

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
January 10, 2017**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:20 a.m. on Tuesday, January 10, 2017.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Sayler N. Prkusic, Recording Secretary
P. Gordeyko
S. Odegard
E. Yakemchuk

Agenda The Agenda for the January 10, 2017 Council Meeting was presented for review and consideration, having the following additions being presented:

- Natural Gas Utility Contract "Schedule B"
- Willingdon Viability Review
- The County of Two Hills and Region Magazine
- Willingdon and District Fish & Game Association re: 36th Annual Supper Live and Silent Auction Donation
- Two Hills Gas Franchise
- District 5 Meeting re: Section 348 MGA

There being no further additions; it was moved by:

R-10670 S. ODEGARD

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the December 13, 2016 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10671 E. YAKEMCHUK

That the December 13, 2016 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the January 3, 2017 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10672 A. PIDRUCHNEY

That the January 3, 2017 Special Council Meeting Minutes be approved as amended (inclusion of 12 l).

Motion Carried

Business Arising from the Minutes

- 2017 Development Permits
- Correspondence re: previous meeting

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending November 2016 indicating a bank balance of \$3,767,084.29 was presented for review and consideration.

Council having reviewed and discussed the November 2016 Bank Reconciliation Report; it was moved by:

R-10673 P. GORDEYKO

That the Bank Reconciliation Report for the month ending November 2016 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

By-Law 1-2017 The CAO informed Council that Section 256(1)(2)(3) of the Municipal Government Act authorizes the borrowing of monies for the purpose of financing operating expenditures. The amount to be borrowed must not exceed the estimate to be raised in taxes in the year of borrowing and the By-Law does not have to be advertised if the borrowing term does not exceed three years.

Council having discussed this item; it was moved by:

R-10674 S. ODEGARD

That By-Law No. 1-2017 be given first reading this 10th day of January 2017.

Motion Carried

R-10675 A. PIDRUCHNEY

That By-Law No. 1-2017 be given second reading this 10th day of January 2017.

Motion Carried

R-10676 P. GORDEYKO

That authority to proceed with third and final reading of By-Law No. 1-2017 be given this 10th day of January 2017.

Motion Carried Unanimously

R-10677 E. YAKEMCHUK

That By-Law No. 1-2017 be given third and final reading and finally passed this 10th day of January 2017.

Motion Carried

Appointment of Auditors The CAO informed Council that Section 280(1) of the Municipal Government Act reads:

That each Council must appoint one or more Auditors for the municipality.

Council having discussed this item; it was moved by:

R-10678 E. YAKEMCHUK

That the Auditing Firm of Synergy Chartered Accountants be appointed as Auditors for the County of Two Hills No. 21 for the 2017 fiscal year.

Motion Carried

Appointment of Legal Surveyor The CAO informed Council that the County requires from time to time the service of a Legal Surveyor for the provision of legal road plan revisions and cancellations due to road construction projects.

Council having discussed this item; it was moved by:

R-10679 S. ODEGARD

That the County of Two Hills retain the services of a Surveying Firm by way of appointment or tender invitation for the projects within the County requiring legal and survey services in the 2017 fiscal year.

Motion Carried

Road Engineering The CAO informed Council that the County has over the past years retained a variety of firms for the provision of Road/Bridge/Water and Sewer Engineering Services.

Council having discussed this item; it was moved by:

R-10680 E. YAKEMCHUK

That the County of Two Hills retain the services of an Engineering Firm by way of appointment or tender invitation for the projects within the County requiring engineering services in the 2017 fiscal year.

Motion Carried

Green Space Alliance The CAO informed that at the December 13, 2016 Council Meeting, Council resolved the meeting dates with Green Space Alliance to review the Land Use Bylaw (LUB), Municipal Development Plan (MDP) and Lac Sante Area Structure Plan be tabled to the January 2017 Regular Council Meeting.

Council having discussed this item; it was moved by:

R-10681 A. PIDRUCHNEY

That Council and Administration meet with Green Space Alliance to review the Land Use Bylaw (LUB), Municipal Development Plan (MDP) and Lac Sante Area Structure Plan on February 21 & 22, 2017.

Motion Carried

2017 Draft Budget The CAO requested that Council set a date and time for the 2017 Draft Budget Meeting.

Council having discussed this item; it was moved by:

R-10682 E. YAKEMCHUK

That the 2017 Draft Budget Meeting be held on February 6 & 7, 2017 at 10:00 a.m. in the Council Chambers.

Motion Carried

2017 Road Priorities Meeting The CAO requested that Council set a date and time for the 2017 Road Priorities Meeting.

Council having discussed this item; it was moved by:

R-10683 A. PIDRUCHNEY

That the 2017 Road Priorities Meeting be held on February 8, 2017 (tentatively) at 10:00 a.m. in the Council Chambers.

Motion Carried

Emerging Trends Seminar The CAO informed Council that Brownlee LLP will be holding an Emerging Trends Seminar on Thursday, February 16, 2017 at the Edmonton Northlands.

Sessions: Planning and Development; Intermunicipal Collaboration; Assessment and Taxation; Councillor Conduct; Case Law Updates; Bear Pit.

