

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
December 14, 2017**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, D. Gulayec at 10:01 a.m. on Thursday, December 14, 2017.

Attendance      Present were:

D. Gulayec                      S. Dary, CAO  
M. Phillips                     N. Prkusic, Recording Secretary  
D. Saskiw  
E. Yakemchuk  
S. Odegard

Agenda      The Agenda for the December 14, 2017 Council Meeting was presented for review and consideration, having the following additions being presented:

- Willingdon and District Fish & Game Association re: 37<sup>th</sup> Annual Supper Live and Silent Auction Donation
- Agricultural Service Board update
- Willingdon and District Agricultural Society re: Riding Arena

There being no further additions; it was moved by:

**R-11014      S. ODEGARD**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the November 23, 2017 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11015      E. YAKEMCHUK**

That the November 23, 2017 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the November 27, 2017 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11016      D. SASKIW**

That the November 27, 2017 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2017 Development Permits
- Correspondence re: previous meeting

The CAO placed the Willingdon and District Agricultural Society Riding Arena on the table for discussion, informing Council of concerns received from hamlet residents regarding the unloading of horses outside the arena perimeter. It was consensus of Council that the above item be tabled to the afternoon session.

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending October 2017 indicating a bank balance of \$9,129,983.16 was presented for review and consideration.

Council having reviewed and discussed the October 2017 Bank Reconciliation Report; it was moved by:

**R-11017 E. YAKEMCHUK**

That the Bank Reconciliation Report for the month ending October 2017 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

2018 Goals and Objectives The CAO informed Council they are to meet on an annual basis to discuss their priorities for the new year and seek senior Administration input on the issues facing each department.

At the Council Meeting of November 23, 2017, it was resolved that the 2018 Goals and Objectives Review be held December 15, 2017 in the Council Chambers at 10:00 a.m.

Council having discussed this item; it was moved by:

**R-11018 E. YAKEMCHUK**

That the 2018 Goals and Objectives Review be rescheduled from Friday, December 15, 2017 to Wednesday, January 24, 2018.

Motion Carried

2018 Rec Grant The CAO informed Council that the County has since 1999, distributed according to policy, budgeted recreation funds to various Community Recreation Facility Operations. Applications for funding were received on or prior to December 8, 2017, having \$100,000.00 budgeted for Recreation in 2017.

Council having discussed this item; it was moved by:

**R-11019 E. YAKEMCHUK**

That the County of Two Hills No. 21 provide Recreation Grant funding and Hardship funding to the following applicants:

Boian Ladies Club	\$2,288.21
Brosseau Community Hall	\$3,881.20
Derwent Agricultural Society	\$7,314.85
Derwent Golden Age	\$1,000.00
Derwent Holy Spirit Parish	\$1,435.98
Hairy Hill Community Hall	\$2,510.39
Hairy Hill Rodeo Association	\$663.26
Lac Sante Family Recreational Club	\$800.00
Lakeland Breakers Outdoor Society	\$1,400.00
Luzan Community Club	\$562.10
Mrynam Elks Lodge	\$6,902.42
Myrnam Agricultural Society	\$3,986.36
Myrnam Curling Club	\$1,337.31
Myrnam Golf & Country Club	\$2,537.08
Myrnam Seniors Centre	\$1,000.00
North Saskatchewan River Ridge Club	\$1,400.00
Pathfinder Hall	\$5,746.58
Plain Lake Ukrainian Greek Catholic Association	\$723.75

Russo Greek Catholic Orthodox Parish of St. Mary	\$2,371.52
Rusylvia Ukrainian Community Hall	\$916.57
Town of Two Hills/Centennial Hall	\$9,299.27
Two Hills Curling Club	\$1,291.69
Two Hills Historical Association	\$953.12
Two Hills Rider Friendly Committee	\$1,000.00
Two Hills Senior Drop Inn Centre	\$1,000.00
Two Hills Sports Activity Council	\$14,016.48
Two Hills Swimming Pool	\$7,829.31
Ukrainian Educations Society of I Kotlarewsky Musidora	\$1,195.69
Ukrainian Orthodox Church of St. Elias	\$740.69
Willingdon Agricultural Society	\$5,347.20
Willingdon Recreation Centre	\$6,948.97
Willingdon Senior Citizens	\$1,000.00
Total	99,400.00

Motion Carried

Delegation

Messrs. Sean Cosens, Farmland & Assessment Standards Manager and Ray Fortin, Industrial Assessment Specialist with Accurate Assessment were invited into the Council Chambers to provide a general overview of the assessment process. It was also noted that a decision regarding the Hamlet of Willingdon millrate will be required.

