and Energy

Discussion took place on the next meeting date; it was moved by:

**R-10295 P. GORDEYKO**

That the next County Council Meeting be held on Wednesday, October 14, 2015 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, October 8, 2015 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-10296 E. YAKEMCHUK**

That the meeting be adjourned – time 3:12 p.m.

Motion Carried

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REEVE

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CAO