

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
March 10, 2016**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:14 a.m. on Thursday, March 10, 2016.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Sayler L. Maczala, Recording Secretary
P. Gordeyko
S. Odegard
E. Yakemchuk

Agenda The Agenda for the March 10, 2016 Council Meeting was presented for review and consideration, having the following additions being presented:

- NE 7-56-14-W4 re: Ratepayer Request
- Delegation – Michael Simpson, CAO Village of Willingdon
- Jubilee Insurance Agency Ltd. re: Legal Expense Insurance
- Inspections Group Inc. re: Information Meeting
- Birds & Bees Winery Inc. re: Letter of Support
- NW and SW 20-54-8-W4 re: Lease Agreement
- Policies re: Full-time and Part-time Employees

There being no further additions; it was moved by:

R-10445 S. ODEGARD

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the February 9, 2016 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10446 P. GORDEYKO

That the February 9, 2016 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the February 22, 2016 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10447 E. YAKEMCHUK

That the February 22, 2016 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2016 Development Permits
- Correspondence re: previous meeting
- NW 13-55-14-W4M – no change
- The Alberta Municipal Solar Program – under investigation
- Timesheet Policy and Inventory Policy – April 2016

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending January 2016 indicating a bank balance of \$2,402,108.17 was presented for review and consideration.

Council having reviewed and discussed the January 2016 Bank Reconciliation Report; it was moved by:

R-10448 P. GORDEYKO

That the Bank Reconciliation Report for the month ending January 2016 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

Public Meeting

The CAO informed Council that the County Council is to hold Public Meetings in various locations throughout the County to provide information on the operation of the County. As per Council's Goals and Objectives, the Public Meetings will be held in the months of April and November.

Council having discussed this item; it was moved by:

R-10449 A. PIDRUCHNEY

That an Open House be held on Monday, April 18, 2016 at the hour of 1:00 p.m. to 4:00 p.m. in the Two Hills County Office for discussion of County Operations and presentation of the 2015 Financial Statement.

Motion Carried

Genesis/Jubilee
Annual Meeting

The CAO informed Council that the Genesis and Jubilee Reciprocal Insurance Exchange will be holding its Annual General Meeting on March 14, 2016 at 4:00 p.m. in Edmonton, AB. The Annual General Meeting will take place at the Shaw Conference Centre in conjunction with the AAMD&C Spring Convention.

Council having discussed this item; it was moved by:

R-10450 S. ODEGARD

That Reeve, Allen Saylor or Deputy Reeve, Elroy Yakemchuk be present at the Genesis and Jubilee Reciprocal Insurance Exchange Annual General Meeting on March 14, 2016 at 4:00 p.m. at the Shaw Conference Center in Edmonton, AB.

Motion Carried

The Inspections
Group Inc.

The CAO informed Council that the Safety Code Services contract between the County of Two Hills No. 21 and The Inspections Group Inc. expires March 15, 2016.

The Inspections Group Inc. has provided an Agreement for the period March 15, 2016 to March 14, 2019 (a three year term).

Council having discussed this item; it was moved by:

R-10451 A. PIDRUCHNEY

That the County of Two Hills No. 21 enter into agreement with The Inspections Group Inc. for a three year term, being March 15, 2016 to March 14, 2019.

Motion Carried

Village of
Myrnam

The CAO informed Council that the Village of Myrnam has forwarded a Memorandum of Agreement for a Water and Wastewater Treatment Systems Agreement between the County of Two Hills No. 21 and Village of Myrnam.

Council having discussed this item; it was moved by:

R-10452 P. GORDEYKO

That the Memorandum of Agreement for a Water and Wastewater Treatment Systems Agreement between the County of Two Hills No. 21 and Village of Myrnam be tabled to the April 2016 Regular Council Meeting.

Motion Carried

Two Hills Walk/
Run

The CAO informed Council that the County of Two Hills has in the past years supported the Two Hills Health Centre Community Walk/Run Event by way of providing a grant every year.

This year proceeds from the fundraiser will be directed towards the purchase of replacement beds and mattresses for the facility.

Council having discussed this item; it was moved by:

R-10453 P. GORDEYKO

That the County of Two Hills provide a grant in the amount of \$500.00 to support the Two Hills Health Centre Community Walk/Run Event, to assist in the purchase of replacement beds and mattresses for the facility.

Motion Carried

Deputy Director
of Emergency
Management

The CAO informed Council that on April 3, 2014 Elden Kozak was appointed Director of Emergency Management for the County of Two Hills and assumed the position of Regional Director of Emergency Management, effective May 1, 2014. Al Ropchan assumed the position of Deputy Director of Emergency Management for the County of Two Hills.

Council having discussed this item; it was moved by:

R-10454 E. YAKEMCHUK

That Cheryl McRae, Director of Finance, be appointed Deputy Director of Emergency Management for the County of Two Hills No. 21, effective immediately.

