

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
April 26, 2018**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, D. Gulayec at 10:04 a.m. on Thursday, April 26, 2018.

Attendance      Present were:

D. Gulayec                      S. Dary, CAO  
M. Phillips                      N. Prkusic, Recording Secretary  
D. Saskiw  
S. Odegard  
E. Yakemchuk

Agenda      The Agenda for the April 26, 2018 Council Meeting was presented for review and consideration, having the following additions being presented:

- Environmental Metal Works Ltd. re: Gravel Request
- Hamlet of Willingdon re: Write offs
- Two Hills Minor Ball Program re: Donation
- Flooding/Road Washouts
- In Camera Session

There being no further additions; it was moved by:

**R- 11139    E. YAKEMCHUK**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the March 13, 2018 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11140    D. SASKIW**

That the March 13, 2018 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the March 22, 2018 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11141    E. YAKEMCHUK**

That the March 22, 2018 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the March 27, 2018 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11142    M. PHLLIPS**

That the March 27, 2018 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the March 28, 2018 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11143 S. ODEGARD**

That the March 28, 2018 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the April 5, 2018 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11144 D. SASKIW**

That the April 5, 2018 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2018 Development Permits
- Correspondence re: previous meeting

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec

The Bank Reconciliation Report for the month ending February 2018 indicating a bank balance of \$2,789,868.85 was presented for review and consideration.

Council having reviewed and discussed the February 2018 Bank Reconciliation Report; it was moved by:

**R-11145 M. PHILLIPS**

That the Bank Reconciliation Report for the month ending February 2018 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

The CAO placed Hamlet of Willingdon write-offs on the table for discussion, having the DOF presenting the same to Council.

Council having discussed this item; it was moved by:

**R-11146 E. YAKEMCHUK**

That the Hamlet of Willingdon uncollectable amount for miscellaneous, water, sewer and taxes in the amount of \$51,616.75 be written off.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

St. Paul  
Education  
Regional  
Division No. 1

The CAO advised at the Council Meeting of April 11, 2017, the Shop Premises Lease Agreement between the County of Two Hills No. 21 and St. Paul Education Regional Division No. 1 was discussed and renewed from June 2017 to June 2018 for the sum of \$1,400.00 per month (facility) and the rent at \$230.00 per month for the radio tower.

Council having discussed this item; it was moved by:

**R-11147 D. SASKIW**

That the County of Two Hills renew the Shop Premises Lease between the County of Two Hills No. 21 and St. Paul Education Regional Division No. 1 from June 2018 to June 2019, for the sum of \$1,400.00 per month (facility) and \$230.00 per month for the radio tower.

Motion Carried

Leadership  
Workshop

The CAO informed Council that authorization to attend the Municipal Administration Leadership Workshop in Kananaskis on May 15 to 17, 2018 is requested.

As per policy ADM-CON-6 the above request for Workshop attendance is hereby submitted.

Council having discussed this item; it was moved by:

**R-11148 M. PHILLIPS**

That the CAO be authorized to attend the Municipal Administration Leadership Workshop in Kananaskis on May 15 to 17, 2018, as per policy ADM-CON-6.

Motion Carried

County Logo

The CAO requests authority to forward the County Logo to Hire the World for potential redesign.

Council having discussed this item; it was moved by:

**R-11149 S. ODEGARD**

That Administration be authorized to forward the County of Two Hills No. 21 Logo to Hire the World for potential redesign.

Motion Carried

By-Law No. 4 -  
2018

The CAO informed Council Section 146.1 of the Municipal Government Act (MGA) mandatory Councillor Code of Conduct: Municipal Councils must, by bylaw, establish a code of conduct governing the conduct of Councillors by July 23, 2018.

Council having discussed this item; it was moved by:

**R-11150 S. ODEGARD**

That By-Law No. 4-2018 be given first reading this 26<sup>th</sup> day of April 2018.

Motion Carried

**R-11151 M. PHILLIPS**

That By-Law No. 4-2018 be given second reading this 26<sup>th</sup> day of April 2018.

Motion Carried

**R-11152 S. ODEGARD**

That authority to proceed with third and final reading of By-Law No. 4-2018 be given this 26<sup>th</sup> day of April 2018.

Motion Carried Unanimously

**R-11153 D. SASKIW**

That By-Law No. 4-2018 be given third and final reading and finally passed this 26<sup>th</sup> day of April 2018.

Motion Carried

Municipal Planning The CAO informed Council Administration and Municipal Planning met to discuss subdivisions per quarter, having the same accepted as information.

Willingdon and District Agricultural Society The CAO informed Council the Willingdon and District Agricultural Society is requesting authorization to bring cattle into the Riding Arena for their Levi Simpson and Jeramy Buhler Roping Clinic on June 1 to 3, 2018 and for their annual fair August 10 to 12, 2018.

