

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
September 23, 2020**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 9:02 a.m. on Wednesday, September 23, 2020.

Attendance Present were:

D. Gulayec	S. Dary, CAO
M. Phillips	K. Kenney, Executive Assistant
D. Saskiw	
E. Yakemchuk	Press:
S. Odegard	News Advertiser - M. Pinon

Agenda The Agenda for the September 23, 2020 Council Meeting was presented for review and consideration, having the following additions being presented:

- Rannach Community Pasture Society
- Hairy Hill Post Office
- Hamlet of Hairy Hill re: Garbage Receptacle

There being no further additions; it was moved by:

R-11998 M. PHILLIPS

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the August 19, 2020 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-11999 S. ODEGARD

That the minutes of the August 19, 2020 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes

- Correspondence re: previous meeting.

Bank Rec – August The Bank Reconciliation Report for the month ending August 2020 indicating a bank balance of \$3, 266, 707.05 was presented for review and consideration.

Council having reviewed and discussed the August 2020 Bank Reconciliation Report; it was moved by:

R-12000 D. SASKIW

That the Bank Reconciliation Reports for the month ending August 2020, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Reeve, D. Gulayec placed the County Highlights, circulated August 11, 2020 regarding the proposed Assessment Model Review on the table for discussion.

Council having discussed this item; it was moved by:

R-12001 S. ODEGARD

That Administration include further detail of the Assessment Model in the next Highlights circulation.

Motion Carried

G. Buchanan, Development Officer entered the Council Chambers.

Bylaw No. 14-2019 The CAO informed Council of Bylaw No. 14-2019 being a bylaw of the County of Two Hills for the purpose of closing to public travel and creating title to and disposing portions of a public highway in accordance with Sections 22 and 70 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended within the Boundaries of the County of Two Hills.

Council having reviewed and discussed Bylaw No. 14-2019; it was moved by:

R-12002 S. ODEGARD

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: financial with all members in attendance – time 9:24 a.m.

Motion Carried

R-12003 M. PHILLIPS

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 12:23 p.m.

Motion Carried

R-12004 D. SASKIW

That the County of Two Hills exchange all that portion of the lane lying between Lots 1- 7, Block 11, Plan 5BA, Duvernay for all that portion of Lot 6, Block 11, Plan5BA therein containing 3rd Avenue, having the exchange surveyed by the applicant.

Motion Carried

R-12005 S. ODEGARD

That Bylaw No. 14-2019 be given second reading this 23rd day of September, 2020.

Motion Carried

R-12006 M. PHILLIPS

That Bylaw No. 14-2019 be given third and final reading this 23rd day of September, 2020.

Motion Carried

G. Buchanan left the Council Chambers.

Bylaw No. 11-2020 The CAO informed Council of Bylaw No. 10-2020 being a bylaw of the County of Two Hills to establish terms for providing a waste water system including conditions for treatment and disposal of sewage.

Council having reviewed and discussed Bylaw No. 11-2020; it was moved by:

R-12007 S. ODEGARD

That Bylaw No. 11-2020 be given first reading this 23rd day of September, 2020.

Motion Carried

INT-CTY-1 The CAO presented Council with Facts about the County Policy INT-CTY-1 for review.

Council having discussed this item; it was moved by:

R-12008 S. ODEGARD

That Facts About the County Policy INT-CTY-1 amendments be approved as presented this 23rd day of September, 2020.

Motion Carried

ADM-PAN-1 The CAO presented Council with a Pandemic Leave of Absence Policy ADM-PAN-1 for the purpose of establishing policy and procedures for an employee's and/or a contractor's leave of absence while a declared pandemic is in effect.

Council having discussed this item; it was moved by:

R-12009 D. SASKIW

That the County of Two Hills approve Pandemic Leave of Absence Policy ADM-PAN-1 as presented this 23rd day of September, 2020.

