

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
April 20, 2022**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:06 a.m. on Wednesday, April 20, 2022.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips K. Kenney, Executive Assistant
D. Saskiw
S. Dutrisac
E. Yakemchuk

Agenda The Agenda for the April 20, 2022 Council Meeting was presented for review and consideration, having the following additions being presented:

- o Mime-Light Theatre Society re: Bro-Tel Backyard Festival
- o Committee Appointment re: ALUS Producer Advisory Committee
- o Public Works Equipment

There being no further additions; it was moved by:

R-120599 M. PHILLIPS

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the March 30, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120600 E. YAKEMCHUCK

That the minutes of the March 30, 2022 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

- Correspondence re: previous meeting.
- Tax Arrears and Additional Services.
- Ukrainian Humanitarian Aid.
- 2022 Ministers Awards for Municipal and Public Library Excellence.
- Shandro Hall re: Historical Designation Study.

Mime-Light Theatre Society The CAO placed Mime-Light Theatre Society - Bro-Tel Backyard Festival municipal campground rental fees for Jackfish Lake on the table for review and consideration.

Council having discussed this item; Administration will investigate Mime-Light Theatre Society rental fees for Jack Fish municipal campground, bringing back the same for review and consideration.

Tax Arrears and Additional Services The CAO provided Council an update on Tax Arrears and Additional Services, having Administration draft a policy for review and consideration.

Council having discussed this item; it was accepted as information.

Ukrainian Humanitarian Aid The CAO provided Council an update on Ukrainian Humanitarian Aid, placing the same on the table for review and consideration.

Council having discussed this item; tabled Ukrainian Humanitarian Aid to the April 27, 2022 Budget meeting.

2022 Ministers Awards for Municipal and Public Library Excellence

The CAO informed Council that due to the deadline of the 2022 Ministers Awards for Municipal and Public Library Excellence, the County of Two Hills did not submit Alice Melnyk Library to the 2022 Ministers Awards for Municipal and Public Library Excellence, under the Public Library Services category.

Council having discussed this item; it was accepted as information.

Shandro Hall re: Historical Designation Study

The CAO informed Council that the Landowner of SE 22-57-15 W4 is no longer seeking provincial Historical Designation for Shandro Hall, having fundraised for the project.

Council having discussed this item; it was accepted as information.

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec – March

The Bank Reconciliation Report for the month ending March 2022 indicating a bank balance of \$ 2, 769, 787.84 was presented for review and consideration.

Council having reviewed and discussed the March 2022 Bank Reconciliation Report; it was moved by:

R-120601 S. DUTRISAC

That the Bank Reconciliation Report for the month ending March 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

G. Buchanan, Development Officer entered the Council Chambers.

Bylaw No. 06-2022
Re: Road Closure
(W ½ 13-54-9 W4
Road Plan
2600HW)

The CAO presented Bylaw No. 06-2022 being a Bylaw for the purpose of closing to public travel and creating title to and disposing portions of a public highway in accordance with Sections 22 and 70 of the *Municipal Government Act*, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, within the boundaries of the County of Two Hills.

Council having reviewed and discussed Bylaw No. 06-2022; it was moved by:

R-120602 M. PHILLIPS

That Bylaw No. 06-2022 be given first reading this 20th day of April, 2022, initiating the road closure process and sending the same to Alberta Transportation for Ministerial Approval.

Motion Carried

R-120603 S. DUTRISAC

That a Public Meeting for Bylaw No. 06-2022 Road Closure (W ½ 13-54-9 W4 Road Plan 2600HW) be held at the next Regular Council Meeting.

Motion Carried

G. Buchanan left the Council Chambers.

Bylaw No. 07-2022
Re: Schedule of Fees

The CAO presented Bylaw No. 07-2022 being a Bylaw of the County of Two Hills that repeals and replaces Bylaw No. 02-2022 Schedule of Fees – Schedule ‘A’ to modernize Agricultural Service Board Rental Equipment, Beaver Control and Custom Spray Noxious/Prohibited Weeds Service Fees.

Council having reviewed and discussed Bylaw No. 07-2022; it was moved by:

R-120604 **M. PHILLIPS**

That Bylaw No. 07-2022 be given first reading this 20th day of April, 2022.

Motion Carried

R-120605 **S. DUTRISAC**

That Bylaw No. 07-2022 be given second reading this 20th day of April, 2022.

Motion Carried

R-120606 **D. SASKIW**

That authority to proceed with third and final reading of Bylaw No. 07-2022 be given this 20th day of April, 2022.

Motion Unanimously Carried

R-120607 **M. PHILLIPS**

That Bylaw No. 07-2022 be given third and final reading this 20th day of April, 2022.

Motion Carried

ADM-DON-1

The CAO presented Council Donations Policy ADM-DON-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120608 **D. SASKIW**

That Donations Policy ADM-DON-1 be approved, as amended, this 20th day of April, 2022.

Motion Carried

Delegation(s)
11:00 a.m.
Re: Accurate
Assessment

Messrs. Sean Cosens, Farmland Assessment Specialist and Sean Barrett, Industrial Manager of Accurate Assessment Group Ltd. were invited to attend the Council meeting to present the 2021 Assessment Report.

There being no further discussion, Sean Cosens and Sean Barrett thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was accepted as information.

