

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
DECEMBER 8, 2015**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:05 a.m. on Thursday, December 8, 2015.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Sayler L. Maczala, Recording Secretary
P. Gordeyko
S. Odegard
E. Yakemchuk

Agenda The Agenda for the December 8, 2015 Council Meeting was presented for review and consideration, having the following additions being presented:

- Land Tax Sale re: Public Auction
- SE 10-57-14-W4 re: Explore Surveys Inc.
- SW 28-53-10-W4 re: Development Permit Application Fees
- 2016 FarmTech Conference re: Producer Sponsorship
- Myrnam Tank Loader re: 2015 Spraying Season
- Association of Alberta Co-op Seed Cleaning Plants Ltd. re: 2016 Annual Meeting
- Bill 6 – Enhanced Protection for Farm and Ranch Workers Act re: Letter to Ministers
- SW 1-57-14-W4 re: Gravel

There being no further additions; it was moved by:

R-10347 A. PIDRUCHNEY

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the November 10, 2015 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10348 E. YAKEMCHUK

That the November 10, 2015 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2015 Development Permits
- Correspondence re: previous meeting
- NW 13-55-14-W4M – no change

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending October 2015 indicating a bank balance of \$5,617,546.50 was presented for review and consideration.

Council having reviewed and discussed the October 2015 Bank Reconciliation Report; it was moved by:

R-10349 S. ODEGARD

That the Bank Reconciliation Report for the month ending October 2015 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

ADM-PER-26

In 2015 Council proclaimed April 6 (Easter Monday) and June 12 (Farmers' Day) as holidays for the County Employees. The County Gas Service Personnel take turns being on call during the year and require the approved Statutory & Proclaimed Holiday Schedule at the beginning of each fiscal year for setting of their On Call Schedule.

Council having discussed this item; it was moved by:

R-10350 A. PIDRUCHNEY

That Council approve the 2016 Statutory & Proclaimed Holiday Schedule as presented thus proclaiming Monday, March 28, 2015 (Easter Monday) and Friday, June 10, 2016 (Farmers' Day) as holidays.

Motion Carried

Northern Lights
Library System

The CAO informed Council that the Northern Lights Library System Board approved their 2016 budget on November 7, 2015. Per capita remains the same however census numbers have been updated.

- \$10.14 per capita x 3,160

This would be an increase of \$2,372.76 above last year paid by the municipality. The total levy for 2016 would be \$32,042.40 from the County of Two Hills.

Council having discussed this item; it was moved by:

R-10351 P. GORDEYKO

That the County of Two Hills approve the 2016 Northern Lights Library System budget.

Motion Carried

Annual
Infrastructure
Protection
Conference

The CAO informed Council that Roadata Services Ltd. is holding its Annual Infrastructure Protection Conference on January 27, 2016 at the Sheraton Hotel in Red Deer, AB. Council and Administration has been invited to attend.

Council having discussed this item; it was moved by:

R-10352 E. YAKEMCHUK

That Council and Administration be authorized to attend the Roadata Services Ltd. Annual Infrastructure Protection Conference at the Sheraton Hotel in Red Deer, AB on January 27, 2016.

Motion Carried

Derwent Lagoon

The CAO informed Council that tenders for the Derwent Lagoon were closed at 2:00 p.m. on Tuesday, November 17, 2015. Sealed bids were opened in public at Amec Foster Wheeler Environment & Infrastructure's office, having County personnel present.

A total of 14 tenders were received. The lowest tender was submitted by BTO Contracting Ltd. of Edmonton, AB with a bid of \$884,388.20.

The estimated cost for construction of this project prior to tendering was \$1,687,200.00.

Council having discussed this item; it was moved by:

R-10353 A. PIDRUCHNEY

That the County of Two Hills No. 21 accept the tender as received for the Derwent Lagoon, subject to legal consultation, from BTO Contracting Ltd. of Edmonton, AB with a bid of \$884,388.20, including Contingency of \$88,438.82 and Engineering of \$88,438.82, for a total estimated project cost of \$1,061,265.84.

