

**COUNTY OF TWO HILLS NO. 21 NATURAL GAS UTILITY
COMMITTEE MEETING
February 5, 2015**

Meeting Called to Order The County of Two Hills No. 21 Natural Gas Utility Committee Meeting was called to order by Chairman, P. Gordeyko at 10:32 a.m. on Thursday, February 5, 2015.

Attendance Present were:

A. Saylor E Yakemchuk
A. Pidruchney S. Dary, CAO
P. Gordeyko L. Maczala, Recording Secretary

Absent was:

S. Odegard

Agenda The Agenda for the February 5, 2015 Natural Gas Utility Committee Meeting was presented for review and consideration, having the following listed additions being presented:

- Rural Gas Service Pins
- Cathodic Protection Update

A. SAYLER

That the agenda, inclusive of additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the January 5, 2015 Natural Gas Utility Committee Meeting having been presented to each Committee Member and each Member having declared to have received and read the minutes; it was moved by:

E. YAKEMCHUK

That the minutes of the January 5, 2015 Natural Gas Utility Committee Meeting be approved and signed.

Motion Carried

Business arising from the minutes:

The CAO informed the Committee that the Gas Utility Integrity Management Plan has been submitted to the Rural Utilities Board.

Rural Infill Threshold The CAO informed the Committee of 2015 Rural Infill Cost Threshold.

The Committee having discussed this item; it was moved by:

A. PIDRUCHNEY

That the County of Two Hills Natural Gas Utility Rural Infill rate be increased from \$6,250.00 plus GST to \$7,000.00 plus GST, effective January 1, 2015.

Motion Carried

Fin Report The Financial Report for the period ending December 31, 2014 was presented for review and consideration; it was moved by:

A. PIDRUCHNEY

That the Financial Statement for the period ending December 31, 2014 be accepted as information.

Motion Carried

The CAO presented the following new and other business:

Gas Rate for February 2015 - \$0.70/gj decrease

Residential

February 2015 – 3.99/gj

January 2015 – 4.69/gj

Commercial

February 2015 – 3.57/gj

January 2015 – 4.27/gj

- Gas Balancing Report for month of December 2014 +1.9%.
- Retail Gas Sales Comparison Report was presented and discussed.

The CAO informed the Committee that ERTs for Tap 10 and 50 have been completely installed and activated; moving to Tap 20.

The CAO informed the Committee of the 2015 Meter Reverification – 558 - 58 complete; will request authorization to move 100 – 200 meters to 2016.

The CAO informed the Committee of the Husky Transportation Vent Gas Agreements and CNRL added sites for agreement confirmation; agreements should be executed by month end.

The CAO informed the Committee of the Federation Gas Balancing Course to be held on March 6, 2015 in Sherwood Park.

The CAO informed the Committee of the Rural Gas Service Pins that may be ordered through the Gas Federation.

It was the consensus of the Committee that Administration arrange to present Rural Gas Service Pins to eligible Natural Gas Utility Committee members and staff at the 2015 County of Two Hills Safety Barbeque or Christmas Event.

The CAO updated the Committee on Cathodic Protection – staff is currently mapping lines; would like to change the line and insert new tracer wire when working in the same location.

The CAO presented the Federation November/December 2014 Board to Board Report.

The CAO informed the Committee of the Spring Zone Meeting will be held on March 23, 2015 in Smoky Lake.

L. Maczala left the Council Chambers.

A. PIDRUCHNEY

Camera

That the Committee meet in camera to discuss the Natural Gas Utility Manager position – time 11:21 a.m.

Motion Carried

A. PIDRUCHNEY

That the Committee revert back to their open public meeting – time 11:55 a.m.

Motion Carried

It was the consensus of the Committee to hold interviews for the Natural Gas Utility Manager position on February 18, 2015.

Adjournment

The Committee having dealt with all items contained on the Natural Gas Utility Agenda; it was moved by:

A. PIDRUCHNEY

That the County Natural Gas Utility Committee Meeting be adjourned – time 12:00 p.m.

Motion Carried

CHAIRMAN

CAO