Motion Carried

CNRL

The CAO informed Council that Canadian Natural Resources Limited (CNRL) has submitted letters to municipalities requesting a 30% property tax reduction.

Council having discussed this item; it was moved by:

R-10455 A. PIDRUCHNEY

That the County of Two Hills accept correspondence received from Canadian Natural Resources Limited (CNRL) as information, due to the incurred loss of linear assessment for the 2016 taxation year.

Motion Carried

TAME

The CAO informed Council that at the January 12, 2016 Regular Council Meeting it was consensus of Council that Administration investigate Taking Action to Manage Energy (TAME) program funding.

Council having discussed this item; it was moved by:

R-10456 E. YAKEMCHUK

That the Take Action to Manage Energy (TAME) program be tabled to the Budget Meeting.

Motion Carried

Pathfinder The CAO informed Council that the Pathfinder Community Recreation & Cultural Centre will be holding their annual fundraiser for the upkeep of the Pathfinder Community Recreation & Cultural Centre. The Pathfinder Centre is requesting a donation of a load of gravel (delivered within the County of Two Hills boundaries) for their Live & Silent Auction to be held on April 2, 2016.

Council having discussed this item; it was moved by:

R-10457 A. PIDRUCHNEY

That the County of Two Hills donate one load of gravel (35 cubic yards), delivered within the County of Two Hills boundaries (trucking must be hired for delivery outside County boundaries) to the Pathfinder Community Recreation & Cultural Centre for their Live & Silent Auction to be held on April 2, 2016.

Motion Carried

Two Hills
Curling Club The CAO informed Council that the Two Hills Curling Club will be holding their third fundraiser for the new curling rink contents on April 2, 2016. The Two Hills Curling Club is requesting a donation of a load of gravel (delivered within the County of Two Hills boundaries) for their Live Auction.

Council having discussed this item; it was moved by:

R-10458 P. GORDEYKO

That the County of Two Hills donate one load of gravel (35 cubic yards), delivered within the County of Two Hills boundaries (trucking must be hired for delivery outside County boundaries) to the Two Hills Curling Club for their Live Auction to be held on April 2, 2016.

Motion Carried

By-Law 7-2014 The CAO informed Council that at the July 15, 2014 Regular Council Meeting, Council resolved that the owner of Pt. SE 31-54-12-W4 is requesting to purchase the County road, being all that portion of 44 Avenue as shown on Plan 2407MC as shown on Plan 142___ and all that portion of the lane as shown on Plan 6491MC running along the east boundary, be requested to consolidate the above properties. The owner of Pt. SE 31-54-12-W4 has paid the required purchase amount.

Council having discussed Bylaw No. 7-2014; it was moved by:

R-10459 A. PIDRUCHNEY

That By-Law No. 7-2014 be given second reading this 10th day of March 2016.

Motion Carried

R-10460 P. GORDEYKO

That By-Law No. 7-2014 be given third and final reading and finally passed this 10th day of March 2016.

Motion Carried

SE 10-57-14-W4 The CAO informed Council that at the December 8, 2015 Regular Council Meeting, the CAO informed Council that Explore Surveys Inc. on behalf of their clients request to close the existing surveyed road, Plan 1175CL and consolidate with the existing quarter section SE 10-57-14-W4. In exchange the clients would transfer the lands required for the existing road, having the clients requesting a cost sharing arrangement with the County.

Council resolved at the December 8, 2015 Regular Council Meeting, that Administration investigate the costs involved by Explore Surveys Inc. on behalf of their clients in the road closure and consolidation on SE 10-57-14-W4.

Council having discussed this item; it was moved by:

R-10461 E. YAKEMCHUK

That the existing surveyed Road Plan 1175CL (2586AT) be closed and consolidated with the existing quarter section SE 10-57-14-W4, at the owners cost, as land compensation was paid to the previous owner.

Motion Carried

NE 7-56-14-W4 Councillor, E. Yakemchuk informed Council that the owner of NE 7-56-14-W4 is requesting that a brush pile from previous road construction be buried.

Council having discussed this item; it was moved by:

R-10462 P. GORDEYKO

That Administration inform the owner of NE 7-56-14-W4 that there is no correspondence on file regarding a brush pile from previous road construction.

Motion Carried

R-10463 S. ODEGARD

Recess That the meeting be recessed for lunch – 12:00 p.m.

Motion Carried

The meeting reconvened at 1:14 p.m., having all Councillors in attendance.

Delegation Mr. Michael Simpson, newly appointed CAO, Village of Willingdon was invited into Council Chambers and provided an introduction.

There being no further questions or comments, Mr. M. Simpson thanked Council for their time and left the Council Chambers.