Council having discussed this item; it was moved by:

R-10684 S. ODEGARD

That Council and Administration be authorized to attend the Brownlee LLP Emerging Trends Seminar in Edmonton on Thursday, February 16, 2017.

Motion Carried

Reynolds Mirth Law Seminar The CAO informed Council that Reynolds Mirth and Farmer will be holding a Municipal Law Seminar on February 17, 2017 in Edmonton.

Sessions: Planning for the Future: Bill 21; Alberta's New Carbon Levy; Modernized Municipal Government Act Bring Big Changes to your Assessment; Employment Issues in the Twittersverse; Navigating your Way Through Tricky Waters: Bankruptcy and Collection of Taxes Owing for Linear Property and Machinery and Equipment.

Council having discussed this item; it was moved by:

R-10685 A. PIDRUCHNEY

That Council and Administration be authorized to attend the 2017 Annual Municipal Law Seminar in Edmonton on Friday, February 17, 2017.

Motion Carried

EDA Annual Conference The CAO informed Council that the Economic Developers Alberta (EDA) Annual Conference and AGM will take place on March 20 to 22, 2016 at The Banff Centre.

Council having discussed this item; it was moved by:

R-10686 S. ODEGARD

That the Economic Developers Alberta (EDA) Annual Conference and AGM be accepted as information.

Motion Carried

Bereavement Leave The CAO informed Council that Bereavement Leave & Critical Illness (full time employees) Policy ADM-PER-4 and Bereavement & Medical Leave Seasonal Employee Policy ADM-PER-4.1 be placed on the table for review.

That Policy ADM-PER-4 be amended under Temporary Leave of Absence to include niece or nephew and ADM-PER-4.1 be amended to include niece or nephew.

Council having discussed this item; it was moved by:

R-10687 P. GORDEYKO

That Bereavement Leave & Critical Illness (full time employees) Policy ADM-PER-4 and Bereavement & Medical Leave Seasonal Employees Policy ADM-PER4.1 be amended as presented.

Motion Carried

Land Lease Agreement The CAO informed Council that the County has in 2016 (under agreement) leased the Pt. SW 20-54-8-W4, situated SE of the abandoned rail bed (containing 44.8 acres) to Mr. Kenneth Chudyk, for the annual sum of \$125.00.

Council having discussed this item; it was moved by:

R-10688 A. PIDRUCHNEY

That the County of Two Hills No. 21 offer to lease the Pt. SW 20-54-8-W4, situated SE of the abandoned rail bed (containing 44.8 acres) to Mr. Kenneth Chudyk for the 2017 fiscal year, for the annual lease price of \$125.00.

Motion Carried

Road Closure,
Consolidation
and Purchase
Request

The CAO informed Council at the September 15, 2016 Council Meeting, Council resolved that Administration (The Inspection Group Inc.) verify that the septic system is compliant with the Alberta Private Sewage Systems, Standards of Practice 2015. Furthermore, that a formal request for closure, consolidation and purchase be submitted to the office with a survey (real property report) prepared by an Alberta Land Surveyor registered in the Province of Alberta for Council's review and consideration.

On December 13, 2016 Inspection Group informed the owner of SW 30-53-9-W4 that the septic system was installed without a permit and was placed on County road allowance.

Council having discussed this item; it was moved by:

R-10689 S. ODEGARD

That the County of Two Hills contact Alberta Transportation regarding closure of the road allowance on SE 30-53-9-W4 +/- 2 acres. With the condition that the sum of \$5,000.00 per acre be paid for the said road allowance.

Motion Carried

Delegation

Messrs. Ed Sosnowski, Mayor and Gary Dupuis, CAO of the Village of Myrnam were invited into the Council Chambers to present Village Capital Projects to be addressed in 2017 and 2018.

There being no further questions or comments, Messrs. Ed Sosnowski, Mayor and Gary Dupuis, CAO thanked Council for their time and left Council Chambers.

R-10690 A. SAYLER

Recess

That the meeting be recessed for lunch – 12:17 p.m.

Motion Carried

The Meeting reconvened at 1:34 p.m., having all Councillors in attendance.

R. Bouchard, Public Works Supervisor entered Council Chambers.

Delegation

Messrs. Gabe Rohr and Michael, Pohl of AMEC were invited into the Council Chambers to discuss the Derwent Lagoon.

Mr. Pohl informed Council that the system and pump size are being investigated.

There being no further questions or comments, Messrs. Gabe Rohr and Michael Pohl thanked Council for their time and left Council Chambers.

It was consensus of Council that AMEC provide their recommendations regarding the Derwent Lagoon.

R. Bouchard, Public Works Supervisor left Council Chambers.

Natural Gas
Utility Contract
– Schedule B

The CAO informed Council that as discussed at the County of Two Hills Gas Utility Meeting on January 9, 2017 the Natural Gas Utility Contract was reviewed and discussed.

Council having discussed this item; it was moved by:

R-10691 P. GORDEYKO

That the County of Two Hills Natural Gas Utility Contract be approved as amended, with the inclusion of Schedule B for Industrial Users.

