

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
January 12, 2016**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:15 a.m. on Tuesday, January 12, 2016.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Sayler L. Maczala, Recording Secretary
P. Gordeyko
S. Odegard
E. Yakemchuk

Agenda The Agenda for the January 12, 2016 Council Meeting was presented for review and consideration, having the following additions being presented:

- Village of Myrnam re: Invest Canada Community Initiatives (ICCI) Application
- Automatic Withdrawal – Administration Office and Gas Utility Office
- Snow Plowing Driveways Policy PUB-SNO-1
- Alberta Community Partnership (ACP)
- Willingdon and District Fish & Game Association re: 35th Annual Supper Live and Silent Auction Donation
- MCSNet re: Derwent Grader Shop Tower Upgrade
- Taking Action to Manage Energy (TAME)
- In Camera Session

There being no further additions; it was moved by:

R-10386 P. GORDEYKO

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the December 8, 2015 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10387 S. ODEGARD

That the December 8, 2015 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the December 14, 2015 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10388 P. GORDEYKO

That the December 14, 2015 Regular Council Meeting Minutes be approved as amended.

Motion Carried

Business Arising from the Minutes

- 2015 Development Permits
- Correspondence re: previous meeting
- NW 13-55-14-W4M – no change
- RR 112 and Twp Rd 560

Lac Sante
Family Rec
Society

The CAO informed Council that the Lac Sante Family Recreational Society is confirming that access from the center of the road allowance 10 feet only on the east and west side of Section 2-56-11-W4 and Twp Rd 560, up to and not including the portion of undeveloped road allowance south of Section SW 2-56-11-W4 is sufficient, noting at the present time the north south access on RR 112 has been hand cleared.

Lac Sante Family Recreational Society is requesting to upgrade this access by mulching so as to remove short stumps of small trees which will create hazard conditions in the form of trip factors.

Council having discussed this item; it was moved by:

R-10389 E. YAKEMCHUK

That the County of Two Hills authorize Lac Sante Family Recreational Society to mulch from the center of the road allowance 10 feet only on the east and west side of Section 2-56-11-W4 and Twp Rd 560, up to and not including the portion of undeveloped road allowance south of Section SW 2-56-11-W4 and that No ATVs Allowed signage be installed, noting that if ATV usage occurs, the development permit will be revoked.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec

The Bank Reconciliation Report for the month ending November 2015 indicating a bank balance of \$2,130,910.62 was presented for review and consideration.

Council having reviewed and discussed the November 2015 Bank Reconciliation Report; it was moved by:

R-10390 A. PIDRUCHNEY

That the Bank Reconciliation Report for the month ending November 2015 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

By-Law 1-2016

The CAO informed Council that Section 256(1)(2)(3) of the Municipal Government Act authorizes the borrowing of monies for the purpose of financing operating expenditures. The amount to be borrowed must not exceed the estimate to be raised in taxes in the year of borrowing and the by-law does not have to be advertised if the borrowing term does not exceed three years.

Council having discussed this item; it was moved by:

R-10391 A. PIDRUCHNEY

That By-Law No. 1-2016 be given first reading this 12th day of January 2016.

Motion Carried

R-10392 P. GORDEYKO

That By-Law No. 1-2016 be given second reading this 12th day of January 2016.

Motion Carried

R-10393 S. ODEGARD

That authority to proceed with third and final reading of By-Law No. 1-2016 be given this 12th day of January 2016.

Motion Carried Unanimously

R-10394 E. YAKEMCHUK

That By-Law No. 1-2016 be given third and final reading and finally passed this 12th day of January 2016.

Motion Carried

Appointment of
Auditors

The CAO informed Council that Section 280(1) of the Municipal Government Act reads:

That each Council must appoint one or more Auditors for the municipality.

Council having discussed this item; it was moved by:

R-10395 P. GORDEYKO

That the Auditing Firm of Synergy Chartered Accountants be appointed as Auditors for the County of Two Hills No. 21 for the 2016 fiscal year.

Motion Carried

Appointment of
Legal Surveyor

The CAO informed Council that the County requires from time to time the service of a Legal Surveyor for the provision of legal road plan revisions and cancellations due to road construction projects.

