



County of Two Hills No.21 2025-2027 HERBICIDE APPLICATION SERVICES PROPOSALS

The County of Two Hills No. 21 is seeking submissions from qualified contractors to provide Herbicide Application Services for the 2025-2027 Spraying Program.

Scope of Work: The 2025-2027 Spraying Program is based on the following scope of work:

- The contractor shall supply the required human resources and equipment to apply herbicide for up to 450 miles (both sides of the road). The actual number of miles may be adjusted at the discretion of the Agricultural Fieldman.
- Blanket spray (as required) of herbicide application will be from gravel to property line.
- Minimum water volume of 200 L/hectare is required when applying herbicide.
- Herbicide application will be completed in accordance with all relevant legislation, pesticide labels, and industry best practices.
- All herbicides and surfactants required for the program will be supplied.
- Water will be supplied from six water stations throughout the County; the contractor is responsible for hauling water.
- Daily application records shall be recorded in electronic and written form including, at minimum, the following:
 - Date and time,
 - GPS location,
 - Herbicide used and application rate,
 - Temperature, wind velocity, wind direction, relative humidity,
 - Applicator's name.
- Application records shall be submitted at the end of the project.
- Participation in a pre-job start-up meeting before commencing herbicide application is required.
- Subject to weather conditions, the spraying program is expected to be completed between June 15 and August 15.

Submission Instructions:

Quotations must be received at the Agricultural Service Board Office by 4:30 pm on March 14, 2025.

All submissions should be in a **sealed package clearly marked and identified with the job title**. All submissions may be in person, sent by mail, courier or email to the following:

County of Two Hills
Agricultural Service Board
Office Attn: Elden Kozak
Box 490
4818-50th Avenue
Two Hills, AB T0B 4K0
Email submissions sent to ekozak@thcounty.ab.ca

- Quotations shall be provided in dollars per mile (both sides)
- A list of equipment that will be used to provide herbicide application services must be included with the quotation.
- Two municipal or industry references are to be submitted with the quotation. The references are to include a contact name, email address, and phone number.
- Before commencing work the contractor will be expected to provide proof of the following:
 - Pesticide Service Registration
 - Current Pesticide Applicator's Certificate(s)
 - WCB Clearance Letter
 - General Liability and Automobile Insurance Certificate of not less than \$2,000,000 of coverage with the County of Two Hills named as third party insured
 - C.O.R. Certificate (if applicable)

Quotations will be evaluated on several criteria, including equipment, experience, and price. The successful company will be awarded based on the highest total points awarded from the request for quotation evaluation criteria. The lowest price or any quotation may not necessarily be accepted.

Questions may be directed to:
Elden Kozak, Agricultural Fieldman
780-657-3358
ekozak@thcounty.ab.ca

or

Sara Miller, Assistant Agricultural Fieldman
780-657-3358 smiller@thcounty.ab.ca



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APPENDIX "A" to Proposal

Criteria a): Previous Experience spraying roadsides in a Municipal setting:

Criteria b): Equipment to be used for Spraying:

Criteria c): Provide Reference letters from previous employers or provide reference contact information.

Reference Letters with contact information attached: Yes _____

Reference Contact information:

Reference Name: _____, Address: _____

Phone: Office _____ Cell: _____

Reference Name: _____, Address: _____

Phone: Office _____ Cell: _____

Criteria d): Explain why or how you feel your company will be able to complete this spraying contract within the specified period.

Criteria e): Safety Record- Past History

Does your Company have full or temporary Certification in the Alberta Labour approved Certificate of Recognition (“COR”) Program: Explain

Will your Company sign the County of Two Hills Contractor/ Sub-Contractor Agreement which requires that you comply and follow the policies and procedures of the County Safety Program and/or Occupational Health & Safety Regulations. You will also be required to comply with WCB requirements.

Yes: _____ NO: _____

Provide information regarding your company’s previous work Safety Record:



BID SHEET FOR HERBICIDE APPLICATION SERVICES 2025-2027

Contractor Name: _____

Address: _____

Town & Province: _____

Postal Code: _____

Telephone Number: _____

Cellular Number: _____

My bid price based on the accompanying map, approximately 450 miles (both sides) is:

