

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING  
February 9, 2016**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, A. Sayler at 10:04 a.m. on Tuesday, February 9, 2016.

Attendance      Present were:

A. Pidruchney                      S. Dary, CAO  
A. Sayler                              L. Maczala, Recording Secretary  
P. Gordeyko  
S. Odegard  
E. Yakemchuk

Agenda      The Agenda for the February 9, 2016 Council Meeting was presented for review and consideration, having the following additions being presented:

- Twp Rd 562 west of RR 151 re: Manhole Repairs
- Village of Willingdon re: Alberta Community Partnership (ACP) Grant
- Incident Report Policy SAFE-POL-10
- Recreation Centre / Curling Rink re: Walk Through
- Town of Two Hills re: Volunteer Appreciation Event
- Alberta Municipal Solar Program

There being no further additions; it was moved by:

**R-10419      P. GORDEYKO**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the January 12, 2016 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

**R-10420      S. ODEGARD**

That the January 12, 2016 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2016 Development Permits
- Correspondence re: previous meeting
- Pt SE 31-54-12-W4 – forwarded to Transportation
- NW 13-55-14-W4M – no change
- Taking Action to Manage Energy (TAME) Grant – in progress
- Timesheet Policy and Inventory Policy – in progress

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec      The Bank Reconciliation Report for the month ending December 2015 indicating a bank balance of \$1,643,059.93 was presented for review and consideration.

Council having reviewed and discussed the December 2015 Bank Reconciliation Report; it was moved by:

**R-10421      S. ODEGARD**

That the Bank Reconciliation Report for the month ending December 2015 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

Legal Expense Insurance      The CAO informed Council that Jubilee Insurance Agency Ltd. has announced that Legal Expense Insurance coverage is now available to their membership.

Council having discussed this item; it was moved by:

**R-10422    A. PIDRUCHNEY**

That Administration investigate further Legal Expense Insurance coverage through Jubilee Insurance Agency Ltd. and bring back to the March Regular Council Meeting.

Motion Carried

Two Hills Medical Centre      The CAO informed Council that the CAO from the Town of Two Hills has provided the following resolution from their January 28, 2016 Council Meeting, "That the development authority on the project involving the construction of the new Two Hills Medical Centre be transferred to the County of Two Hills No. 21, joint owners of the property and joint funders together with Dr. Satar, effective immediately and this decision be ratified following a meeting between the Town of Two Hills and the County of Two Hills No. 21 at the latter's Regular Council Meeting on Tuesday, February 9, 2016."

Council having discussed this item; it was moved by:

**R-10423    E. YAKEMCHUK**

That the County of Two Hills proceed with the land transfer for the Two Hills Medical Centre and the County of Two Hills oversee the development and Inspections Group documentation.

Motion Carried

STEP      The CAO informed Council that Summer Temporary Employment Program (STEP) is a four to 16 week wage subsidy program that provides funding to employers to hire high school or post-secondary students into summer jobs, from May to August.

Council having discussed this item; it was moved by:

**R-10424    A. PIDRUCHNEY**

That the County of Two Hills apply to the Government of Alberta for the Summer Temporary Employment Program (STEP) for the period May to August 2016.

Motion Carried

FCM Conference      The CAO informed Council that the 2016 FCM Annual Conference will be held June 3 - 5, 2016 in Winnipeg, MB.

Council having discussed this item; it was moved by:

**R-10425    S. ODEGARD**

That Council be authorized to attend the 2016 FCM Annual Conference in Winnipeg, MB on June 3 - 5, 2016.

Motion Carried

AAMDC Convention      The CAO informed Council that the Annual AAMD&C Spring Convention is scheduled to be held March 14 - 16, 2016 at the Shaw Conference Centre in Edmonton, AB.

As in previous years, Council along with Administration and the Public Works Supervisor have attended the AAMD&C Spring Convention.

Council having discussed this item; it was moved by:

**R-10426 P. GORDEYKO**

That Council, along with Administration and the Public Works Supervisor be authorized to attend the AAMD&C Spring Convention to be held at the Shaw Conference Centre in Edmonton, AB on March 14 - 16, 2016.

