

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
May 23, 2018**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 9:32 a.m. on Wednesday, May 23, 2018.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips N. Prkusic, Recording Secretary
D. Saskiw
S. Odegard
E. Yakemchuk

Agenda The Agenda for the May 23, 2018 Council Meeting was presented for review and consideration, having the following additions being presented:

- Two Hills Arena
- Kaleland Lane Closure Requests
- CNRL re: Dust Control
- Joe's Mobile Wash
- Two Hills Canada Day Committee re: Donation
- Hamlet of Derwent
- Dust Control re: Lac Sante
- SE 32-56-12-W4 right of way
- County Roads re: Soft Spots
- Land Approach/Private Work
- Tipi Ceremony Cultural Event

There being no further additions; it was moved by:

R-11169 E. YAKEMCHUK

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the April 25, 2018 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-11170 M. PHILLIPS

That the April 25, 2018 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the April 26, 2018 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-11171 D. SASKIW

That the April 26, 2018 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the May 3, 2018 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-11172 E. YAKEMCHUK

That the May 3, 2018 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2018 Development Permits
- Correspondence re: previous meeting

Grow Arena E. Yakemchuk informed Council of ratepayers concerns regarding criteria pertaining to agricultural (4-H) use within the Two Hills Arena.

Council having discussed this item; it was moved by:

R-11173 E. YAKEMCHUK

That Administration submit a letter to the Grow Arena Committee/Two Hills Agricultural Society/Town of Two Hills requesting clarification regarding agricultural (4-H) use within the Two Hills Arena.

Motion Carried

Bank Rec C. McRae, Director of Finance entered the Council Chambers.

The Bank Reconciliation Report for the month ending March 2018 indicating a bank balance of \$1,854,064.53 was presented for review and consideration.

Council having reviewed and discussed the March 2018 Bank Reconciliation Report; it was moved by:

R-11174 M. PHILLIPS

That the Bank Reconciliation Report for the month ending March 2018 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

By-Law 5-2018 & By-Law 6-2018 The CAO placed By-Law 5-2018 and By-Law 6-2018 on the table for discussion.
Council having discussed this item; it was moved by:

R-11175 S. ODEGARD

That By-Law 5-2018 and By-Law 6-2018 be tabled to afternoon session.

Motion Carried

The CAO informed Council ratepayers on RR 102 and Twp Rd 534 are requesting yield sign, having the same being accepted as information.

Seniors' Week The CAO informed Council Seniors' Week is June 3 – 9, 2018.

Council having discussed this item; it was moved by:

R-11176 E. YAKEMCHUK

That the County of Two Hills No. 21 proclaim June 3 – 9, 2018 as Seniors' Week.

Motion carried

Willingdon
Senior Citizens'
Association

The CAO informed Council the Willingdon Senior Citizens' Association will be hosting a Multicultural Day Friday, June 29, 2018.

The Association is requesting a donation amount of \$500 to assist with the supper as well as other expenses incurred.

Council having discussed this item; it was moved by:

R-11177 S. ODEGARD

That the County of Two Hills provide a contribution of \$500 to the Willingdon Senior Citizens' Association 2018 Multicultural Day on June 29, 2018.

Motion Carried

Hamlet of
Derwent

The CAO informed Council three representatives from ATCO Electricity Service had met to discuss the Hamlet of Derwent Franchise Renewal. The current ten year franchise agreement expires July 28, 2018.

ATCO has 84 Franchise Agreements in place for electricity service.

- The Hamlet of Derwent currently has a 6% franchise fee.
- The Hamlet of Willingdon currently has a 2% franchise fee, renewed in the Village in 2017.
- The County of Two Hills has a zero percent franchise fee.

Council having discussed this item; it was moved by:

R-11178 E. YAKEMCHUK

That the Hamlet of Derwent ATCO Franchise renewal be tabled to the Regular Council Meeting of June 2018.

Motion Carried

Willingdon and
District
Agricultural
Society

The CAO informed Council the Willingdon and District Agricultural Society is requesting that the County of Two Hills No. 21 provide a letter of support in their application for the Community Facilities Enhancement Program to assist with improvements to the Agricultural Society Facility.

If approved for the funding the Willingdon Agricultural Society will utilize the funds towards a new roof for the facility and other repairs as needed.

Council having discussed this item; it was moved:

R-11179 D. SASKIW

That the County of Two Hills provide a letter of support to the Willingdon and District Agricultural Society in their application for the Community Facilities Enhancement Program to assist with improvements to the Agricultural Society facility.

Motion Carried

Two Hills &
District
Agricultural
Society

The CAO informed Council the Two Hills & District Agricultural Society is requesting that the County of Two Hills No. 21 provide a letter of support in their application for the Community Facilities Enhancement Program to assist with improvements to the Two Hills Arena.