Motion Carried

PUB-GRV-3 & PUB-GRV-4 The CAO presented Council with Private Gravel Sales Policy PUB-GRV-3 and Private Gravel Sales – Industry Policy PUB-GRV-4 for review.

Council having discussed this item; it was moved by:

R-12010 M. PHILLIPS

That Administration review and prepare an efficient plan to address gravel sales and delivery and provide Council a cost analysis for gravel sales and hauling for the 2021 Budget Meeting.

Motion Carried

Town of Two Hills The CAO presented Council correspondence from the Town of Two Hills requesting a meeting to reactivate the Joint Municipality Meetings.

Council having discussed this item; it was moved by:

R-12011 E. YAKEMCHUK

That the County of Two Hills meet the last week of October (tentatively October 28) with the Town of Two Hills for a Joint Municipality Meeting.

Motion Carried

Willingdon & District Ag. Society The CAO presented Council correspondence from the Willingdon and District Agricultural Society requesting to utilize the remaining \$25,357.33 of the \$65,000.00 allocated matching funds from the Community Enhancement Program (CFEP) and the Farm Credit Canada (FCC) AgriSpirit Fund to finalize roof repairs and exterior wall-siding.

Council having discussed this item; it was moved by:

R-12012 S. ODEGARD

That the Willingdon and District Agricultural Society provide a copy of the approved FCC AgriSpirit Grant 'Change of Scope' and, upon delivery, Administration provide the remaining \$25,357.33 of allocated funding.

Motion Carried

Willingdon & District Ag. Society The CAO presented Council correspondence from the Willingdon and District Agricultural Society requesting authorization to bring cattle into the Willingdon Agricultural Grounds & Riding Arena for the months of October 1, 2020 to May 31, 2021.

Council having discussed this item; it was moved by:

R-12013 S. ODEGARD

That the County of Two Hills enter into a Livestock Agreement with the Willingdon and District Agricultural Society from October 1, 2020 to May 31, 2021, having all agreement conditions being adhere to.

Motion Carried

Land Tax Sale The CAO informed Council that each municipality must offer for sale, at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

R-12014 D. SASKIW

That the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List, if arrears remain unpaid, on December 17, 2020 at the hour of 11:00 a.m. in the County Office.

Motion Carried

Reserve Bid for
Land Tax Sale The CAO informed Council that the County of Two Hills must set for each parcel of land to be offered for sale at a Public Auction, a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.

Council having discussed this item; it was moved by:

R-12015 E. YAKEMCHUK

That the market value set by the County's Contract Assessors, be the reserve bid for the lands to be offered for sale at the Public Auction.

Motion Carried

Organizational
Meeting Date The CAO informed Council pursuant to Section 192(1) of the Municipal Government Act that Council must hold an Organizational Meeting annually, not later than two weeks after the third Monday in October.

Council having discussed this item; it was moved by:

R-12016 S. ODEGARD

That Council hold their Organizational Meeting October 28, 2020 commencing at the hour of 10:00 a.m. in the County Office Council Chambers.

Motion Carried

Strategic Plan
Review Date The CAO informed Council must set a date and time to review and discuss the County of Two Hills Strategic Plan.

Council having discussed this item; it was moved by:

R-12017 M. PHILLIPS

That the County of Two Hills set a date and time for the Strategic Plan Review Meeting at the October Regular Council Meeting.

Motion Carried

2021 Budget
Meeting Date The CAO informed Council must set a date and time to discuss the 2020 Draft Meeting Budget.

Council having discussed this item; it was moved by:

R-12018 S. ODEGARD

That the County of Two Hills set a date and time for the 2021 Draft Budget Meeting at the October Regular Council Meeting.

Motion Carried

Bylaw No. 10-2020 The CAO informed Council of Bylaw No. 10-2020 being a bylaw of the County of Two Hills to amend Bylaw No. 2-2018 Land Use, addressing the redistricting of Pt. NE 19-53-12 W4 from Agricultural (A) District to Intensive Campground (IC) to facilitate various recreational developments.