Motion Carried

ADM-REC-1 The CAO informed Council that the County has since 1999, distributed according to policy, budgeted recreation funds to various Community Recreation Facility Operations. Applications for funding were received on or prior to November 13, 2015, having \$100,000.00 budgeted for Recreation in 2015.

Council having discussed this item; it was moved by:

R-10354 E. YAKEMCHUK

That the County of Two Hills No. 21 provide Recreation Grand funding and Hardship funding to the following applicants:

Town of Two Hills/Centennial Hall	\$14,669.27
Two Hills Swimming Pool	\$8,907.87
Ukrainian Educations Society of I Katlarewsky Musidora	\$2,141.53
Pathfinder Hall	\$3,647.94
Myrnam Curling Club	\$3,338.63
Mrynam Elks Lodge	\$3,833.86
Hairy Hill Community Hall	\$2,824.16
Ascension Hall	\$1,561.05
Two Hills SAC	\$14,912.88
Willingdon Ag Society	\$8,611.51
Myrnam Ag Society	\$5,539.37
Hairy Hill Rodeo Association	\$1,349.52
Derwent Holy Spirit Parish	\$3,097.68
Myrnam Seniors Centre	\$1,100.00
Lakeland Breakers	\$1,500.00
Willingdon Senior Citizens	\$1,100.00
Derwent Golden Age	\$1,100.00
Brosseau Community Hall	\$4,528.50
Two Hills Senior Drop Inn Centre	\$1,100.00
Educational Society of Ispas	\$531.24
North SK River Ridge Club	\$1,500.00
Rusylvia Ukrainian Community Hall	\$832.82
Plain Lake Hall	\$2,851.91
Lac Sante Family Recreational Club	\$1,500.00
Luzan Community Club	\$659.74
Ukrainian Orthodox Church of St. Elias - Luzan Toporiwtzi (hall)	\$1,288.87
Russo Greek Catholic Parish of St Mary's Shandro	\$808.01
St. Marys Romanian Orthodox Congregation of Boian	\$3,920.21
Willingdon Recreation Centre	\$1,243.43
Total	\$100,000.00

Motion Carried

IDP, MDP and
LUB

The CAO informed Council that as discussed at the Joint Municipalities Meeting of November 12, 2015 it was consensus of the Committee that Request for Proposal for an Intermunicipal Development Plan, Municipal Development Plan and Land Use By-Law for the County of Two Hills, Town of Two Hills, Village of Myrnam and Village of Willingdon (noting a Schedule is contained in the RFP) be drafted.

Council having discussed this item; it was moved by:

R-10355 P. GORDEYKO

That The County of Two Hills No. 21 proceed with a Request for Proposal for an Intermunicipal Development Plan (IDP) involving all municipalities, Municipal Development Plan (MDP) for each municipality and Land Use By-Law (LUB) for each municipality on behalf of the County of Two Hills, Town of Two Hills, Village of Myrnam and Village of Willingdon.

Motion Carried

RAPID

The CAO informed Council that at the Joint Municipalities Meeting of November 12, 2015 it was resolved that the County of Two Hills be authorized to appoint two members to the RAPID Committee, one being the Reeve.

Council having discussed this item; it was moved by:

R-10356 A. PIDRUCHNEY

That Allen Sayler, Reeve and Elroy Yakemchuk, Deputy Reeve be appointed to the RAPID Committee – Myrnam, Willingdon, Two Hills and County of Two Hills.

Motion Carried

Two Hills Adult
Learning
Council

The CAO informed Council that at the Joint Municipalities Meeting of November 12, 2015, Two Hills Adult Learning Council presented correspondence stating the Adult Learning Council is willing to undertake the lead in providing assistance with forms, letter writing, applications, resumes, citizenship and a connection with other service providers for the newcomers in our area.

