

**COUNTY OF TWO HILLS NO. 21 NATURAL GAS UTILITY
COMMITTEE MEETING
June 5, 2014**

Meeting Called to Order The County of Two Hills No. 21 Natural Gas Utility Committee Meeting was called to order by Chairman, P. Gordeyko at 10:11 a.m. on Thursday, June 5, 2014.

Attendance Present were:

A. Saylor	E Yakemchuk
A. Pidruchney	S. Dary, CAO
P. Gordeyko	K. McLaughlin, Gas Utility Manager
S. Odegard	L. Maczala, Recording Secretary

Agenda The Agenda for the June 5, 2014 Natural Gas Utility Committee Meeting was presented for review and consideration, having the following listed additions being presented:

- Gas Utility Manager's Report
- Equalized Billing
- Growing Power

E. YAKEMCHUK

That the agenda, inclusive of additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the May 1, 2014 Natural Gas Utility Committee Meeting having been presented to each Committee Member and each Member having declared to have received and read the minutes; it was moved by:

E. YAKEMCHUK

That the minutes of the May 1, 2014 Natural Gas Utility Committee Meeting be approved and signed.

Motion Carried

Fin Report There being no business arising from the minutes, the Financial Report for the period ending May 26, 2014 was presented for review and consideration; it was moved by:

E. YAKEMCHUK

That the Financial Statement for the period ending May 26, 2014 be accepted as information.

Motion Carried

K. McLaughlin presented the following new and other business:

Gas Rate for June 2014 – \$0.40 /gj increase

Residential

June 2014 - \$5.29/gj

May 2014 - \$4.89/gj

Commercial

June 2014 - \$4.87/gj

May 2014 - \$4.47/gj

- Gas Balancing Report for month of April 2014 + 1.6%.
- Retail Gas Sales Comparison Report was presented and discussed.
- County of Vermilion River Anniversary BBQ was presented and discussed.

Equalized Billing was discussed. It was the consensus of the Committee that the Gas Utility Administration monitor equalized billing accounts, contacting customers to arrange any billing amount changes required.

K. McLaughlin informed the Committee of Growing Power gas rates.

K. McLaughlin informed the Committee that 86 customers have requested that return envelopes be included with their gas billings.

K. McLaughlin informed the Committee that 26 meter changes remain for 2014 and 3 meter changes remain for 2013.

K. McLaughlin informed the Committee that 249 meters remain without ERTs, of these - 19 remain on Tap 80 and 5 remain on Tap 90.

K. McLaughlin informed the Committee that to date there are two customers that would rather not have ERTs installed or activated. It was the consensus of the Committee that the Gas Utility Manager prepare a draft letter regarding the purpose of ERTs and the associated costs to stay on a manual read meter.

K. McLaughlin informed the Committee that the Gas Utility Department completed a total customer meter reading during the week of May 26 – 30, 2014.

K. McLaughlin informed the Committee that Corrpro Canada Inc. completed a cathodic protection survey of the Village of Myrnam, Remote Metering Odorizing stations and low pressure taps (downstream regulating stations) on May 21 – 23, 2014.

K. McLaughlin informed the Committee that Corrpro Canada Inc. has informed that approximately 144 isolated low pressure steel crossings exist within the gas system that were last checked in 1980. It was the consensus of the Committee to proceed with Corrpro Canada Inc. to complete the cathodic protection survey with costs not to exceed the estimate of \$7,500 to \$7,700; once completed the Gas Utility will assume the responsibility of testing.

It was also the consensus of the Committee that the Gas Utility Manager contact Metercor and arrange for Tap 20 (completed ERTs) and any other completed taps to be activated and added to the billing system.

K. McLaughlin informed the Committee that there are 21 rural/urban infill requests to date.

K. McLaughlin informed the Committee that there are 9 Husky tie in requests - 5 in 54-06-W4 and 4 in 53-06-W4.

Adjournment

The Committee having dealt with all items contained on the Natural Gas Utility Agenda; it was moved by:

S. ODEGARD

That the County Natural Gas Utility Committee Meeting be adjourned – time 11:06 a.m.

Motion Carried

CHAIRMAN

CAO