

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
February 21, 2018**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, D. Gulayec at 10:01 a.m. on Wednesday, February 21, 2018.

Attendance      Present were:

D. Gulayec                      S. Dary, CAO  
M. Phillips                      N. Prkusic, Recording Secretary  
D. Saskiw  
S. Odegard  
E. Yakemchuk

Agenda      The Agenda for the February 21, 2018 Council Meeting was presented for review and consideration, having the following additions being presented:

- Contract Grader Service
- Cannabis Policy/Bylaw
- Volvo Sanding Truck
- 2018 County Auction
- Pathfinder Community Recreation and Cultural Centre re: Donation

There being no further additions; it was moved by:

**R-11084    S. ODEGARD**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the January 25, 2018 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D, Gulayec asked for adoption.

**R-11085    E. YAKEMCHUK**

That the January 25, 2018 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2018 Development Permits
- Correspondence re: previous meeting
- Alberta Transportation re: Rail Line
- Tax Penalties: update was presented for information

The CAO informed Council of the correspondence received from Alberta Transportation regarding the use of the rail line lying between the Hamlet of Derwent and to the Village of Myrnam for snowmobile recreational use, informing a response will be forwarded shortly.

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec      The Bank Reconciliation Report for the month ending December 2017 indicating a bank balance of \$1,617,760.05 was presented for review and consideration.

Council having reviewed and discussed the December 2017 Bank Reconciliation Report; it was moved by:

**R-11086 S. ODEGARD**

That the Bank Reconciliation Report for the month ending December 2017 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

Bylaw 2-2018

The CAO informed Council that the County of Two Hills No. 21 deems it desirable to adopt an amended Land Use Bylaw and has reviewed the same with Green Space Alliance.

Council having discussed this item; it was moved by:

**R-11087 D. SASKIW**

That Bylaw 2-2018 being the County of Two Hills amended Land Use Bylaw be tabled to the Regular Council Meeting of March 2018.

Motion Carried

By-Law 3-2018

The CAO informed Council that the County of Two Hills deems it desirable to adopt an amended Municipal Development Plan and has reviewed the same with Green Space Alliance.

Council having discussed this item; it was moved by:

**R-11088 M. PHILLIPS**

That Bylaw 3-2018 being the County of Two Hills amended Municipal Development Plan be tabled to the Regular Council Meeting of March 2018.

Motion Carried

A Public Meeting regarding Bylaw No. 2-2018 amended Land Use Bylaw and Bylaw No. 3-2018 amended Municipal Development Plan was presented and accepted as information.

ADM-EMP-1

The CAO informed Council the Employee/Employer Relations Policy No. ADM-EMP-1 requires updating and presented the same for review and consideration.

Council having discussed this item; it was moved by:

**R-11089 S. ODEGARD**

That Council approve Employee/Employer Relations Policy No. ADM-EMP-1 as amended, effective February 21, 2018.

Motion Carried

Private Gravel  
Sales

The CAO advised at the Council Meeting of January 25, 2018, it was resolved R-11071 – that Administration amend Private Gravel Sales Policy (PUB-GRV-3) and present at the Regular Council Meeting of February 2018 for Councils review.

Having Administration presenting Private Gravel Sales – Industry Policy No. PUB-GRV-4 for review and consideration.

Council having discussed this item; it was moved by:

**R-11090 E. YAKEMCHUK**

That Private Gravel Sales – Industry Policy No. PUB-GRV-4 be tabled to the Regular Council Meeting of March 2018.

Motion Carried

Policy No. PUB-SNO-1 The CAO informed Council that Snow Plowing-Driveways Policy No. PUB-SNO-1 requires updating and presented the same for review and consideration.

Council having discussed this item; it was moved by:

**R-11091 S. ODEGARD**

That Council approve Snow Plowing – Driveways Policy No. PUB-SNO-1 as amended, effective February 21, 2018.

Motion Carried

Hold Harmless Agreement D. Gulayec placed the County of Two Hills Hold Harmless Agreement in connection with Snowplowing on Private Property on the table for discussion.

Council having discussed this item; it was moved by:

**R-11092 E. YAKEMCHUK**

That Administration contact legal regarding the County of Two Hills Hold Harmless Agreement in connection with Snowplowing on Private Property.