The Adult Learning Council is willing to undertake the lead in providing the above services requesting financial support from local municipalities in the amount of approximately \$20,000.00.

Council having discussed this item; it was moved by:

R-10357 S. ODEGARD

That the Two Hills Adult Learning Council's request for financial support be tabled to the 2016 Budget Meeting.

Motion Carried

By-Law 8-2015

The CAO informed Council that By-Law No. 5-99 for the implementation of an installment tax payment plan reads January to December in any year. The CAO informed the installment tax payment plan runs November 1st to October 31st and presented By-Law No. 8-2015.

R-10358 A. PIDRUCHNEY

That By-Law No. 5-99 be rescinded this 8th day of December 2015.

Motion Carried

Council having reviewed and discussed By-Law No. 8-2015; it was moved by:

R-10359 S. ODEGARD

That By-Law No. 8-2015 be given first reading this 8th day of December 2015.

Motion Carried

R-10360 P. GORDEYKO

That By-Law No. 8-2015 be given second reading this 8th day of December 2015.

Motion Carried

R-10361 E. YAKEMCHUK

That authority to proceed with third and final reading of By-Law No. 8-2015 be given this 8th day of December 2015.

Motion Carried Unanimously

A. PIDRUCHNEY

R-10362 That By-Law No. 8-2015 be given third and final reading and finally passed this 8th day of December 2015.

Motion Carried

ADM-PER-18

The CAO informed Council that the Pay Periods Policy ADM-PER-18 reads that hourly employees shall be paid via direct deposit, no later than the end of the fifth working day of the following month.

Employment Standards states “An employee must be paid all wages, overtime, and general holiday pay earned in a pay period within 10 consecutive days after the end of the pay period.”

Council having discussed this item; it was moved by:

R-10363 S. ODEGARD

That the Pay Period Policy ADM-PER-18 be amended this 8th day of December 2015.

Motion Carried

Delegation –
Two Hills
RCMP

Cpl. James Morton, Two Hills RCMP Detachment was invited into the Council Chambers to present a Crime Data Report for the County of Two Hills and Village of Willingdon.

There being no further questions or comments, Cpl. J. Morton thanked Council for their time and left the Council Chambers.

R-10364 A. PIDRUCHNEY

Recess

That the meeting be recessed for lunch – 12:10 p.m.

Motion Carried

The meeting reconvened at 1:45 p.m., having all Councillors in attendance.

By-Law 7-2014

The CAO informed Council that at the July 15, 2014 Council Meeting, Council resolved that the owner of Pt. SE 31-54-12-W4 requesting to purchase the County road, being all that portion of 44 Avenue as shown on Plan 2407MC as shown on Plan 142___ and all that portion of the lane as shown on Plan 6491MC running along the east boundary be asked to consolidate the above properties *and* That the owner of Pt. SE 31-54-12-W4 be required to pay the amount of \$9,422.00 (for the above road and lane) and all related transfer fees (R-9958).

Municipal Planning Services along with County Administration have prepared the applicable by-law for Council’s review and consideration.

Council having discussed this item; it was moved by:

R-10365 P. GORDEYKO

That By-Law No. 7-2014 be given first reading this 8th day of December 2015.

Motion Carried

R-10366 S. ODEGARD

That a Public Meeting regarding By-Law No. 7-2014 be held at the January 2016 County Council Meeting at 11:00 a.m.

Motion Carried

Lac Sante
Family Rec
Society

The CAO informed Council that the Lac Sante Family Recreational Society is requesting that the 10 foot access that was approved (May 11, 2015 Council Meeting – R-10228) to be hand cut from the center of the road allowance on the east and west side of Section 2-56-11-W4 and on Twp Rd 560, up to and not including SW 2-56-11-W4 be mulched to a width of 15 feet where required.

Council having discussed this item; it was moved by:

R-10367 S. ODEGARD

That Administration investigate the Lac Sante Family Recreational Society request further and present at the January 2016 Council Meeting.