Council having discussed this item; it was moved by:

R-10396 S. ODEGARD

That the County of Two Hills retain the services of a Surveying Firm by way of appointment or tender invitation for the projects within the County requiring surveying services in the 2016 fiscal year.

Motion Carried

Road
Engineering

The CAO informed Council that the County has over the past years retained a variety of firms for the provision of Road/Bridge/Water and Sewer Engineering Services.

Council having discussed this item; it was moved by:

R-10397 A. PIDRUCHNEY

That the County of Two Hills retain the services of an Engineering Firm by way of appointment or tender invitation for the projects within the County requiring engineering services in the 2016 fiscal year.

Motion Carried

By-Law 7-2014

The CAO informed Council that at the December 8, 2015 Council Meeting, Council resolved that By-Law No. 7-2014 be given first reading the 8th day of December 2015.

At the December 8, 2015 Council Meeting, it was also resolved that a Public Hearing regarding By-Law No. 7-2014 be held at the January 2016 Council Meeting at 11:00 a.m.

R-10398 A. SAYLER

That the County Council Meeting be recessed for the purpose of holding a Public Hearing regarding By-Law No. 7-2014 – time 11:03 a.m.

Motion Carried

Noting no objections were received (in person or by mail).

R-10399 A. SAYLER

That the Public Hearing be adjourned and the Regular Council Meeting be reconvened – time 11:05 a.m.

Motion Carried

The CAO informed Council that By-Law No. 7-2014 will be sent for Ministerial Approval.

2016 Draft
Budget

The CAO requested that Council set a date and time for the 2016 Draft Budget Meeting.

Council having discussed this item; it was moved by:

R-10400 P. GORDEYKO

That the 2016 Draft Budget Meeting be held on February 18, 22, 26 and 29, 2016 at 10:00 a.m. in the Council Chambers.

Motion Carried

2016 Road
Priorities
Meeting

The CAO informed Council that Council set a date and time for the 2016 Road Priorities Meeting.

Council having discussed this item; it was the consensus of Council to table this item.

County of Two
Hills Coalition

The CAO informed Council that the County of Two Hills Coalition (CTHC) is comprised of early learning and care providers, parents, educators, librarian, FCSS and Alberta Health Services staff – public health nursing, early intervention coordinator, and speech and language services.

The Coalition is requesting to display signage at parks within the County of Two Hills. Parks include Hairy Hill Elks Park and a park in Derwent community.

Council having discussed this item; it was moved by:

R-10401 S. ODEGARD

That the County of Two Hills Public Works Staff assist with installation of a sign provided by the County of Two Hills Coalition at the Hairy Hill Elks Park and a park in Derwent community.

Motion Carried

Emerging Trends
Seminar

The CAO informed Council that Brownlee LLP will be holding an Emerging Trends Seminar on February 18, 2016 at the Edmonton Expo Centre.

Council having discussed this item; it was moved by:

R-10402 S. ODEGARD

That Brownlee LLP Emerging Trends Seminar be accepted as information.

Motion Carried

Reynolds Mirth
Law Seminar

The CAO informed Council that Reynolds Mirth and Farmer will be holding a Municipal Law Seminar on February 19, 2016 in Edmonton.

Council having discussed this item; it was moved by:

R-10403 P. GORDEYKO

That Council and Administration be authorized to attend the 2016 Annual Municipal Law Seminar in Edmonton on February 19, 2016.

Motion Carried

EDA Annual Conference The CAO informed Council that the Economic Developers Alberta (EDA) Annual Conference and AGM will take place on April 6 - 8, 2016 at the Delta Kananaskis Lodge.

Council having discussed this item; it was moved by:

R-10404 S. ODEGARD

That the Economic Developers Alberta (EDA) Annual Conference and AGM be accepted as information.

Motion Carried

Land Lease Agreement The CAO informed Council that the County has in 2015 (under agreement) leased the Pt. SW 20-54-8-W4, situated SE of the abandoned rail bed (containing 44.8 acres) to Mr. Kenneth Chudyk, for the annual sum of \$125.00.

Council having discussed this item; it was moved by:

R-10405 A. PIDRUCHNEY

That the County of Two Hills No. 21 offer to lease the Pt. SW 20-54-8-W4, situated SE of the abandoned rail bed (containing 44.8 acres) to Mr. Kenneth Chudyk for the 2016 fiscal year, for the annual lease price of \$125.00.