At the August 19, 2020 Regular Council Meeting, it was resolved that Bylaw No. 10-2020 be given first reading; and, that a Public Hearing be scheduled at the Regular Council Meeting of September 23, 2020.

Council having reviewed and discussed this item; it was moved by:

R-12019 E. YAKEMCHUK

That the Regular Council Meeting be recessed for the purpose of holding a Public Hearing regarding Bylaw No. 10-2020 – time 11:00 a.m.

Motion Carried

11:00 a.m.
Public Hearing re:
Bylaw No. 10-2020

G. Buchanan, Development Officer entered the Council Chambers.

Reeve, D. Gulayec called the Public Hearing to order at 11:04 a.m. and stated the purpose of the meeting was to hear public input regarding the amendment to Bylaw No. 02-2018 being the Land Use Bylaw to re-district Part of NE 19-53-12 W4 from Agricultural (A) District to Intensive Campground (IC) District to facilitate various recreational developments.

A notice was posted in the Vegreville Advertiser newspaper for the weeks of September 9 and 16, 2020. No written responses were received in person or by correspondence as a result of the newspaper notices.

No members from the public were in attendance.

There being no further presentation; Reeve, D. Gulayec adjourned the Public Hearing for Bylaw No. 10-2020 – time 11:17 a.m.

R-12020 M. PHILLIPS

That the Regular Council Meeting be reconvened – time 11:17 a.m.

Motion Carried

The County of Two Hills, having no public responses or persons in attendance at the Public Hearing, open discussion of Bylaw No. 10-2020, amending the Land Use Bylaw at the September 23, 2020 Regular Council Meeting.

Council having reviewed and discussed Bylaw No. 10-2020; it was moved by:

R-12021 D. SASKIW

That Bylaw No. 10-2020 be given second reading this 23rd day of September, 2020.

Motion Carried

R-12022 E. YAKEMCHUK

That Bylaw No. 10-2020 be given third and final reading this 23rd day of September, 2020.

Motion Carried

G. Buchanan left the Council Chambers.

Bylaw No. 12-2020

The CAO presented Council correspondence from the landowners of Lot 1, Plan 942-0048 and Pt. SW 19-54-8 W4 requesting to consolidate their two lots within SW 19-54-8 W4.

The CAO informed Council of Bylaw No. 12-2020 being a bylaw of the County of Two Hills to cancel Subdivision Plan 942-0448 registered in respect of Part of SW 19-54-8 W4 located within the boundaries of the County of Two Hills.

Council having reviewed and discussed Bylaw No. 12-2020; it was moved by:

R-12023 M. PHILLIPS

That Bylaw No. 12-2020 be given first reading this 23rd day of September, 2020.

Motion Carried

R-12024 D. SASKIW

That Bylaw No. 12-2020 be given second reading this 23rd day of September, 2020.

Motion Carried

R-12025 E. YAKEMCHUK

That authority to proceed with third and final reading of Bylaw No. 12-2020 be given this 23rd day of September, 2020.

Motion Carried

R-12026 S. ODEGARD

That Bylaw No. 12-2020 be given third and final reading and finally passed this 23rd day of September, 2020.

Motion Carried

Rannach
Community Pasture

The CAO informed Council of correspondence received from Rannach Community Pasture Society requesting road-side allowance mulching of RR 103 from TWP 550 to 552 and at a future date, RR 113 from TWP 550 to 554, entering onto the property maximum 10-feet (turn around).

Councillor, M. Phillips submitted to Public Works a request for mulching the same.

Council having discussed this item; it was moved by:

R-12027 M. PHILLIPS

That Public Works mulch County road-allowance on RR 103 from TWP 550 to 552, and at a future date RR 113 from TWP 550 to 554.