Motion Carried

Town of Two Hills The CAO informed Council the Town of Two Hills has requested that the County of Two Hills No. 21 provide a monetary contribution towards sustainability and operating purposes for the 2018 fiscal year.

Council having discussed this item; it was moved by:

**R-11093 S. ODEGARD**

That the Town of Hills Monetary Contribution request be addressed at the County of Two Hills 2018 Budget Meeting.

Motion Carried

Walk/Run Event The CAO informed Council the County of Two Hills has in the past years supported the Two Hills Health Centre Community Walk/Run Event by way of providing a grant.

This year proceeds from the fundraiser will be directed towards the purchase of a walking track for ambulation support in their rehabilitation department.

Council having discussed this item; it was moved by:

**R-11094 M. PHILLIPS**

That the County of Two Hills provide a grant in the amount of \$500 to support the Two Hills Health Centre Annual Walk/Run Event, to assist in the purchase of a walking track for ambulation support in their rehabilitation department.

Motion Carried

Historical Road Identification The CAO informed Council Garry and Diane Laschowski have requested that Range Road 114, south of the Hamlet of Musidora be named Laschowski Road.

Council having discussed this item; it was moved by:

**R-11095 D. SASKIW**

That Range Road 114, south of the Hamlet of Musidora be named Laschowski Road, as per Historical Road Identification Policy PUB-SIGN-1, pending authorization from Alberta Transportation.

Motion Carried

2018 Volunteer Celebration The CAO informed Council the Town together with FCSS will be holding a Volunteer Celebration at the Centennial Hall on April 18, 2018, lunch between 11:30 – 1:30 p.m. with speakers between 12:00 – 1:00 p.m.

The Town is offering the County of Two Hills to be involved with planning of this event and request a financial contribution.

Council having discussed this item; it was moved by:

**R-11096 D. SASKIW**

That the County of Two Hills provide a monetary contribution in the amount of \$200 to the Town of Two Hills and FCSS for their Volunteer Celebration on April 18, 2018.

Motion Carried

R-11097 **E. YAKEMCHUK**  
Recess

That the meeting be recessed for lunch – 11:49 a.m.

Motion Carried

The meeting reconvened at 12:47 p.m., having all Councillors in attendance.

Pathfinder Community Recreation and Cultural Centre The CAO informed Council the Pathfinder Community Recreation and Cultural Centre will be holding their Annual Live and Silent Auction, for the upkeep of the Recreation Centre. The Pathfinder Community Recreation and Cultural Centre is requesting a donation of a load of gravel (delivered within the County of Two Hills boundaries) for their Live Auction.

Council having discussed this item; it moved by:

**R-11098 S. ODEGARD**

That the County of Two Hills donate one load of gravel (35 cubic yards), delivered within the County of Two Hills boundaries to the Pathfinder Community Recreation and Cultural Centre Live Auction March 24, 2018.

Motion Carried

Contract Grader Service The CAO informed Council Contract Grader Service is available from 1393564 Alberta Ltd. at a rate of \$145.00 per hour for grading County roads.

Council having discussed this item; it was moved by:

**R-11099 M. PHILLIPS**

That the County of Two Hills Contract Grader Service from 1393564 Alberta Ltd. during heavy snowfalls at a rate of \$145.00 per hour, at the discretion of the Public Works Supervisor.

Motion Carried

Cannabis The CAO informed Council that cannabis will soon be legalized and Administration would like direction regarding the required Policy/Bylaw within the County of Two Hills workplace.

Council having discussed this item; it was moved by:

**R-11100 S. ODEGARD**

That Administration be authorized to contact legal/insurance to assist with the Policy/Bylaw for cannabis in the County of Two Hills workplace, having zero tolerance for cannabis for County employees on and in the County workplace.

Motion Carried

Volvo Sanding  
Truck

The CAO informed Council at the Public Works Committee Meeting on February 13, 2018, the Committee was updated on the Volvo Sanding Truck insurance claim.

Council having discussed this item; it was moved by:

**R-11101 S. ODEGARD**

That the Public Works Supervisor be authorized to obtain quotes for the replacement of the Volvo Sanding Truck.

Motion Carried

2018 Auction

The CAO informed Council at the Public Works Committee Meeting on February 13, 2018, the Public Works Supervisor presented a vehicle fleet list for a potential 2018 Auction.