- A. The County shall require the Consumer on an annual basis to sign a contract and provide an Irrevocable Letter of Credit in the amount of the two months of highest consumption, or when amounts are estimated, this amount will be adjusted to the equivalent of the highest two months when consumption exceeds the estimated amount.
- B. The County shall be at liberty to discontinue the supply of Natural Gas to the facility if the Consumer fails to pay within 60 days of the beginning of the Billing Period.

Motion Carried

Willingdon
Viability Review

C. McRae, Director of Finance was invited into the Council Chambers to present with the CAO Administration costs regarding the Village of Willingdon Viability. Noting Administrative and Public Works cost would not decrease due to benefits full time personnel receive.

Council having discussed this item; it was consensus of Council that this item be accepted as information.

C. McRae, Director of Finance left Council Chambers.

Magazine
Update

The CAO informed Council that the publisher of the County of Two Hills and Regional magazine has requested to update the same.

Council having discussed this item; it was consensus of Council that this item be accepted as information.

Willingdon Fish
& Game

Deputy Reeve, E. Yakemchuk informed Council that the Willingdon and District Fish & Game Association 36th Annual Supper will be held on January 28, 2017. Donations are being requested for the Live and Silent Auction to be held at this event.

Council having discussed this item; it was moved by:

R-10692 E. YAKEMCHUK

That the County of Two Hills donate two loads of gravel (35 cubic yards) within County boundaries (trucking must be hired for deliveries outside the County as per the County's Policy) for Live & Silent Auction at the Willingdon and District Fish & Game Association 36th Annual Supper to be held on January 28, 2017.

Motion Carried

Two Hills Gas
Franchise

As discussed at the April 12, 2016 Regular Council Meeting, the CAO placed the Two Hills Gas Franchise on the table for discussion. Noting it was resolved that the County of Two Hills continue to provide support for the Town of Two Hills Gas Franchise Agreement amendments.

Council having discussed this item; it was moved by:

R-10693 P. GORDEYKO

That the County of Two Hills withdraw from any further interest or support for the purchase of the Two Hills Gas Franchise.

Motion Carried

R-10694 P. GORDEYKO

That Council meet in Camera – time 3:13 p.m. to discuss land and personnel.

Motion Carried

R-10695 S. ODEGARD

That Council revert back to their public meeting – time 3:30 p.m.

Motion Carried

R-10696 E. YAKEMCHUK

That the County of Two Hills not pursue the purchase of Blk 4, Lot 4, Plan 0740587 in Two Hills.

Motion Carried

R-10697 E. YAKEMCHUK

That Council approve the County of Two Hills Salary Grid as amended for the Agricultural Service Board and ESC Departments, effective January 1, 2017.

Motion Carried

R-10698 S. ODEGARD

That the County of Two Hills Council approve grid move for Step 1-5 to 1-7, effective January 1, 2017.

Motion Carried

The CAO informed Council that Municipal Affairs stated that the Municipal Government Act will be open for discussion for a short time in the Spring of 2017.

Council having discussed this item; it was moved by:

R-10699 S. ODEGARD

That the County of Two Hills request support from the Zone 5 District Meeting Members in Killiam on January 13, 2017 and inclusion of a resolution regarding an amendment to Section 348 of the MGA, requesting the deletion of (c) the Crown at the AAMDC Spring Convention.

Motion Carried

Reports

Correspondence & Information

- Bills and Paysheets
- Municipal Affairs re: Viability Review for Village of Willingdon
- Municipal Affairs re: Pilot Project – 2017 Linear Property Assessment
- Alberta Electoral Boundaries Commission
- Alberta Transportation Grant Updates
- Foundation of Administrative Justice re: Learn Events
- AAMDC Board Governance Review Committee
- Veterans Memorial Highway Association Minutes
- County of St. Paul re: Hauling Agreement – Lagoons
- Town of Vermilion re: Recycling Centre Closing
- A.A.M.D. & C.
 - Newsletters December 15, 22, 2016 and January 5, 2017
 - Member Bulletins
 - A Guide for Women Running for Municipal Office
 - AAMDC Fall 2013 Resolution Expiring
 - AAMDC Board Governance Review Committee Set to Begin
 - Host an EOEP Course in Your Municipality
 - Government of Alberta Releases Micro-Generation Regulation
 - Alberta Wetland Policy Implementation Update
 - Government of Canada Introduces Broadband Funding Program
 - Federal Task Force Release Framework for Legalization of Cannabis
 - AAMDC Seeking Applications for Climate Change Advisory Committee
 - Resolutions Deadline for Spring 2017 Convention
 - CRTC Declares Broadband Access as a Basic Service
 - Provide your input to the Alberta Electoral Boundaries Commission
 - AAMDC Broad Governance Review Committee Needs Member Input

Discussion took place on the next meeting date; it was moved by:

R-10700 E. YAKEMCHUK

That the next County Council Meeting be held on Tuesday, February 14, 2017 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, February 2, 2017 in the Council Chambers at 10:00 a.m.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10701 A. PIDRUCHNEY

That the meeting be adjourned – time 3:50 p.m.

Motion Carried

REEVE

CAO