There being no further questions or comments Messrs. Sean Cosens and Ray Fortin thanked Council for their time and left the Council Chambers.

C. McRae left the Council Chambers.

**R-11020 E. YAKEMCHUK**

Recess

That the meeting be recessed for lunch – 12:28 p.m.

Motion Carried

The meeting reconvened at 1:59 p.m., having all Councillors in attendance.

Hamlet of  
Willingdon

The CAO placed the Hamlet of Willingdon millrate on the tabled for discussion.

Council having discussed this item; it was moved by:

**R-11021 S. ODEGARD**

That a split millrate be implemented within all hamlets located in the County of Two Hills No. 21.

Councillor, S. Odegard requested a recorded vote.

**In Favor**

S. Odegard

**Against**

D. Gulayec

M. Phillips

D. Saskiw

E. Yakemchuk

Motion Defeated

**R-11022 E. YAKEMCHUK**

That a split millrate be implemented within the Hamlet of Willingdon.

Councillor, E. Yakemchuk requested a recorded vote.

**In Favor**  
D. Gulayec  
M. Phillips  
D. Saskiw  
E. Yakemchuk

**Against**  
S. Odegard

Motion Carried

Willingdon &  
District Ag  
Society

The CAO placed the Willingdon and District Agricultural Society back on the table for discussion.

Council having discussed this item; it was moved by:

**R-11023 E. YAKEMCHUK**

That Administration contact the Willingdon and District Agricultural Society advising the Livestock Agreement between the County of Two Hills No. 21 and the Willingdon and District Agricultural Society shall be signed and returned no later than Monday, December 18, 2017, noting all conditions must be adhered to.

Motion Carried

2018 Holidays

The CAO informed Council they may declare up to two days in a year as Civic Holidays (as authorized under section 56 of the MGA).

In 2016 Council proclaimed March 28 (Easter Monday) and June 10 (Farmers' Day) as holidays for the County Employees. The County Gas Service Personnel take turns being on call during the year and require the approved Statutory & Proclaimed Holiday Schedule at the beginning of each fiscal year for setting of their On Call Schedule.

Council having discussed this item; it was moved by;

**R-11024 D. SASKIW**

That Council approve the 2018 Statutory & Proclaimed Holiday Schedule as presented (thus proclaiming Monday, April 2, 2018 and Monday, December 24, 2018 as holidays).

Motion Carried

County of St.  
Paul ACP Grant

The CAO informed Council the County of St. Paul will be applying under the Alberta Community Partnership Grant Program for a Road Transportation Network Condition Assessment Study.

The County of Two Hills is currently in partnership with the said municipality under the Alberta Community Partnership Grant Program for Rural Intermunicipal Development Plans and Intermunicipal Collaboration Frameworks with the County of St. Paul.

Council having discussed this item; it was moved by:

**R-11025 S. ODEGARD**

That the County of Two Hills No. 21 partner with the County of St. Paul on an Alberta Community Partnership Grant application for the purpose of completing a Road Transportation Network Condition Assessment Study with the County of Two Hills as the managing partner.

Motion Carried

Town of Two Hills ACP Grant      The CAO informed Council the Town of Two Hills would like to apply under the Alberta Community Partnership Grant Program for Intermunicipal Collaboration Frameworks that will be required in the revised Municipal Government Act and is requesting the County of Two Hills No. 21 be a formal partner.

The County of Two Hills is currently in partnership with the Village of Myrnam and Town of Two Hills under the Alberta Community Partnership (ACP) Grant Program for Intermunicipal Development Plan and Economic Development Plan.

Council having discussed this item; it was moved by:

**R-11026    E. YAKEMCHUK**

That the County of Two Hills No. 21 partner with the Village of Myrnam and the Town of Two Hills on an Alberta Community Partnership Grant application for the purpose of completing Intermunicipal Collaboration Frameworks with the Town of Two Hills as the managing partner, having the completion date being March 31, 2020.