Council having discussed this item; it was moved by:

**R-11102 D. SASKIW**

That the County of Two Hills Public Works Department be authorized to hold a 2018 Auction.

Motion Carried

Vehicle and  
Equipment Lease

The CAO informed Council at the Public Works Committee Meeting on February 13, 2018, it was discussed that Administration investigate and prepare a plan regarding the leasing of vehicles and equipment.

Council having discussed this item; it was moved by:

**R-11103 S. ODEGARD**

That Administration investigate and prepare a plan regarding the leasing of Public Works vehicles and equipment for Councils review and consideration.

Motion Carried

B. Straty, Essential Service Coordinator and L. Tatarin, Development Officer entered the Council Chambers.

Delegation

Mr. Tim Roskey, Chief Executive Officer, Mr. Ryan Nixon, Director, Building, Plumbing and Gas Building and Fire Inspector and Ms. Sanela Galic, QA Contracts Coordinator & Human Resources for the Inspections Group were invited into the Council Chambers, to update Council on the Inspections Group services provided.

There being no further questions or comments Mr. Roskey, Mr. Nixon and Ms. Galic thanked Council for their time and left the Council Chambers.

L. Tatarin left the Council Chambers.

Reports

B. Straty, Essential Service Coordinator presented the Essential Services Report.

B. Straty left the Council Chambers.

D. Saskiw informed Council on the FCSS meeting attended March 7, 2018, the Eagle Hill Foundation Board Meeting attended February 20, 2018 and the Two Hills Town and County Airport Commission Organizational/Budget Meeting attended.

M. Phillips informed Council on 2018 Farmtech Conference attended January 30 to February 1, 2018 at the Edmonton Expo Centre in Edmonton, Alberta, the Myrnam Seed Cleaning Plant Meeting attended February 7, 2018 and the North Saskatchewan Watershed Meeting attended.

### **Correspondence & Information**

- Bills and Paysheets.
- AAMDC Spring Conference re: Meeting Minister of Municipal Affairs.
- Town of Two Hills re: Doctors Incentive Program – 2017 Invoice.
- Alberta Municipal Health and Safety Association re: Certificate of Recognition.
- Strathcona County re: 2018 Fire Dispatch Client Update.
- Strathcona County re: Dispatch Radio Console Replacement.
- A.A.M.D. & C.
  - Newsletters January 16, 24 and February 2, 8, 2018.
  - Member Bulletins
    - District-Endorsed Resolutions Update – Districts 3 and 5.
    - Alberta Community Partnership – Local Land Use Planning Grants Available.
    - Application Deadline for Charitable Gaming Model Committee Extended.
    - Infrastructure and Asset Management Alberta (IAMA) Workshop on February 7.
    - Apply to Implement a Rural Regional Alternate Transportation for Seniors Project in your Municipality.
    - Truth and Reconciliation Commission (TRC) Calls to Action for Municipal Governments.
    - Government of Alberta Seeking Rural Municipal Input on Broadband.
    - FCM Seeking Cost Estimates for Railway Grade Crossing Upgrades.
    - Apply for the 2018 Minister’s Awards for Municipal Excellence.
    - New AAMDC Report on the Economic Impact of Rural Alberta.
    - District-Endorsed Resolution Update – District 1 and Individual Resolution.
    - AAMDC Assigns Statuses to Two Fall 2017 Resolutions.
    - Last Chance to Apply for AADMC Charitable Gaming Model Committee.
    - District-Endorsed Resolutions Update – District 2 Resolutions.
    - Register for the EOEP’s Upcoming Courses.
    - Save the date – Asset Management Workshops for Elected Officials.
    - FCM Toolkit for First Nations-Municipal Community Economic Development Partnership.
    - Survey: The role of land use tools as part of long-term strategy for local development.
    - Lessons from Germany on a Renewable Energy Economy: An opportunity to speak with Professor Dr. Manfred Fishedick.

Next Meeting      Discussion took place on the next meeting date; it was moved by:  
Date

**R-11104    D. SASKIW**

That the next County Council Meeting be held on Thursday, March 22, 2018 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday March 8, 2018 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-11105 S. ODEGARD**

That the meeting be adjourned – time 3:35 p.m.

Motion Carried

---

REEVE

---

CAO