Motion Carried

Village of Myrnam – ICCI The CAO informed Council that the Village of Myrnam is requesting support for the Invest Canada Community Initiatives (ICCI) application for the development of a Foreign Investment Strategy Report for economic development in the County of Two Hills. The Municipal portion for funding will be provided by the Alberta Community Partnership (ACP) RAPID Initiative. The Village of Myrnam, being the managing partner for the Alberta Community Partnership (ACP) RAPID Initiative, will also be the lead municipality for the Invest Canada Community Initiatives (ICCI) application.

Council having discussed this item; it was moved by :

R-10406 S. ODEGARD

That the County of Two Hills support the Invest Canada Community Initiatives (ICCI) application entered by the Village of Myrnam for the development of a Foreign Investment Strategy Report for economic development in the County of Two Hills. The municipal portion for funding will be provided by the Alberta Community Partnership (ACP) RAPID Initiative. The Village of Myrnam, the managing partner for the Alberta Community Partnership (ACP) RAPID Initiative will also be the lead municipality for the Invest Canada Community Initiatives (ICCI) application.

Motion Carried

Automatic Withdrawal The CAO informed Council that Administration has investigated automatic withdrawal for the Administration Office (tax payments) and Gas Utility Office (utility payments).

Council having discussed this item; it was moved by:

R-10407 P. GORDEYKO

That the County of Two Hills proceed with automatic withdrawal for the Administration Office (tax payments) and Gas Utility Office (utility payments).

Motion Carried

PUB-SNO-1 The CAO informed Council that in discussion with the Public Works Department, it is noted that Subdivisions (Lac Sante, Sandy Lake, etc.) and Hamlets (Derwent, Hairy Hill, Duvernay, etc.) are requesting their driveways to be snowplowed as per policy PUB-SNO-1.

The Public Works Department has advised that the Graders cannot access most of the above driveways and must remove the snow with a skid-steer.

Council having discussed this item; it was moved by:

R-10408 A. PIDRUCHNEY

That the Snow Plowing Driveways Policy PUB-SNO-1 stipulate full time residents only and be amended this 12th day of January 2016.

Motion Carried

Recess **R-10409 E. YAKEMCHUK**

That the meeting be recessed for lunch – 11:58 a.m.

Motion Carried

The meeting reconvened at 1:16 p.m., having all Councillors in attendance.

ACP The CAO informed Council that the Alberta Community Partnership (ACP) criteria has been released.

Council having discussed this item; it was the consensus of Council that the County of Two Hills collaborate with municipalities within the County of Two Hills and apply for a 1) Joint Community Garage located in or near the Town of Two Hills and 2) Winter Road Materials Storage located in or near the Village of Myrnam, having the County of Two Hills being the managing partner.

A. Brousseau, Development Officer and Ms. Jane Dauphinee, Principal/Senior Planner, Municipal Planning Services Ltd. entered the Council Chambers.

Delegation Mr. Bill Wiebe and Messrs. Michael Gourley, Branch Manager and Matt Jullion, Planning Assistant, Scheffer Andrew Ltd, Planners & Engineers were invited into the Council Chambers to present a subdivision proposal.

Camera **R-10410 A. PIDRUCHNEY**

That Council meet in camera – time 1:36 p.m.

Motion Carried

R-10411 S. ODEGARD

That Council revert back to their open public meeting – time 2:14 p.m.

Motion Carried

There being no further questions or comments, Mr. B. Wiebe and Messrs. M. Gourley and M. Jullion thanked Council for their time and left the Council Chambers.

A. Brousseau and J. Dauphinee left the Council Chambers.

Willingdon Fish & Game Deputy Reeve, E. Yakemchuk informed Council that the Willingdon and District Fish & Game Association 35th Annual Supper will be held on January 30, 2016. Donations are being requested for the Live and Silent Auction to be held at this event.

Council having discussed this item; it was moved by:

R-10412 E. YAKEMCHUK

That the County of Two Hills donate two loads of gravel (35 cubic yards) within County boundaries (trucking must be hired for deliveries outside the County) for Live & Silent Auction at the Willingdon and District Fish & Game Association 35th Annual Supper to be held on January 30, 2016.