Motion Carried

Municipal Enforcement/Peace Officer Services      The CAO informed Council the Town of Vegreville is inquiring if the County of Two Hills would be interested in entering into a agreement for Municipal Enforcement/Peace Officer Services Agreement within the Hamlet of Willingdon for a three year period January 1, 2018 to December 31, 2020.

The Current agreement with the Village of Willingdon (Hamlet September 1, 2017) expires December 31, 2017. Annual cost being approximately \$5,000 per year.

Council having discussed this item; it was moved by:

**R-11027    D. SASKIW**

That the County of Two Hills enter into a agreement with the Town of Vegreville for Municipal Enforcement/Peace Officer Services within the Hamlet of Willingdon for a one year period January 1, 2018 to December 31, 2018.

Motion Carried

AAMDC/Jubilee Insurance Program      The CAO informed Council the Two Hills Curling Club is a non-profit group and is requesting to be added as an additional named insured under the County of Two Hills.

Council having discussed this item; it was moved by:

**R-11028    S. ODEGARD**

That the Two Hills Curling Club be added as an additional named insured under the County of Two Hills No. 21.

Motion Carried

**R-11029    S. ODEGARD**

That Administration investigate an Additional Named Insured fee schedule.

Motion Carried

Brownlee LLP      The CAO informed Council Brownlee LLP will be holding an Emerging Trends Seminar in Edmonton, Alberta on Thursday, February 15, 2018 at the Edmonton Expo Centre.

Council having discussed this item; it was moved by:

**R-11030 E. YAKEMCHUK**

That Council and Administration be authorized to attend the Brownlee LLP Emerging Trends Seminar at the Edmonton Expo Centre on Thursday, February 15, 2018.

Motion Carried

Reynolds Mirth Richards and Farmer The CAO informed Council Reynolds Mirth Richards and Farmer will be holding a Municipal Law Seminar on Friday, February 16, 2018 in Edmonton.

Council having discussed this item; it was moved by:

**R-11031 D. SASKIW**

That Council and Administration be authorized to attend the 2018 Annual Municipal Law Seminar in Edmonton on Friday, February 16, 2018.

Motion Carried

Future Fuel Ltd. The CAO informed Council at the Regular Council Meeting of November 23, 2017 Council resolved R-10996 - That the Taxation Agreement for SE 27-54-14-W4, Plan 0425537; Block 1; Lot 1 and Plan 1121639, Block 1; Lot 1 be tabled to the December 2017 Council Meeting.

Council having discussed this item; it was moved by:

**R-11032 S. ODEGARD**

That the County of Two Hills No. 21 not enter into a Taxation Agreement for SE 27-54-14-W4, Plan 0425537; Block 1; Lot 1 and Plan 1121639, Block 1; Lot 1.

Motion Carried

S. Odegard left the Council Chambers.

Crushing Quotes The CAO informed Council at the Special Council Meeting of November 27, 2017, it was resolved R-11010 - that the County of Two Hills invite quotes for crushing at NE 16-57-14-W4 (Esak's Pit) 40,000 cubic yards, NW/SW 34-54-12-W4 (Nikiforuk's Pit) 50,000 cubic yards and Lahrman's Pit, breakdown of stripping, crushing and reclamation costs.

The CAO informed quotes were received from Ferbey Sand and Gravel Ltd. and Robertson Group Ltd.

It was consensus of Council the above item be accepted as information.

Willingdon and District Fish & Game The CAO informed Council that the Willingdon and District Fish & Game Association 37<sup>th</sup> Annual Supper will be held on January 27, 2018. Donations are being requested for the Live and Silent Auction to be held at this event.

Council having discussed this item; it was moved by:

**R-11033 D. SASKIW**

That the County of Two Hills donate two loads of gravel (35 cubic yards) within County boundaries for the Live & Silent Auction at the Willingdon and District Fish & Game Association 37<sup>th</sup> Annual Supper to be held on January 27, 2018.

Motion Carried

**Reports**

Reports D. Saskiw informed Council of the Northern Lights Library Meeting attended December 9, 2017.

D. Gulayec informed Council of the Alberta Central East (ACE) Regional Water Meeting attended.

E. Kozak, Agricultural Fieldman entered the Council Chambers.

2018 Farmtech E. Kozak informed Council of the 2018 Farmtech Conference in Edmonton, Alberta at the Edmonton Expo Centre at Northlands on January 30, 2018 to February 1, 2018.