Motion Carried

CPAA  
Conference

The CAO informed Council that the Annual Community Planning Association of Alberta (CPAA) Conference will be held May 2 - 4, 2016 at the Black Knight Inn in Red Deer, AB.

Council having discussed this item; it was moved by:

**R-10427 E. YAKEMCHUK**

That Council and the Development Officer be authorized to attend the Annual Community Planning Association of Alberta (CPAA) Conference to be held at the Black Knight Inn in Red Deer, AB on May 2 - 4, 2016.

Motion Carried

Town of Two  
Hills ACP Grant

The CAO informed Council that the Town of Two Hills has requested that the County of Two Hills No. 21 collaborate on the Alberta Community Partnership (ACP) Grant.

The Town of Two Hills will be applying for two grants, one being Two Hills Centennial Hall Improvements, and the second being Critical Upgrade to Arena.

Council having discussed this item; it was moved by:

**R-10428 E. YAKEMCHUK**

That the County of Two Hills collaborate with the Town of Two Hills for the Two Hills Centennial Hall Improvements and Critical Upgrade to Arena in their application to the Alberta Community Partnership (ACP) Grant, having the County of Two Hills matching the Town of Two Hills with a monetary contribution of up to \$50,000.00 for the said grants.

Motion Carried

Delegation –  
Village of  
Myrnam

Mr. Gary Dupuis, CAO, Village of Myrnam was invited into Council Chambers to present a Water and Wastewater Treatment Systems Agreement.

There being no further questions or comments, Mr. G. Dupuis thanked Council for their time.

Delegation –  
Two Hills  
RCMP

Cpl. James Morton, Two Hills RCMP Detachment was invited into Council Chambers to present a proposed Joint Municipal Policing Committee.

There being no further questions or comments, Cpl. J. Morton thanked Council for their time and left the Council Chambers.

Mr. G. Dupuis, CAO, Village of Myrnam left the Council Chambers.

**R-10429 A. PIDRUCHNEY**

Recess

That the meeting be recessed for lunch – 11:55 a.m.

Motion Carried

The meeting reconvened at 1:06 p.m., having all Councillors in attendance.

Twp Rd 562 /  
RR 151

Councillor, S. Odegard informed Council of manhole repairs required on Twp Rd 562 west of RR 151.

Council having discussed this item; it was moved by:

**R-10430 S. ODEGARD**

That the County of Two Hills Public Works Department repair the manhole on Twp Rd 562 west of RR 151.

Motion Carried

IDP, MDPs and  
LUBs

The CAO informed Council that The County of Two Hills No. 21, Town of Two Hills, Village of Myrnam and Village of Willingdon Request for Proposal (RFP) for an Intermunicipal Development Plan, four Municipal Development Plans and four Land Use By-Laws were received on January 11, 2016.

On January 14, 2016 the CAOs from the County of Two Hills, Town of Two Hills and Villages of Myrnam and Willingdon, along with the Development Officer met to review and rate the Request For Proposals (RFPs).

Council having discussed this item; it was moved by:

**R-10431 S. ODEGARD**

That Green Space Alliance be awarded the Request for Proposal for an Intermunicipal Development Plan (IDP), involving all municipalities, Municipal Development Plan and Land Use By-Law for the County of Two Hills, Town of Two Hills, Village of Myrnam and Village of Willingdon, having the Village of Myrnam being the managing partner of the Alberta Community Partnership (ACP) Grant received.

Motion Carried

MCSNet –  
Internet Tower

The CAO informed Council that at the January 12, 2016 meeting it was resolved that the County of Two Hills authorize MCSNet to proceed with erection of a new 150' self-support tower at the Derwent Grader Shop, replacing the exiting 100' Trylon T-200 lattice type tower (at no cost to the County of Two Hills), there also being no cost to the County of Two Hills for the placement of their communication equipment on the new tower.

MCSNet has since informed that the north side of the old garage would be the best site, otherwise a new tower may be situated at another location.