Motion Carried

MCSNet

The CAO informed Council that MCSNet is proposing to erect a new 150' self-support tower to replace the existing 100' Trylon T-200 lattice type tower at the Derwent Grader Shop, noting the new tower would be at no cost to the County of Two Hills and the County can move its communication equipment to the new tower thereby providing greater stability and coverage area.

Mr. Leo VanBrabant, President - CEO, MCSNet was contacted by tele-conference. There being no further comments or questions, Mr. L. VanBrabant thanked Council for their time.

Council having discussed this item; it was moved by:

R-10413 A. PIDRUCHNEY

That the County of Two Hills authorize MCSNet to proceed with erection of a new 150' self-support tower at the Derwent Grader Shop, replacing the existing 100' Trylon T-200 lattice type tower (at no cost to the County of Two Hills), there also being no cost to the County of Two Hills for the placement of their communication equipment on the new tower.

Motion Carried

Reports

Reports

Councillor, A. Pidruchney informed Council of the Eagle Hill Foundation meeting attended on December 17, 2015.

Councillor, S. Odegard informed Council of the Eastern Alberta Trade Corridor Local to Global Forum to be held on March 10 - 11, 2016.

Councillor, P. Gordeyko updated Council on Ace Water.

Brad Straty, Essential Services Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty left the Council Chambers.

Correspondence & Information Items

- Bills and Paysheets
- AAMDC District No. 5 Organizational and Regular Meeting at Flat Lake Hall on Friday, January 29, 2016 at 9:45 a.m.
- St. Paul Education Regional Division #1 re: Meeting Synopsis
- Municipal Affairs re: Hon. Danielle Larivee
- Taking Action to Manage Energy (TAME)
- AAMD&C
 - Newsletters November 25, December 2, 9, 17, 23, 2015 and January 6, 2016
 - Member Bulletins
 - Public Input Workshops on Farm and Ranch Legislation Changes
 - Deadline Regarding Navigation Protection Act is February 16, 2016
 - Minister's Awards for Transportation Innovation
 - Check Out the AAMDC's New Video – Starring Doug!
 - Analysis of Bill 6: Enhanced Protection for Farm and Ranch Workers Act
 - Municipal Census Training Offered by Municipal Affairs

- Fall 2015 Advocacy Report Card and Endorsed Resolutions Available
- Brownfield Redevelopment Advocacy Update
- FCM Highlights – November 17-20, 2015
- Updated AAMDC Analysis of Bill 6
- Submission Information for Spring 2016 Convention Resolutions
- Alberta Municipal First Responders Training and Equipment Fund
- Automated External Defibrillators (AEDs) Available
- Congratulations to the Lesser Slave Lake Tri-Council
- EOEP Courses
- Hotel Booking for Spring 2016 Convention
- Guidelines for Alberta Community Partnership
- Public Sector Compensation Transparency Act Passed
- Spring 2016 Convention & Trade Show Registration Opens
- Resolution Writing Tools Available for Members
- Farm and Ranch Workplace Legislation Update
- Infrastructure and Asset Management Alberta (IAMA) Workshop

TAME

Councillor, P. Gordeyko placed the Taking Action to Manage Energy (TAME) program funding on the table for discussion.

Council having discussed this item; it was consensus of Council that Administration investigate Taking Action to Manage Energy (TAME) program funding.

L. Maczala left the Council Chambers.

R-10414
Camera

A. PIDRUCHNEY

That Council meet in camera – time 3:28 p.m.

Motion Carried

R-10415

A. PIDRUCHNEY

That Council revert back to their open public meeting – time 4:16 p.m.

Motion Carried

L. Maczala entered the Council Chambers.

Timesheet Policy
Inventory Policy

The CAO placed a Timesheet Policy and Inventory Policy on the table for discussion.

Council having discussed this item; it was moved by:

R-10416

P. GORDEYKO

That Administration draft a Timesheet Policy and Inventory Policy and present the same at the February Council Meeting.

Motion Carried

Next Meeting
Date

Discussion took place on the next meeting date; it was moved by:

R-10417

P. GORDEYKO

That the next County Council Meeting be held on Tuesday, February 9, 2016 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, February 4, 2016 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10418 S. ODEGARD

That the meeting be adjourned – time 4:16 p.m.

Motion Carried

REEVE

CAO