Motion Carried

Land Tax Sale

The CAO informed Council that at the September 8, 2015 Council Meeting, it was resolved that the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List (if arrears remain unpaid) on December 8, 2015 at the hour of 11:00 a.m. in the County Office.

It was noted that the Public Auction was only advertised in one local paper.

Council having discussed this item; it was moved by:

R-10368 S. ODEGARD

That the County of Two Hills sale by Public Auction scheduled for December 18, 2015 at the hour of 11:00 a.m. be cancelled.

Motion Carried

R-10369 E. YAKEMCHUK

That the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List (if arrears remain unpaid) on March 14, 2016 at the hour of 11:00 a.m. in the County Office.

Motion Carried

Explore Surveys
Inc.

The CAO informed Council that Explore Surveys Inc. on behalf of their clients request to close the existing surveyed road, Plan 1175CL and consolidate with the exiting quarter section SE 10-57-14-W4. In exchange the clients would transfer the lands required for the existing road, having the clients requesting a cost sharing arrangement with the County.

Council having discussed this item; it was moved by:

R-10370 P. GORDEYKO

That Administration investigate the costs involved by Explore Surveys Inc. on behalf of their clients in the road closure and consolidation on SE 10-57-14-W4.

Motion Carried

Aline Brousseau, Development Officer entered the Council Chambers.

Development Permit Application Fees The CAO informed Council that at the November 10, 2015 Council Meeting the pit owner of SW 28-53-10-W4 was present to discuss a proposed gravel pit development permit application.

Administration has since received a new application for the proposed gravel pit on December 3, 2015.

Council having discussed this item; it was moved by:

R-10371 A. SAYLER

That the application fee for Development Permit 68-2015 on SE 28-53-10-W4 and Development Permit No. 70-2015 on SW 28-53-10-W4 be set at \$100.00, with reclamation fees as per County Policy.

Motion Carried

A. Brousseau left the Council Chambers.

2016 FarmTech Conference The CAO informed Council that the 2016 FarmTech Conference will be held at the Edmonton EXPO Centre at Northlands Park on January 26-28, 2016. The Agricultural Service Board Fieldman requests that ratepayers Leonard Fedoruk, Ryle Bidulock and Lawrence Cymbaliuk attend on behalf of County Producer Sponsorship.

Council having discussed this item; it was moved by:

R-10372 S. ODEGARD

That the County of Two Hills Producer Sponsorship for the 2016 FarmTech Conference to be held at the Edmonton EXPO Centre at Northlands Park on January 26-28, 2016 be Leonard Fedoruk, Ryle Bidulock and Lawrence Cymbaliuk, also having Council and Staff authorized to attend the same.

Motion Carried

Myrnam Tank Loader The CAO informed Council that the Myrnam Tank Loader was operated by the Myrnam Seed Plant personnel during the 2015 spraying season.

Council having discussed this item; it was moved by:

R-10373 A. PIDRUCHNEY

That the County of Two Hills provide \$1,000.00 to the Myrnam Seed Plant for the operation of the Myrnam Tank Loader during the 2015 spraying season.

Motion Carried

Seed Cleaning Plants Annual Meeting The CAO informed Council that the Association of Alberta Co-op Seed Cleaning Plants Ltd. Annual Meeting will be held at the Westin Hotel in Edmonton, AB on January 13-15, 2016.

Council having discussed this item; it was moved by:

R-10374 S. ODEGARD

That Council and Agricultural Service Board Staff be authorized to attend the Association of Alberta Co-op Seed Cleaning Plant Ltd. Annual Meeting on January 13-15, 2016 to be held at the Westin Hotel in Edmonton, AB.

Motion Carried

Bill 6 Councillor, S. Odegard placed Bill 6 – Enhanced Protection for Farm and Ranch Workers Act on the table for discussion.