Council having discussed this item; it was moved by:

R-11180 E. YAKEMCHUK

That the County of Two Hills provide a letter of support to the Two Hills & District Agricultural Society in their application for the Community Facilities Enhancement Program to assist with improvements to the Two Hills Arena.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Delegation

Messrs. George Leonty, Norman Walcheske, Ms. Stephka Leonty and Ms. Olivia Walcheske and additional Willingdon residents were invited into the Council Chambers to discuss Hamlet of Willingdon 2018 Millrate.

There being no further questions or comments regarding the Hamlet of Willingdon 2018 Millrate, Messrs. George Leonty, Norman Walcheske, Ms. Stephka Leonty and Ms. Olivia Walcheske and additional Willingdon residents thanked Council for their time and left the Council Chambers.

C. McRae left the Council Chambers.

L. Tatarin, Development Officer was invited into the Council Chambers.

Lane Closure
Request

The CAO informed Council the landowner of Kaleland Estates is requesting two lane closures.

Council having discussed this item; it was moved by:

R-11181 S. ODEGARD

That Administration proceed with the request for lane closures, forwarding the same to Land Titles and drafting a bylaw for the June Council Meeting, having the landowners of Kaleland Estates responsible for all expenses incurred.

Motion Carried

L. Tatarin left the Council Chambers.

Dust Control

The CAO informed Council the Public Works Supervisor, CAO and Reeve met with CNRL Representatives on May 22, 2018 to discuss dust control on Twp Rd 552 between Range Roads 70 to 72.

Council having discussed this item; it was moved by:

R-11182 M. PHILLIPS

That the County of Two Hills enter into agreement with CNRL for the oiling of Twp Rd 552 between Range Roads 70 to 72 (1.5 miles), having CNRL supplying oil and the County supplying gravel, man power and equipment.

Motion Carried

Joe's Mobile
Wash

The CAO informed Council a ratepayer of the County of Two Hills called Joe's Mobile Wash to clean culverts on Range Road 142 into Hairy Hill to Range Road 143, east of Twp Rd 560.

Council having discussed this item; it was moved by:

R-11183 S. ODEGARD

That the County of Two Hills not reimburse the above noted ratepayer in the amount of \$672.00 for culvert cleaning on Range Road 142 into Hairy Hill and Range Road 143 east of Twp Rd 560, as the County of Two Hills Public Works Department was not contacted prior.

Motion Carried

Canada Day The CAO informed Council on May 15, 2018, the Canada Day Committee met to discuss the Annual Canada Day Celebration. A Canada Day breakfast will be held, followed by ceremonies, events at the museum, children's games, supper/dance and fireworks.

Council having discussed this item; it was moved by:

R-11184 D. SASKIW

That the County of Two Hills provide a contribution of \$500 to the Two Hills Annual Canada Day Celebration activities.

Motion Carried

Hamlet of Derwent The CAO informed Council that a ratepayer from the Hamlet of Derwent is requesting assistance in beautifying the main street of Derwent. The funds would be allocated to purchase bedding plants, soil and the potential rain barrel system for watering the planters.

Council having discussed this item; it was moved by:

R-11185 D. SASKIW

That the County of Two Hills No. 21 provide a monetary donation in the amount of \$500 to the Derwent Gardening Friends Horticultural Club for beautifying the main street of Derwent and Canada Day.

Motion Carried

E. Yakemchuk placed dust control at Lac Sante Shores on the table for discussion, have Administration investigating the same.

SE 32-56-12-W4 E. Yakemchuk informed Council of a complaint received from a landowner regarding brushing the right-of-way on SE 32-56-12-W4, having Administration and the Public Works Supervisor investigating, bringing back the same to the Regular Council Meeting of June 2018.

Soft Spots The CAO placed soft spots on County Roads on the table for discussion.

Council having discussed this item; it was moved by:

R-11186 S. ODEGARD

That on the completion of road flooding and culvert washout repairs, the Public Works Department top priority be soft spot repairs throughout the County, having cold mix/paved roads also being addressed.

Motion carried

The CAO placed Land Approach Policy No. PUB-LAN-1 and Land Approach construction – Abutting Developed Rural Right-of-Way Policy No. PUB-ENT-1 on the table for Councils review.

It was consensus of Council that Administration draft a list of contractors for additional approach construction for landowner's reference.

By-Law 5-2018 The CAO informed Council By-Law 5-2018, being a By-Law of the County of Two Hills in the Province of Alberta to authorize Split Assessment for Class 1 (Residential) Properties.

By-Law 5-2018 was given first reading at the Special Council Meeting on the 3rd day of May 2018.

Council having discussed Bylaw 5-2018; it was moved by:

R-11187 E. YAKEMCHUK

That By-Law 5-2018 be given second reading this 23rd day of May 2018.

Motion Carried

R-11188 M. PHILLIPS

That By-Law 5-2018 be given third and final reading and finally passed this 23rd day of May 2018.

