

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
November 15, 2018**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 9:56 a.m. on Thursday, November 15, 2018.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips N. Prkusic, Recording Secretary
D. Saskiw
S. Odegard
E. Yakemchuk

Invited Guest:

Kevin Miller and Jeff Nixon, Municipal Affairs

Agenda The Agenda for the November 15, 2018 Council Meeting was presented for review and consideration, having the following additions being presented:

- Delegation: Kevin Miller & Jeff Nixon with Municipal Affairs
- 2019 STIP Grant re: Bridge File 74273
- Joint Municipalities Meeting
- Derwent Agricultural Society

There being no further additions; it was moved by:

R- 11373 E. YAKEMCHUK

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the October 24, 2018 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R- 11374 S. ODEGARD

That the October 24, 2018 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the October 29, 2018 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-11375 D. SASKIW

That the October 29, 2018 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2018 Development Permits
- Correspondence re: previous meeting

MAP Messrs. Kevin Miller and Jeff Nixon with Municipal Affairs presented Council with information regarding the 2018 Municipal Accountability Program (MAP), advising the program reviews municipal process and procedures to help develop knowledge of mandatory legislative requirements, to support municipalities with their legislative compliance.

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending September 2018 indicating a bank balance of \$2,481,168.83 was presented for review and consideration.

Council having reviewed and discussed the September 2018 Bank Reconciliation Report; it was moved by:

R-11376 S. ODEGARD

That the Bank Reconciliation Report for the month ending September 2018 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

S. Odegard inquired on 2018 property taxes to date. C. McRae advised property taxes are currently at 89% collected.

C. McRae left the Council Chambers.

2019 Draft Budget Meeting The CAO advised Council must set a date and time to discuss the 2019 Draft Budget Meeting.

Council having discussed this item; it was moved by:

R-11377 S. ODEGARD

That the 2019 Draft Budget Meetings be held December 6 & 12, 2018, in the County Office Council Chambers.

Motion Carried

FCM 2019 Annual Conference The CAO informed Council the Federation of Canadian Municipalities (FCM) 2019 Annual Conference and Trade Show is scheduled to be held May 30 to June 2, 2019 in Quebec City.

Council having discussed this item; it was moved by:

R-11378 E. YAKEMCHUK

That Council be authorized to attend the Federation of Canadian Municipalities (FCM) 2019 Annual Conference and Trade Show in Quebec City from May 30 to June 2, 2018.

Motion Carried

Mime Light Theatre Society The CAO informed Council the Mime Light Theatre Society is requesting authorization to hold a Bro-Tel Backyard Festival at Jackfish Lake on August 23 to 25, 2019.

Due to Bro-Tel Backyard Festival requesting the park and all facilities for the full weekend they are authorized to book prior.

Council having discussed this item; it was moved by:

R-11379 D. SASKIW

That the Mime Light Theatre Society be authorized (providing all conditions are met) to hold a Bro-Tel Backyard Festival at Jackfish Lake Recreation Area on August 23 to 25, 2019.

Motion Carried

Bylaw No. 10-2018 The CAO informed Council upon dissolution of the Village of Willingdon (2017), Administration has reviewed Bylaws of the Village of Willingdon. Bylaw No. 10-2018 is a Bylaw to Repeal Bylaws of the Village of Willingdon.

Council having discussed Bylaw No. 10-2018; it was moved by:

R-11380 **S. ODEGARD**
That Bylaw No. 10-2018 be given first reading this 15th day of November 2018.

Motion Carried

R-11381 **M. PHILLIPS**
That Bylaw No. 10-2018 be given second reading this 15th day of November 2018.

Motion Carried

R-11382 **S. ODEGARD**
That authority to proceed with third and final reading of Bylaw No. 10-2018 be given this 15th day of November 2018.

Motion Carried

R-11383 **E. YAKEMCHUK**
That Bylaw No. 10-2018 be given third and final reading and finally passed this 15th day of November 2018.

Motion Carried

SW 29-54-11-
W4 re: Land
Lease The CAO advised at the Council Meeting on October 24, 2018, Council was informed of correspondence received from Alberta Environment and Parks regarding the land lease on SW 29-54-11-W4, it was consensus of Council that the said lease be tabled, having Administration investigating the same further.

Council having discussed this item; it was moved by:

R-11384 **S. ODEGARD**
That the land lease for SW 29-54-11-W4 be tabled to the December 2018 Council Meeting, having Administration investigating lease transfer.

Motion Carried

Strategic Plan The CAO advised at the Council Meeting on October 24, 2018, the County's draft Strategic Plan was presented for Councils review. It was resolved that the County of Two Hills draft Strategic Plan be tabled to the Council Meeting of November 2018.

Council having discussed this item; it was moved by:

R-11385 **M. PHILLIPS**
That Council meet on November 29, 2018, to review the County of Two Hills draft Strategic Plan, venue to be announced at a later date.

Motion Carried

STIP Grant The CAO advised at the Council Meeting on October 24, 2018, it was consensus of Council that the option for Bridge File 9958 and 74273 be replaced, along with the low flow improvements to the creek channel, having this item discussed further and requesting an amendment to STIP Grant Bridge File 9958.