Council having discussed this item; it was moved by:

**R-11154 S. ODEGARD**

That the Willingdon and District Agricultural Society be authorized to bring cattle into the Riding Arena for the weekends of June 1 to 3, 2018 and August 10 to 12, 2018 for their Levi Simpson and Jeramy Buhler Roping Clinic and Annual Fair.

Motion Carried

PUB-GRV-4 E. Yakemchuk placed Private Gravel Sales – Industry Policy No. PUB-GRV-4 on the table for discussion.

Council having discussed this item; it was moved by:

**R-11155 M. PHILLIPS**

That Council approve Private Gravel Sales – Industry Policy No. PUB-GRV-4, effective April 26, 2018.

Motion Carried

Gravel Request The CAO informed Council of correspondence received from Environmental Metal Works Ltd. requesting to purchase approximately 4,437 yards of crushed gravel.

Council having discussed this item; it was moved by:

**R-11156 M. PHILLIPS**

That Environmental Metal Works Ltd. be presented with Private Gravel Sales – Industry Policy No. PUB-GRV-4 and notified of gravel availability.

Motion Carried

Two Hills Minor Ball The CAO informed Council of the correspondence received from the Two Hills Minor Ball Program requesting a donation to assist with program expansion.

Council having discussed this item; it was moved by:

**R-11157 D. SASKIW**

That the County of Two Hills provide a donation in the amount of \$1000 to support the Two Hills Minor Ball Program expansion.

Motion Carried

E. Yakemchuk placed flooding and road washouts on the table for discussion, having Administration investigating any grant availability.

**R-11158 S. ODEGARD**

Recess That the meeting be recessed for lunch – 12:05 p.m.

Motion Carried

The meeting reconvened at 1:24 p.m., having all Councillors in attendance.

Delegation Messrs. David Lawlor, Direct of Development with Nextera Energy and Evan Legate, Senior Advisor with Longview Communications and Public Affairs were invited into the Council Chambers to present potential renewable energy within the County of Two Hills.

There being no further questions or comments Messrs. David Lawlor and Evan Legate thanked Council for their time and left the Council Chambers.

**R-11159** **S. ODEGARD**  
In Camera That Council meet in camera to discuss personnel – time 2:16 p.m.

Motion Carried

**R-11160** **S. ODEGARD**  
That Council revert back to their open public meeting – time 2:30 p.m.

Motion Carried

**R-11161** **S. ODEGARD**  
That the County of Two Hills No. 21 enter into an agreement with Lahrman's regarding a Gravel Sale Agreement.

Motion Carried

Reports P. Gordeyko, Director of Utilities entered Council Chambers to present the Director of Utilities Report.

P. Gordeyko presented bids/tender recommendations received for the Hamlet of Willingdon Highway 45 Sewer and Water Rehabilitation from MPE Engineering Ltd.

Council having discussed this item; it was moved by:

**R-11162** **S. ODEGARD**  
That the County of Two Hills accept the lowest tender as presented by PSA Construction in the amount of \$681,247.04 for the Hamlet of Willingdon Highway 45 Sewer and Water Rehabilitation.

Motion Carried

### **Correspondence & Information Items**

- Bills and Paysheets
  - RMA.
  - Newsletters – March 29 & April 6, 12, 18, 2018.
  - Member Bulletin.
    - AAMDC Announces New Identity; Meet the Rural Municipalities of Alberta
    - Municipalities and Environmental Assessment: A Model Bylaw and Primer – New Tool For Municipalities
    - Municipal Accountability Program (MAP) Recently Announced
    - Metis Harvesting Policy Review: Provide Your Comments
    - Petition to Government of Canada Requesting Tax Credits for Volunteer Citizens on Patrol Open for Signature
    - Start your Asset Management journey today
    - RMA Resolution Database Temporarily Unavailable
    - RMA Spring 2018 Endorsed Resolutions
    - RMA Spring 2015 Resolutions Expiring
    - Take Half a Day to Learn About Asset Management for the Benefit of Your Community
    - MGA Amendments – What Do You Need to Know as of April 1, 2018

- Apply Now for Investing in Canada Plan Funding
- FCM Offers Grants for Climate Change Staff in Municipalities
- ALSA's Conservation Tools for Municipalities: A Webinar Series
- Rural Recreation Survey Results
- Funding Available for Opioid Awareness and Resources
- RMA Resolution Database Under Construction
- New Resource: Municipal Guide to Cannabis Legalization
- Asset Management Workshops
- New ICF and IDP Workshops Announced
- Province Introduces Legislation for Property Assessed Clean Energy (PACE)
- ABMI: Status of Human Footprint in Alberta

Adjournment      Discussion took place on the next meeting date; it was moved by:

**R-11163    E. YAKEMCHUK**

That the next County Council Meeting be held on Thursday, May 23, 2018 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, May 3, 2018 in the Council Chambers at 10:00 a.m.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-11164    D. SASKIW**

That the meeting be adjourned – time 2:37 p.m.

Motion Carried

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REEVE

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CAO