Motion Carried

By-Law 6-2018 The CAO informed Council no municipality may pass a Property Tax By-Law or Business Tax Rate By-Law in respect of a year, unless the Operating and Capital Budgets for that year have been adopted by Council or established by the Minister. Each Council must pass a Property Tax By-Law annually, the Property Tax By-Law authorizes the Council to impose a tax in respect of property in the municipality to raise revenue to be used towards the payment of the expenditures and transfers set out in the budget of the County and the requisitions.

By-Law No. 6-2018 being the County of Two Hills By-Law authorizing the Rates of Taxation to be levied against assessable property within the County of Two Hills for the 2018 taxation year.

By-Law 6-2018 was given first reading at the Special Council Meeting on the 3rd day of May 2018.

Council having discussed Bylaw 6-2018; it was moved by:

R-11189 D. SASKIW

That By-Law 6-2018 be given second reading this 23rd day of May 2018.

Motion Carried

R-11190 E. YAKEMCHUK

That By-Law 6-2018 be given third and final reading and finally passed this 23rd day of May 2018.

Motion Carried

Tipi Ceremony The CAO informed Council that an invitation was received for the Tipi Ceremony Cultural Event at the Two Hills Health Centre on June 29, 2018.

The Two Hills Health Centre is requesting that the County of Two Hills Council and Administration be present for the Pipe Ceremony.

Council having discussed this item; it was moved by:

R-11191 S. ODEGARD

That Council and Administration attend the Tipi Ceremony Cultural Event at the Two Hills Health Centre on June 29, 2018.

Motion Carried

Reports B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty informed Council the Annual County Safety Barbeque will be held Friday, August 24, 2018 at Jack Fish Lake.

B. Straty informed Council of unsightly property within the Hamlet of Derwent.

Council having discussed this item; it was moved by:

R-11192 D. SASKIW

That Administration be authorized to contact legal regarding unsightly properties in the County.

Motion Carried

B. Straty placed the County Barbecue on the table for discussion.

Council having discussed this item; it was moved by:

R-11193 S. ODEGARD

That the County Barbecue, effective May 23, 2018 be rented out at no charge, having a \$100 damage deposit being collected.

Motion Carried

B. Straty left the Committee Room.

P. Gordeyko, Director of Utilities entered the Council Chambers to present the Direct of Utilities Report.

P. Gordeyko informed Council a landowner in the Hamlet of Willingdon is requesting to tie into a preexisting waterline within the hamlet, recommending a \$2,500 damage deposit be obtained.

Council having discussed this item; it was moved by:

R-11194 S. ODEGARD

That the Direct of Utilities be authorized to obtain a \$2,500 damage deposit for the tie in to a preexisting waterline within the Hamlet of Willingdon.

Motion Carried

P. Gordeyko informed Council the Hamlet of Willingdon Highway 45 Sewer and Water Rehabilitation is to commence approximately the week of June 25, 2018.

P. Gordeyko left the Council Chambers.

Correspondence & Information Items

- Bills and Paysheets.
- Asset Management Workshop for Elected Officials, CAO's and Senior Staff.
- Alberta Community Partnership Program – County of Two Hills.
- Alberta Community Partnership Program – Town of Two Hills.
- Alberta Community Partnership Program – County of St. Paul.
- Municipal Affairs re: Municipal accountability Program.
- Municipal Affairs re: Municipal Accountability Program (MAP).
- Municipal Affairs re: 2018 Presentation Fire Services Exemplary Service Medal.
 - RMA
 - Newsletters – April 26 and May 2, 9, 16, 2018
 - Member Bulletin
 - Spring 2018 Advocacy Report Card Now Available
 - Tips for Working with Indigenous Peoples
 - Procedures Manual for the Purpose of Gravel Under Roads and Road Allowances
 - New Resources to Help Landowners Work with Municipalities
 - Municipal Management of Water Bodies: A Community Conserve Project out Now
 - RMA Post-Secondary Scholarship Program
 - Funding Available for Opioid Awareness and Resources – Deadline Extended

- RMA Participates in Annual Meeting of Western Canadian Municipal Associations
- Register for the EOEP's Strategic Planning Course
- Sign Up for an EOEP Course This Spring
- Call for Submissions on Bill 201
- Classifications on Woodlots as Farming Operations Under MRAT
- Workshops in Asset Management for Municipal Staff
- Specialized Workshops in Asset Management
- Occupational Health and Safety Act Update
- May 25 and June 6 – Cannabis and Public Health Webinar Series
- Participate in the Water Innovation Program Forum
- New Municipal Toolkit on Flood and Drought Action Planning in Alberta
- Off-Site Levies Regulation Amended
- Investing in Canada Plan Funding: An FCM Update

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-11195 E. YAKEMCHUK

That the next County Council Meeting be held on Wednesday, June 13, 2018 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, June 7, 2018 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-11196 S. ODEGARD

That the meeting be adjourned – time 12:00 p.m.

Motion Carried

REEVE

CAO