

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
December 21, 2022**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:10 a.m. on Wednesday December 21, 2022.

Attendance Present were:

D. Gulayec  
M. Phillips  
D. Saskiw  
S. Dutrisac  
E. Yakemchuk  
S. Dary, CAO  
T. Alexopoulos, Executive Assistant

Agenda The Agenda for the December 21, 2022 Council Meeting was presented for review and consideration, having the following additions being presented:

- o Derwent Post Office – Lease Agreement
- o Derwent Water Truck Loader
- o Willingdon & District Fish and Game Association
- o Myrnam Curling Club
- o Airport Commission

There being no further additions; it was moved by:

**R-120879** **M. PHILLIPS**  
That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the November 23, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-120880** **D. SASKIW**  
That the minutes of the November 23, 2022 Regular Council Meeting be approved.

Motion Carried

Previous Minutes The minutes of the November 30, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-120881** **E. YAKEMCHUK**  
That the minutes of the November 30, 2022 Regular Council Meeting be approved.

Previous Minutes The minutes of the October 13, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-120882** **M. PHILLIPS**  
That the minutes of the October 13, 2022 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

- Correspondence re: previous meeting.

Guard Rails on Twp 550 and RR 131 The CAO informed Council that the Public Works Supervisor investigated the Guard Rails on Twp 550 and RR 131 according to the Highway Traffic Act and confirmed the County of Two Hills is in compliance.

Motion Carried

Joint Municipalities Meeting The CAO informed Council the Joint Municipalities Meeting will be held on Wednesday, January 11, 2022 in the Council Chambers at 2:00 p.m.

E. Kozak, Agriculture Fieldman entered the Council Chambers.

RMA Golf Tournament The CAO updated Council regarding the RMA Golf Tournament 2023 be held on Friday, July 21, 2023 at the Two Hills Lions Golf and Country Club, having a cap of 72 participants.

E. Kozak, Agriculture Fieldman left the Council Chambers.

Discipline/Dismissal of Employees The CAO placed Discipline/Dismissal of Employees Policy ADM-PER-27 on the table for review, consideration and discussion.

Council having discussed this item; it was moved by:

**R-120883** **M. PHILLIPS**  
That Discipline/Dismissal of Employees Policy ADM-PER-27, be approved, as amended this 21<sup>st</sup> day of December, 2022.

Motion Carried

Pandemic Leave of Absence The CAO placed Pandemic Leave of Absence Policy ADM PAN-1 on the table for review, consideration and discussion.

Council having discussed this item; it was moved by;

**R-120884** **E. YAKEMCHUK**  
That Pandemic Leave of Absence Policy ADM-PAN-1, be approved, as amended this 21<sup>st</sup> day of December, 2022.

Motion Carried

Derwent Post Office As presented at the November 23, 2022 Regular Council Meeting, the CAO placed the update of the Derwent Post Office on the table for further review, discussion and consideration.

Council having discussed this item; it was moved by:

**R-120885** **M. PHILLIPS**  
That the County of Two Hills draft a temporary Agreement for the Derwent Post Office, terminating the current agreement.

Motion Carried

Derwent Water Truck Loader The CAO informed Council Alberta Transportation has capped monies spent on bulk water stations.

Council having discussed this item; it was moved by:

**R-120886** **M. PHILLIPS**  
That the County of Two Hills contact Alberta Transportation regarding the Derwent Bulk Water Station.

Motion Carried

Willingdon & District Fish and Game Association The CAO placed the Donation of two (2) loads of gravel for Willingdon & District Fish and Game Silent Auction on the table for discussion and consideration.

Council having discussed this item; it was moved by:

**R- 120887** **M. PHILLIPS**

That the County of Two Hills provide two (2) ten (10) yards loads of gravel to the Willingdon & District Fish and Game Silent Auction.

Motion Carried

T H Airport  
Commission

The CAO informed Council AHS/EMS contacted and advised the airport is in need of 3000 ft to land and currently has 2900 ft. It was also noted the Two Hills Airport has had recent break-ins.

Council having discussed this item; it was moved by:

**R-120888** **M. PHILLIPS**

That the County of Two Hills investigate updating and securing the Two Hills Airport buildings.

Motion Carried

Myrnam Curling  
Club

The CAO placed the Donation prizes request from Myrnam Curling Club 2023 Farmer's Bonspiel on the table for discussion and consideration.

Council having discussed this item; it was moved by:

**R-120889** **D. SASKIW**

That the County of Two Hills provide donation prizes to the Myrnam Curling Club 2023 Farmer's Bonspiel.

Motion Carried

Snowplowing –  
PUB-SNO-1

As presented at the November 23, 2022 Council Meeting the CAO presented Council Snow Plowing – Driveways Policy PUB-SNO-1 for further review and consideration.