2025: \$_____ Per Mile plus \$_____ GST

2026: \$_____ Per Mile plus \$_____ GST

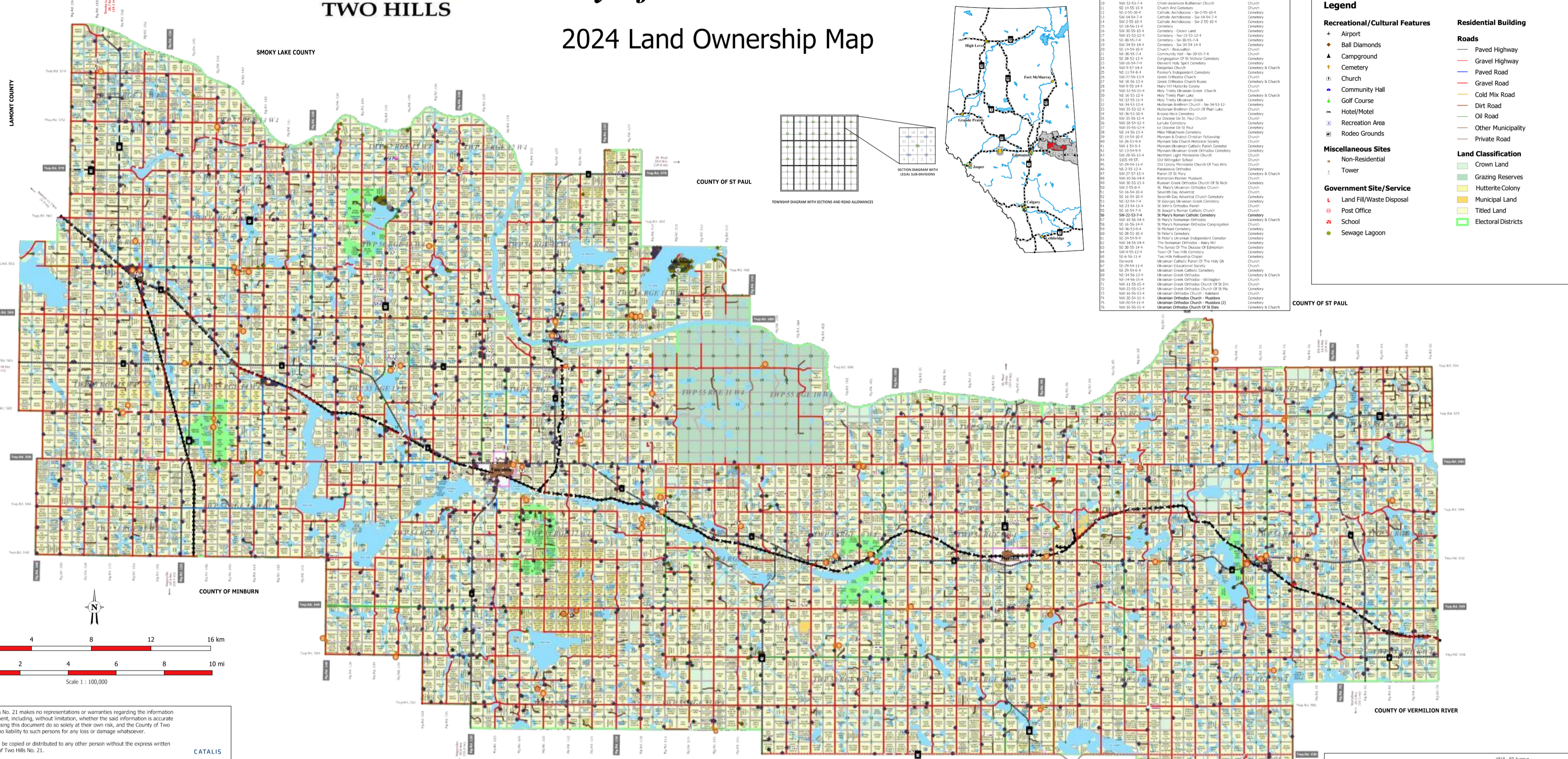
2027: \$_____ Per Mile plus \$_____ GST

Dated: _____

Contractor's Signature: _____

Witness: _____

Witness' Signature: _____



Rep Number	Location	Name	Type
1	W0-15-04-12-4	Church	Church
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79	W0-15-04-12-4	Church	Church
80	W0-15-04-12-4	Church	Church

Legend

Recreational/Cultural Features

- Airport
- Ball Diamonds
- Campground
- Cemetery
- Church
- Community Hall
- Golf Course
- Hotel/Motel
- Recreation Area
- Rodeo Grounds

Residential Building

Roads

- Paved Highway
- Paved Road
- Gravel Road
- Cold Mix Road
- Dirt Road
- Oil Road
- Other Municipality
- Private Road

Miscellaneous Sites

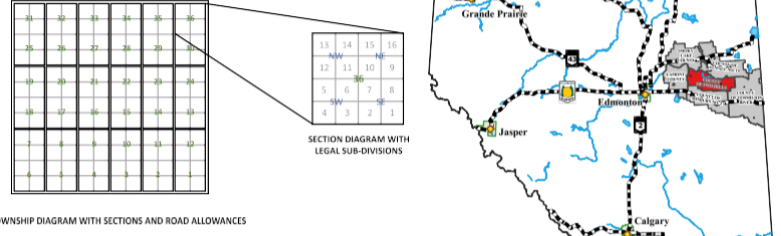
- Non-Residential
- Tower

Government Site/Service

- Land Fill/Waste Disposal
- Post Office
- School
- Sewage Lagoon

Land Classification

- Crown Land
- Grazing Reserves
- Hutterite Colony
- Municipal Land
- Titled Land
- Electoral Districts



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Compiled from the Rural Cadastral Base (1:20,000 Digital Base), June 12, 2024.
Land Ownership derived from municipal tax data, July 15, 2024.
Building/Site/Feature information compiled from municipal assessment data, December 2023.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS.