Council having discussed this item; it was moved by:

**R-10432 A. PIDRUCHNEY**

That the County of Two Hills authorize MCSNet to proceed with the erection of a new 150' self-support tower on the north side of the old garage at the Derwent Grader Shop.

Motion Carried

Village of  
Willingdon –  
ACP Grant

The CAO informed Council that the Village of Willingdon has requested that the County of Two Hills collaborate on the Alberta Community Partnership (ACP) Grant for Fire Hall/Training Expansion and a Backhoe.

Council having discussed this item; it was moved by:

**R-10433 E. YAKEMCHUK**

That the County of Two Hills collaborate with the Village of Willingdon for Fire Hall/Training Expansion and a Backhoe in their application to the Alberta Community Partnership (ACP) Grant, the Village of Willingdon being the managing partner for the said Alberta Community Partnership (ACP) Grant.

Motion Carried

SAFE-POL-10 The CAO informed Council that Administration requests that the Incident Report Policy SAFE-POL-10 be amended this 9<sup>th</sup> day of February 2016.

Council having discussed this item; it was moved by:

**R-10434 S. ODEGARD**

That the Incident Reporting Policy SAFE-POL-10 be amended this 9<sup>th</sup> day of February 2016.

Motion Carried

Recreation Centre / Curling Rink The CAO informed Council that Mr. Gerren Saskiw has notified that the Recreation Centre / Curling Rink Walk Through will be held on Monday, February 22, 2016 at 6:00 p.m.

Volunteer Appreciation Event The CAO informed Council that The Town of Two Hills and FCSS is requesting a financial contribution for their Volunteer Appreciation Event to be held April 10, 2016.

Council having discussed this item; it was moved by:

**R-10435 S. ODEGARD**

That the County of Two Hills donate, if required, the use of a barbeque for the Volunteer Appreciation Event to be held on April 10, 2016.

Motion Carried

Alberta Municipal Solar Program Councillor, S. Odegard informed Council of the Alberta Municipal Solar Program which will help municipalities cover the cost of installing solar panels in municipal buildings.

Council having discussed this item; it was consensus of Council that Administration investigate further and bring back to the March Regular Council Meeting.

Delegation – Urban Systems Mr. Bill Marsh, Environmental Engineer, Urban Systems was invited into Council Chambers to present the Transfer Station Update.

There being no further questions or comments, Mr. B. Marsh thanked Council for their time and left the Council Chambers.

**Reports**

Brad Straty, Essential Services Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty left the Council Chambers.

Reeve, A. Sayler informed Council of the County of Two Hills Reeve and Mayors Meeting attended February 5, 2016.

Councillor, P. Gordeyko updated Council on Ace Water and Vermilion River Operations Advisory Committee, and informed of the Ace Water Annual Meeting to be held in Vermilion, AB on April 7, 2016.

Councillor, S. Odegard informed Council of the North Eastern Alberta Hemp Group, and of the Alberta HUB Board/Membership Meeting to be held on March 24, 2016 and MLA/MP Roundtable to be held on April 22, 2016.

**Correspondence & Information Items**

- Bills and Paysheets
- Alberta HUB re: Board/Membership Meeting & MLA/MP Round Table
- Genesis Announcement
- Synergy Chartered Accountants
- Two Hills Playschool re: Thank You
- ATCO Electric re: Irish Creek Substation
- Alberta Utilities Commission re: Substations
- Alberta Government re: New Cabinet
- AAMD&C
  - Newsletters January 14, 20, 27 and February 3, 2016
  - Member Bulletins
    - AAMDC Inter-Municipal Survey Results
    - Your Infrastructure Priorities
    - FCM Releases 2016 Canadian Infrastructure Report Card
    - Monitor Emergency Response Times in Alberta
    - Royalty Review Findings
    - Community Energy Workshop

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

**R-10436 E. YAKEMCHUK**

That the next County Council Meeting be held on Thursday, March 10, 2016 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, March 3, 2016 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-10437 A. PIDRUCHNEY**

That the meeting be adjourned – time 3:35 p.m.

Motion Carried

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REEVE

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CAO