Council having discussed this item; it was moved by:

**R-120890** **E. YAKEMCHUK**

That Snow Plowing – Driveways Policy, PUB-SNO-1, be approved, as amended this 21<sup>st</sup> day of December, 2022.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Short Term  
Disability ADM-  
PER-24.1

The CAO placed Short Term Disability ADM-PER-24.1 on the table for review, consideration and discussion.

Council having discussed this item; it was moved by:

**R-120891** **S. DUTRISAC**

That Short Term Disability ADM-PER-24.1, be approved, as amended this 21<sup>st</sup> day of December, 2022.

Motion Carried

Bank Rec –  
September

The Bank Reconciliation Report for the month ending November 2022 indicating a bank balance of \$2,724,827.90 was presented for review and consideration.

Council having reviewed and discussed the November 2022 Bank Reconciliation Report; it was moved by:

**R-120892** **S. DUTRISAC**

That the Bank Reconciliation Report for the month ending November 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Cheryl M. McRae, Director of Finance left the Council Chambers.

Brownlee LLP re: The CAO informed Council that Brownlee LLP will be holding a Municipal Seminar  
Emerging Trends on February 16, having the Edmonton date offering a live stream option for virtual attendance.

Council having discussed this item; it was moved by:

**R-120893 D. SASKIW**

That Council and Administration attend the Brownlee LLP Emerging Trends in Municipal Law by live stream on February 16, 2023.

Motion Carried

RMRF re: The CAO informed Council that Reynolds Mirth Richards and Farmer will be holding  
Municipal Law a Municipal Law Seminar Friday February 10, 2023 in Edmonton at the Delta Hotel  
Seminar Edmonton South.

Council having discussed this item; it was moved by:

**R-120894 D. SASKIW**

That Council and Administration be authorized to attend the Reynolds Mirth Richards and Farmer 2023 Annual Municipal Law Seminar held on February 10, 2023 in Edmonton at the Delta Hotel Edmonton South.

Motion Carried

**Recess D. GULAYEC**

That the meeting be recessed for lunch at 12:13 p.m.

Motion Carried

The meeting reconvened at 1:11 p.m., having all Councillors in attendance.

Willingdon re: The CAO placed the letter of request from the Willingdon Agricultural Society for two  
Agricultural (2) loads of Calcified Sand and delivered to their facility.  
Society

Council having discussed this item; it was moved by:

**R-120895 E. YAKEMCHUK**

That the County of Two Hills provide the Willingdon Agricultural Society the donation of one (1) load, 25 cubic yards, of Calcified Sand delivered to their facility.

Motion Carried

Romanian Pioneer re: The CAO placed the letter of request from the Romanian Pioneer Museum of Boian for  
Museum of Boian a donation to support the museum to keep it operational and a tourist attraction.

Council having discussed this item; it was moved by:

**R-120896 S. DUTRISAC**

That the County of Two Hills add the Romanian Pioneer Museum of Boian to the 2022 Recreation Grant Funding in the amount of \$2,650.00

Motion Carried

Mutual Fire Aid re: The CAO placed the Mutual Aid Fire Agreement between the Town of Two Hills,  
Agreement Villages of Myrnam and Willingdon, and the County of Two Hills, on the table for review and discussion.

Council having discussed this item; it was moved by:

**R-120897**     **S. DUTRUSAC**

That Administration review and bring back the Mutual Aid Fire Agreement between the County of Two Hills and Town of Two Hills and Village of Myrnam to the upcoming January Council meeting.

Motion Carried

Delegation(s)  
1:30 p.m.

Sgt. Daisley, of the RCMP, was invited into the Council Chambers to update Council on items of mutual concern.

There being no further discussion, Sgt. Daisley, thanked Council for their time and left the Council Chambers.

**Correspondence & Information Items**

- Municipal Affairs regarding new Air Conditioner Replacement
- Card of Thanks for Donation to Ukrainian Family Support
  
- RMA:
  - November 4, 18, 25 and December 2, 9, 2022.
  
- Member Bulletins:
  - 2022-11-17 | New Ministerial – Mandate Letters Released.
  - 2022-11-18 | Fall 2022 Endorsed Resolutions.
  - 2022-11-18 | Fall 2019 resolutions Expiring.
  - 2022-11-24 | Apply for a Fire Services Training Grant.
  - 2022-11-24 | Lean More about RMA’s Approach to the Upcoming Provincial Election.
  - 2022-11-29 | MATI Nominations.
  - 2022-11-29 | Register for Small Group Learning Community.
  - 2022-11-30 | Third Phase of CRTC Broadband Now Open.
  - 2022-12-31 | Join an RMA Webinar Exploring Rural Healthcare.

**R-120898**     **S. DUTRISAC**

Closed Session

That the County of Two Hills meet in Closed-Session to discuss Personnel – time 3:20 p.m.

Motion Carried

**R-120899**     **E. YAKEMCHUK**

That the County of Two Hills revert back to their open public meeting – time 3:44 p.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-120900**     **M. PHILLIPS**

That the meeting be adjourned at 3:44 p.m.

Motion Carried

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REEVE

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CAO