Council having discussed this item; it was moved by:

R-11386 **S. ODEGARD**

That Bridge File 9958 be amended to bridge replacement and the County of Two Hills apply for the 2019 STIP Grant for Bridge File 74273 bridge replacement along with low flow improvements to the creek channel.

Motion Carried

Joint
Municipalities
Meeting

D. Gulayec informed Council of the request to hold a Joint Municipalities Meeting.

Council having discussed this item; it was moved by:

R-11387 **D. SASKIW**

That a Joint Municipalities Meeting be held Monday, December 3, 2018 at 6:00 p.m. in the Village of Myrnam.

Motion Carried

Derwent Ag
Society

The CAO informed Council of the correspondence received November 13, 2018, from the Derwent Agricultural Society, requesting monetary assistance for their recent purchase of a defibrillator for their community arena and hall.

Council having discussed this item; it was moved by:

R-11388 **E. YAKEMCHUK**

That the request from the Derwent Agricultural Society for monetary assistance for their recent purchase of a defibrillator be tabled, having Administration drafting a policy regarding public safety donations (defibrillator).

Motion Carried

M. Phillips placed Emcon Services Inc. on the table for discussion. It was consensus of Council that Administration and the Public Works Supervisor arrange a meeting to discuss services.

Reports

Reports

D. Saskiw informed Council of the Grow Arena Meeting attended.

M. Phillips discussed the 2018 Northeast Regional Agricultural Service Board Conference attended November 2, 2018, in Kinsella, Alberta.

P. Gordeyko, Direct of Utilities entered the Council Chambers to present the Director of Utilities Report.

P. Gordeyko informed Council the refurbished Hairy Hill Lagoon pump is complete.

P. Gordeyko left the Council Chambers.

R-11389 **M. PHILLIPS**

Recess

That the meeting be recessed for lunch – 11:43 a.m.

Motion Carried

The meeting reconvened at 1:12 p.m., having all Councillors in attendance.

Intermunicipal
Development
Plans (IDP)

The CAO informed Council to meet the requirements of the Municipal Government Act, all municipalities must adopt Intermunicipal Development Plans (IDP) with their land-based neighbouring municipalities, requesting first reading be given to Bylaws No. 11-2018, No. 12-2018 and No. 13-2018 being bylaws in the County of Two Hills for Intermunicipal Development Plans with Smoky Lake County, County of St. Paul and County of Vermilion River.

Council having discussed Bylaws No. 11-2018, No. 12-2018 and No. 13-2018; it was moved:

R-11390 **D. SASKIW**

That Bylaw No. 11-2018 being a bylaw in the County of Two Hills for Intermunicipal Development Plan (IDP) with Smoky Lake County be given first reading this 15th day of November 2018, have a public hearing being held December 12, 2018, at 1:00 p.m. at the County of Two Hills Office.

Motion Carried

R-11391 **M. PHILLIPS**

That Bylaw No. 12-2018 being a bylaw in the County of Two Hills for Intermunicipal Development Plan (IDP) with County of St. Paul be given first reading this 15th day of November 2018, have a public hearing being held December 12, 2018, at 1:00 p.m. at the County of Two Hills Office.

Motion Carried

R-11392 **E. YAKEMCHUK**

That Bylaw No. 13-2018 being a bylaw in the County of Two Hills for Intermunicipal Development Plan (IDP) with County of Vermilion River be given first reading this 15th day of November 2018, have a public hearing being held December 12, 2018, at 1:00 p.m. at the County of Two Hills Office.

Motion Carried

Next Meeting Discussion took place on the next meeting date; it was moved by:

R-11393 **S. ODEGARD**

That the next County Council Meeting be held on Wednesday, December 19, 2018 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, December 6, 2018 in the Council Chambers at 10:00 a.m.

Motion Carried

Messrs. Kevin Miller and Jeff Nixon left the Council Chambers.

N. Prkusic left the Council Chambers.

R-11394 **M. PHILLIPS**

In Closed Session That Council meet in closed session to discuss personnel – time 2:02 p.m.

Motion Carried

R-11395 **D. SASKIW**

That Council revert back to their open public meeting – time 2:45 p.m.

Motion Carried

Reports **Correspondence & Information Items**

- Bills and Paysheets.
- EMCON Services Inc. re: Road Maintenance.
- RMA.
 - Newsletters October 24 & 31, 2018
 - Member Bulletins
 - RMA Seeking Member Input on Strayegic Direction
 - Apply to Participate in an Asset Management Capacity-Building Cohort
 - RMA Fall 2018 Convention In Memoriam and Long Service Awards
 - Fall 2018 Emergent Resolution Process Reminder
 - RMA Annual Report 2017-18 Now Available

- Resolutions for the RMA Fall 2018 Convention Now Available
- FCM Launches “Reliable Internet for Everyone” Campaign

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-11396 **E. YAKEMCHUK**

That the meeting be adjourned – time 2:45 p.m.

Motion Carried

REEVE

CAO