Council having discussed this item; it was moved by:

R-10375 E. YAKEMCHUK

That Administration, Agricultural Fieldman Elden Kozak and Reeve A. Sayler submit a letter regarding Bill 6 to Premier Rachel Notley, Oneil Carlier, Minister of Agriculture and Forestry, Lori Sigurdson, Minister of Jobs, Skills, Training and Labour and Danielle Larivee, Minister of Municipal Affairs.

Motion Carried

SW 1-57-14-W4 Deputy Reeve, E. Yakemchuk placed SW 1-57-14-W4 construction on the table for discussion, noting additional gravel is required.

Council having discussed this item; it was consensus of Council that Administration investigate further.

Reports

Reports

Councillor, P. Gordeyko updated Council on FCSS.

Councillor, A. Pidruchney informed Council of the Eagle Hill Foundation meeting attended on November 24, 2015.

Deputy Reeve, E. Yakemchuk informed Council of the Regional Landfill Commission meeting attended on December 3, 2015.

Brad Straty, Essential Services Coordinator entered the Council Chambers to present the Essential Services Report.

Fire Department
Maintenance
Budget

The Essential Services Coordinator informed Council that new boots, gloves, balaclavas and helmets were replaced in each Fire Hall. The cost being approximately \$10,000.00 per department, having a Fire Department Maintenance budget of \$8,800.00 per department.

The Essential Services Coordinator requests to transfer \$9,000.00 from Small Tools & Equipment 1-2-510-24-17 and \$6,000.00 from Training Expenses 1-2-510-24-98 to Fire Upgrade/Maint-Two Hills 1-2-510-24-12, Fire Upgrade/Maint-Myrnam 1-2-510-24-13, Fire Upgrade/Maint-Derwent 1-2-510-24-14, Fire Upgrade/Maint-Hairy Hill 1-2-510-24-15 and Fire Truck Willingdon 1-2-510-24-01.

Council having discussed this item; it was moved by:

R-10376 P. GORDEYKO

That the Director of Finance be authorized to transfer \$9,000.00 from Small Tools & Equipment 1-2-510-24-17 and \$6,000.00 from Training Expenses 1-2-510-24-98 to Fire Upgrade/Maint-Two Hills 1-2-510-24-12, Fire Upgrade/Maint-Myrnam 1-2-510-24-13, Fire Upgrade/Maint-Derwent 1-2-510-24-14, Fire Upgrade/Maint-Hairy Hill 1-2-510-24-15 and Fire Truck Willingdon 1-2-510-24-01.

Motion Carried

B. Straty left the Council Chambers.

Village of
Willingdon

The CAO and Deputy Reeve, E. Yakemchuk informed Council of the Village of Willingdon Viability Review Team Meeting attended November 30, 2015.

L. Maczala left the Council Chambers.

R-10377 **E. YAKEMCHUK**
Camera That Council meet in camera – time 3:57 p.m.

Motion Carried

L. Maczala entered the Council Chambers.

R-10378 **S. ODEGARD**
That Council revert back to their open public meeting – time 4:27 p.m.

Motion Carried

Correspondence & Information Items

- Accounts Payable and Timesheets
- Hon. Lori Sigurdson, Minister of Jobs re: Bill 6
- Alberta Community Partnership re: Winter Roads Facilities extension
- Town of Two Hills re: Two Hills Gas Franchise
- AAMD&C
 - Newsletters November 5 and 12, 2015
 - Member Bulletins
 - AAMD&C's New Video – Starring Doug!
 - Application for Minister's Awards for Transportation Innovation
 - Deadline Alberta Transportation Regarding Navigation Protection Act
 - Public Input Workshops Farm & Ranch Workplace Legislation

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-10379 **A. PIDRUCHNEY**
That the next County Council Meeting be held on Tuesday, January 12, 2016 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Wednesday, January 6, 2016 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10380 **P. GORDEYKO**
That the meeting be adjourned – time 4:46 p.m.

Motion Carried

REEVE

CAO