Recess

R-120609 **D. GULAYEC**

That the meeting be recessed – time 12:07 p.m.

Motion Carried

The meeting reconvened at 1:30 p.m., having all Councillors in attendance.

Delegation(s)
1:30 p.m.
Re: Two Hills
RCMP

Sgt. Robert Daisley, Detachment Commander of Two Hills RCMP was invited to attend the Council meeting to discuss Policing Priorities.

There being no further discussion, Sgt. Robert Daisley thanked Council for their time and left the Council Chambers.

Council having discussed this item; Administration is to investigate alternative Road Signage for commercial traffic routes.

Delegation(s)
2:00 p.m.
Re: Bylaw
Enforcement

Ms. Tammy Goddu, Contract Bylaw Enforcement Officer was invited to attend the Council meeting to discuss Bylaw No. 05-2022 Unsightly Premises and standards of enforcement.

Councillor, S. Dutrisac left the Council Chambers – 3:04 p.m.

There being no further discussion, Ms. Goddu thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was accepted as information.

ADM-WCB-1

The CAO presented Council Workers Compensation Board Policy ADM-WCB-1 for review and consideration.

C. McRae, Director of Finance entered the Council Chambers.

C. McRae left the Council Chambers.

Council having discussed this item; tabled Workers Compensation Board Policy ADM-WCB-1 having Administration obtaining further information.

PUB-HIST-1

The CAO presented Council Municipal Historical Sites PUB-HIST-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120610 D. SASKIW

That Municipal Historical Sites Policy PUB-HIST-1 be reviewed with Historical School Site Markers Policy PUB-SCH-HIST-1 and brought back for review and consideration.

Motion Carried

American Public
Works Association
– Alberta Chapter

The CAO presented Council correspondence from the American Public Works Association – Alberta Chapter, requesting that the County recognize and promote National Public Works Week by declaring May 15 – 21, 2022 as *National Public Works Week*.

Council having discussed this item; it was moved by:

R-120611 E. YAKEMCHUK

That the correspondence from the American Public Works Association – Alberta Chapter be accepted as information.

Motion Defeated

Smoky Lake
County

The CAO presented Council correspondence received from Smoky Lake County, providing both Terms of Reference for the North Saskatchewan Heritage River Initiative Management Planning Advisory Steering Committee and a draft Request for Proposal for the North Saskatchewan Heritage River Study (having the Village of Vilna as managing partner); also, that Smoky Lake County is requesting that the County of Two Hills provide an administrative member for the Committee.

Council having discussed this item; it was moved by:

R-120612 M. PHILLIPS

That Terms of Reference for North Saskatchewan Heritage River Initiative Management Planning Advisory Steering Committee and Request for Proposal be accepted as information.

Motion Carried

R-120613 M. PHILLIPS

That Kaitlyn Kenney, Executive Assistant be appointed as a member of the North Saskatchewan Heritage River Initiative Management Planning Advisory Steering Committee.

Motion Carried

Committee Appointment
re: ALUS Producer Advisory Committee

The CAO informed Council that at the April 14, 2022 Agricultural Service Board Department Head Meeting, it was resolved that appointment of Councillor, S. Dutrisac to the ALUS Producer Advisory Committee (PAC) be forward to the April 20, 2022 Regular Council Meeting for review and consideration.

Council having discussed this item; it was moved by:

R-120614 M. PHILLIPS

That Councillor, S. Dutrisac be appointed as member to the ALUS Producer Advisory Committee.

Motion Carried

Public Works Equipment

The CAO informed Council that at the April 14, 2022 Public Works Department Head Meeting, Administration was directed to investigate the sale of Public Works equipment, being the Python, Tiger Cat Mulcher, Paver, Live Bottom Trailer and Fuel Tank, inquiring on the disposition of the same.

Council having discussed this item; it was moved by:

R-120615 M. PHILLIPS

That the County of Two Hills transport the Python, Tiger Cat Mulcher, Paver, Live Bottom Trailer and Fuel Tank to Richie Brothers Sale in May 2022 for Auction.

Motion Carried

Correspondence and Information Items

- Honourable Ric McIver, Minister of Municipal Affairs re: 2021 Tax Rate Ratio.
- Honourable Ric McIver, Minister of Municipal Affairs re: 2020 Northern Alberta Flood Disaster Recovery Program Application.

- RMA:
- Contact Newsletters – March 11 & 25, 2022; and, April 1 & 8, 2022.

- Member Bulletins:
- 2022-03-23 | Government of Alberta Leaders Commit to Finding Solution on Unpaid Oil and Gas Property Tax Issue.
- 2022-03-23 | RMA Spring 2019 Resolutions Expiring.
- 2022-03-23 | RMA Spring Endorsed Resolutions.
- 2022-04-04 | Registration Open for EOEP's Virtual Service Delivery Course.
- 2022-04-05 | RMA Submits Input Opposing Formation of Alberta Provincial Police Service.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-120616 M. PHILLIPS

That that the regular Council meeting be held on Tuesday May 31, 2022 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday May 5, 2022 in the Committee Room at 10:00 a.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120617 **E. YAKEMCHUK**

That the meeting be adjourned at 4:10 p.m.

Motion Carried

REEVE

CAO