Council having discussed this item; it was moved by:

**R-11034 E. YAKEMCHUK**

That Council and Administration be authorized to attend the 2018 Farmtech Conference in Edmonton, Alberta on January 30, 2018 to February 1, 2018.

Motion Carried

E. Kozak left the Council Chambers.

P. Gordeyko, Director of Utilities entered the Council Chambers to present the Direct of Utilities Report.

Hairy Hill Lift Station P. Gordeyko placed the Hairy Hill Lift Station on the table for discussion, requesting authorization to purchase a spare pump, advising Council there will be a ten-week waiting period.

Council having discussed this item; it was moved by:

**R-11035 M. PHILLIPS**

That the Director of Utilities be authorized to purchase a spare pump for the Hairy Hill Lift Station.

Motion Carried

RUBIS P. Gordeyko informed Council of the meeting held with Master Meters regarding water meters (Willingdon dissolution) within the County of Two Hills.

Council having discussed this item; it was moved by:

**R-11036 M. PHILLIPS**

That the Director of Utilities proceed with the investigation for the use of Rural Utility Billing Information System (RUBIS) for water billing within the County of Two Hills.

Motion Carried

P. Gordeyko provided Council with an update regarding Future Fuel Ltd. Direct Market Transmission Agreement.

Council having discussed this item: it was moved by:

**R-11037 E. YAKEMCHUK**

That the Director of Utilities be authorized to proceed with a core agreement for Future Fuel Ltd.

Motion Carried

P. Gordeyko left the Council Chambers.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

**R-11038 E. YAKEMCHUK**

That the next County Council Meeting be held on Thursday, January 25, 2018 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, January 4, 2018 in the Council Chambers at 10:00 a.m.

Motion Carried

**Correspondence & Information Items**

- Bills and Paysheets.
- AAMDC District No. 5 Organizational and Regular Meeting – January 11, 2017.
- Economic Development and Trade Grant Received (HUB).
- Alberta Community Partnership (ACP) program re: Municipal Restructuring
- AAMD&C.
  - Newsletters November 9, 23, 30 and December 7, 2017
  - Member Bulletins
- Finalized Fall 2017 Convention Agenda
- Fall 2017 Emergent Resolution Process Reminder
- Call for Submissions for the 2018 Minister’s Award for Transportation Innovation
- Transportation Needs Assessment for Seniors and People with Disabilities by MARD – Results Available Now
- New Conservation Resources Available for Alberta Municipalities
- Information Regarding New Generation Wide-Base Single Tires
- AAMDC Fall 2017 Endorsed Resolutions
- Alberta Municipal Affairs Announces Relief from Unpaid Education Property Taxes
- Government of Canada Recreational Cannabis Consultations – Provide your input
- Farm and Ranch Workplace Legislation FAQs and Webinars Now Available
- AAMDC Fall 2014 Resolutions Expiring
- Wind Energy Resources for Alberta Municipalities
- Resolutions Deadline for Spring 2018 Convention
- Looking for Advice? Call a Peer Mentor
- Guild to Community Solar in Alberta Now Available

Retirement/  
Resignation  
Policy

The CAO placed Employee Retirement/Resignation Policy ADM-PER-22 on the table for discussion.

Council having discussed this item; it was moved by:

**R-11039 E. YAKEMCHUK**

That Administration amend Employee Retirement/Resignation Policy ADM-PER-22 for Councils review and consideration.

Motion Carried

**R-11040 E. YAKEMCHUK**

In Camera

That Council meet in camera to discuss personnel – time 4:27 p.m.

Motion Carried

**R-11041 E. YAKEMCHUK**

That Council revert back to their open public meeting – time 4:49 p.m.

Motion Carried



**R-11042 M. PHILLIPS**

That Administration be authorized to advertise for a Legislative Services/Taxation Personnel.

Motion Carried

**R-11043 E. YAKEMCHUK**

That County of Two Hills employees (full-time, casual – 4 months minimum) receive a 1.3% bonus for 2017 hours worked (no overtime), must return to work and paid in 2018 (casual - minimum of 3 months).

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-11044 E. YAKEMCHUK**

That the meeting be adjourned – time 5:00 p.m.

Motion Carried

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REEVE

\_\_\_\_\_  
CAO