Jubilee Insurance The CAO informed Council that at the February 9, 2016 Regular Council Meeting, Council resolved that Administration investigate further Legal Expense Insurance coverage through Jubilee Insurance Agency Ltd. and bring back to the March 2016 Regular Council Meeting.

Council having discussed this item; it was moved by:

R-10464 P. GORDEYKO

That Legal Expense Insurance through Jubilee Insurance Agency Ltd. be acquired at the discretion of the CAO.

Motion Carried

The Inspections Group Inc. The CAO informed Council that The Inspections Group Inc. will be providing an Information Meeting to the residents of the County of Two Hills.

Council having discussed this item; it was the consensus of Council that The Inspections Group Inc. Information Meeting be scheduled for Monday, April 11, 2016 or Thursday, April 14, 2016 at the hour of 6:30 p.m.

Birds & Bees Winery Inc. The CAO informed Council that Birds & Bees Winery Inc. is requesting a letter of support for the application to the Alberta Gaming and Liquor Commission (AGLC) to add a Craft Distillery and Craft Brewery endorsement to their Class E Liquor Manufacturing License.

Council having discussed this item; it was moved by:

R-10465 E. YAKEMCHUK

That the County of Two Hills provide a letter of support to Birds & Bees Winery Inc. for their application to the Alberta Gaming and Liquor Commission (AGLC) to add a Craft Distillery and Craft Brewery endorsement to their Class E Liquor Manufacturing License.

Motion Carried

Lease Agreement

The CAO informed Council that at the Public Works Committee Meeting of March 3, 2016 the CAO presented a Lease Agreement request for NW and SW 20-54-8-W4. The Committee resolved, that the County of Two Hills Lease Agreement for NW and SW 20-54-8-W4 be tabled to the March 10, 2016 Regular Council Meeting.

Council having discussed this item; it was moved by:

R-10466 S. ODEGARD

That the County of Two Hills offer for tender the Lease Agreement for NW and SW 20-54-8-W4 for the 2016 fiscal year.

Motion Defeated

Policies – Full-time/Part-time Employees

Councillor, S. Odegard placed Policies regarding full-time and part-time employees on the table for discussion.

Council having discussed this item, it was consensus of Council that Administration determine full-time and part-time positions for each department and present the same at the Budget Meeting.

Reports

Reports

Councillor, S. Odegard informed Council on the Jubilee Insurance Agency Ltd. meeting attended in Nashville, TN.

Councillor, P. Gordeyko updated Council on FCSS.

Councillor, A. Pidruchney updated Council on Eagle Hill Foundation.

Councillor, E. Yakemchuk informed Council of the Two Hills Regional Waste Management Commission meeting attended February 25, 2016 and updated on the Two Hills Agri Days.

Brad Straty, Essential Services Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty left the Council Chambers.

Correspondence & Information Items

- Bills and Paysheets
- Two Hills Community Health Centre Ltd. re: title transfer
- Alberta Transportation re: Highway 36 paving project
- Enbridge Invitation
- AAMD&C
 - Newsletters February 10, 18, 24 and March 2, 2016
 - Member Bulletins
 - Minister Larivee Responds to AAMDC Linear Assessment Advocacy
 - Municipal Climate Change Centre Receives \$5 Million – Solar Program
 - Consultation on Amending the List of Terrestrial Species
 - Nominations Open for Next Phase of Farm and Ranch Consultations
 - Consulting Engineers Releases Municipal Asset Management Resource

- Survey Regarding Alberta Watershed Resiliency and Restoration
- Resolutions for AAMDC Spring 2016 Convention
 - Preservation of Linear Assessment
 - Notice Period for Adjustments to Linear Assessment
 - Recovery of Linear Property, Commercial Property, and Education Requisition Tax Arrears
 - Improving Oversight of Delegated Legislation
 - Agricultural Opportunity Fund for Agricultural Research
 - Creating a Residential Exemption to Roadside Developments
 - Wildlife Damage Compensation Program
 - Provincial Funding for Regional Air Ambulance Services
 - Secure Access to Natural Gas Pipelines
 - Genetically Modified Alfalfa
 - Provincial Funding for Municipal Public Libraries
 - Provincial Funding for School Resource Officers
- Pre-Register for the STIP Consultation Workshop
- Winter 2016 Position Statements Now Available
- EOEP's 2016 Course Schedule
- Seniors Transportation Toolkit Now Available
- Spring 2016 Emergent Resolution Process Reminder
- Government of Alberta Launches Consultations on Transportation Issues
- AAMDC Spring 2016 Convention Workshop Information

Next Meeting Discussion took place on the next meeting date; it was moved by:
Date

R-10467 S. ODEGARD

That the next County Council Meeting be held on Tuesday, April 12, 2016 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Wednesday, April 6, 2016 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10468 P. GORDEYKO

That the meeting be adjourned – time 2:53 p.m.

Motion Carried

REEVE

CAO