Motion Carried

Hairy Hill Post
Office

The CAO informed Council that the Hairy Hill Post Master has tendered resignation, and that the CAO and area Councillor have entered into discussions with Canada Post for the service to remain in the Hamlet, offering the Hamlet of Hairy Hill municipal office for the service.

Council having discussed this item; it was accepted as information.

Hamlet of Hairy
Hill re: Garbage
Receptacle

Deputy Reeve, E. Yakemchuk informed Council of a request to place a small garbage receptacle at the near the Buffalo Statue in the Hamlet of Hairy Hill.

Council, having discussed this item; Administration shall place a small garbage receptacle near the Buffalo Statue in the Hamlet of Hairy Hill.

Reports
ESC Report

B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

R-12028 S. ODEGARD

That Administration contact Alberta Transportation to review Pt. NE 27-55-12 W4 for safety concerns, to bring back a cost-estimation to take legal action to proceed with a Court Order as per Bylaw No. 14-95 Compelling Nuisances and to contact the landowner of Pt. NE 27-55-12 W4 to provide information for vehicle removal.

Motion Carried

On conclusion of the report, B. Straty left the Council Chambers.

Correspondence & Information Items

- Announcement: P. McLaughlin Running for President of RMA.
- Two Hills Playschool Association re: Donations.

- FCM re: How You Register to Vote in the FCM Board Elections.
- Northeast Alberta Information HUB Virtual Board/Membership Meeting September 28, 2020.

- RMA:
 - Contact Newsletters – August 14, 21 & 28, 2020; and, September 4 & 11, 2020.

- Member Bulletins:
 - 2020-08-14 | Helicopter Emergency Medical Service Review FAQ.
 - 2020-08-17 | Government of Alberta Takes Additional Steps to Address Scrap Metal Theft.
 - 2020-08-25 | RMA Receives Additional Responses to Resolution 6-20S.
 - 2020-08-28 | Premier Announces Cabinets Shuffle and New Municipal Affairs Minister.
 - 2020-08-28 | Complete CNAM's Asset Management Needs Survey.
 - 2020-08-28 | Register Now to Participate in the FCM's Virtual Elections and Annual General Meeting.
 - 2020-08-28 | Resolution Deadline for 2020 Fall Convention.
 - 2020-08-28 | Save the Date: Infrastructure Asset Management Alberta (IAMA) Virtual Workshop – October 13 to 15.
 - 2020-08-28 | Sign Requirements for Bylaws Restricting Weights.
 - 2020-09-01 | Share Your Story with Keep Alberta Rolling.
 - 2020-09-03 | Alberta Environment and Parks Release Guide to Outdoor Recreation on Provincial Crown Land.
 - 2020-09-03 | All-Terrain Crane Pilot Project Begins.
 - 2020-09-04 | Register for Infrastructure Asset Management Alberta's Upcoming Virtua Workshop.
 - 2020-09-08 | Deadline Set for MAMP Asset Management Grant Applications.
 - 2020-09-08 | Rail Safety Week.
 - 2020-09-08 | Register for Alberta Land Institute Municipalities & Biodiversity Webinar.
 - 2020-09-09 | Registration Open for EOEP's Regional Partnerships and Collaboration Course.
 - 2020-09-10 | Submit Feedback on the Draft Code of Practice for Compost Facilities.
 - 2020-09-11 | Resolution Deadline Changed for 2020 Fall Convention.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-12029 E. YAKEMCHUK

That the next regular Council Meeting be held on Wednesday, October 28 in the Council Chambers at 11:00 a.m. and the Department Head Meeting be held on Thursday, October 7, 2020 in the Council Chambers at 9:00 a.m.

Motion Carried

Closed-Session The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-12030 M. PHILLIPS

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: legal with all members in attendance – time 12:15 p.m.

Motion Carried

R-12031 S. ODEGARD

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 12:23 p.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-12031 D. SASKIW

That the meeting be adjourned at 12:23 p.m.

Motion Carried

REEVE

CAO