

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
March 14, 2012**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:19 a.m. on Wednesday, March 14, 2012.

Attendance Present were:

A. Sayler E. Yakemchuk
A. Pidruchney R. Jorgensen, CAO
P. Gordeyko S. Dary, Assistant CAO
S. Odegard

Agenda The Agenda for the March 14, 2012 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Willingdon Fire Truck
- Myrnam Cardlock
- ACE Water Phase 3
- Lac Sante Dock
- Goals & Objectives 2012 Review
- County of Minburn Sale of Gravel Agreement
- 2012 Excavator and 2012 Wheel Loader
- Hamlet Rates
- Correspondence & Information Items
 - Municipal Affairs re: Derwent Regional Collaboration Grant.
 - Alberta Sport, Recreation Parks & Wildlife Foundation re: Sandy Lake Park funding.
 - Alberta Transportation re: Projects Approved in 2011/12 – BF 74302.
 - Alberta Municipal Affairs re: 2011/12 Fire Services and Emergency Preparedness Program.
 - Portage College – Official Launch – Water Resources Training Centre – March 19, 2012.
 - AAMDC re: Building Relationships – The Upcoming Provincial Election.

There being no further additions; it was moved by:

R-9089 A. PIDRUCHNEY
That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes The minutes of the February 15, 2012 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-9090 P. GORDEYKO
That the February 15, 2012 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the February 17, 2012 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-9091 E. YAKEMCHUK
That the February 17, 2012 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the February 27, 2012 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Saylor asked for adoption.

R-9092 **S. ODEGARD**

That the February 27, 2012 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the February 28, 2012 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Saylor asked for adoption.

R-9093 **E. YAKEMCHUK**

That the February 28, 2012 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2011/12 Development Permits
- Correspondence re: previous meeting
- Meeting with Alberta Transportation on March 21, 2012 at AAMDC Conference at 9:00 a.m.
- Final Mile Rural Community Program

R-9094 **P. GORDEYKO**

AB Environment

That Administration contact Mr. Rick Friedl, Central/North Regional Manager, Alberta Environment regarding Vermilion River Operations terms of reference.

Motion Carried

Administration will review the Land Use Bylaw regarding residential house and garage height.

Bank Rec.

The Bank Reconciliation Report for the month ending January 2012, indicating a bank balance of \$1,814,111.63 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the January 2012 Bank Reconciliation Report; it was moved by:

R-9095 **A. PIDRUCHNEY**

That the Bank Reconciliation Report for the month ending January 2012 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Public Meetings

The CAO informed that the County Council is to hold Public Meetings in various locations throughout the County to provide information on the operation of the County, as per Council's Goals and Objectives, the Public Meetings will be held in the months of April and November.

Council having discussed this item; it was moved by:

R-9096 **S. ODEGARD**

That a Public Meeting be held on Monday, April 23, 2012 at the hour of 7:00 p.m. in the Two Hills Centennial Hall for discussion of County Operations and presentation of the 2012 Financial Statements.

Motion Carried

TH Walk/Run The CAO informed Council that the County of Two Hills has in the past seven consecutive years supported the Two Hills Health Centre Community Walk/Run Event by way of providing a grant every year.

This year proceeds from the fundraiser will be directed towards the Two Hills Health Centre's purchase of a portable diagnostic ultrasound unit.

The Two Hills Health Centre will once again be hosting their Annual Walk/Run for the Two Hills Community on Saturday, May 26, 2012 and are once again soliciting our support to be one of the sponsors of this event.

Council having discussed this item; it was moved by:

R-9097 **P. GORDEYKO**

That the County of Two Hills provide a grant in the amount of \$1,000 to support the Two Hills Health Centre Annual Walk/Run Event, to assist in the purchase of a portable diagnostic ultrasound unit.

Motion Carried

TCA The CAO informed Council that as discussed at the 2012 Budget Meetings, Council has requested to review the current Tangible Capital Asset Policies:

- Policy No. TCA 1 – Tangible Capital Assets
- Policy No. TCA 2 – Capitalization Thresholds
- Policy No. TCA 3 – Asset Classification
- Policy No. TCA 4 – Useful Life and Amortization Methods

Council having discussed this item; it was moved by:

R-9098 **S. ODEGARD**

That the Tangible Capital Asset Policies be provided as information.

Motion Carried

Derwent Hamlet Office The CAO informed Council that a request to purchase Derwent Office furniture, such as: counters, cupboards and shelving has been received.

There has been some interest from people in Derwent that might want to purchase the extra counters etc., that we have no use for in the Derwent Office.

Council having discussed this item; it was moved by:

R-9099 **A. PIDRUCHNEY**

That this item be tabled to the April 2012 Council Meeting.

Motion Carried

ACFA The CAO informed Council that the Annual General Meeting of the Alberta Capital Finance Authority will be held on Thursday, March 29, 2012 at the Matrix Hotel, requesting attendance confirmation or designee appointment.

Council having discussed this item; it was moved by:

R-9100 **E. YAKEMCHUK**

That a designee, be appointed to represent and vote the shares of the County of Two Hills No. 21 at the Annual General Meeting of the Alberta Capital Finance Authority to be held on March 29, 2012 in Edmonton.

Motion Carried

Invoice 25515 The CAO informed Council that as discussed at the Public Works Meeting of March 6, 2012, Invoice No. 25515 was presented for review and consideration.

Council having discussed this item; it was moved by:

R-9101

P. GORDEYKO

That Invoice No. 25515 in the amount of \$5,500.00, plus penalties and GST be cancelled.

Motion Carried

Derwent Ag
Society

The CAO informed Council that as discussed at the Public Works Meeting of March 6, 2012, R. Bouchard presented the following request from the Derwent and District Agricultural Society:

- To maintain grass in and around ball diamonds, Arena and Recreation Center/Hall areas.
- Grade back alley behind Recreation Center/Hall.
- Pardon the monthly charges for water, sewer and garbage pickup at the Arena and Recreation Center/Hall.

The County of Two Hills does now own the property around the Derwent ball diamonds, Arena and Recreation Center/Hall areas.

Council having discussed this item; it was moved by:

R-9102

A. PIDRUCHNEY

That the County of Two Hills maintain grass in and around Derwent ball diamonds, Arena and Recreation Center/Hall and provide grading behind the Recreation Center/Hall.

Motion Carried

Mun Adm
Leadership
Workshop

The CAO informed Council that as per policy ADM-CON-6 the following requests for Workshop attendance are hereby submitted:

The CAO and Assistant CAO request authorization to attend the Municipal Administration Leadership Workshop in Kananaskis Village on May 8 – 11, 2012.

Council having discussed this item; it was moved by:

R-9103

S. ODEGARD

That the CAO and Assistant CAO be authorized to attend the Municipal Administration Leadership Workshop in Kananaskis on May 8 – 11, 2012, as per Policy ADM-CON-6.

Motion Carried

REDO

The CAO informed Council that at a Joint Meeting held between the County and Town of Two Hills Council; it was resolved that a Regional Economic Development Officer be hired for the Two Hills Region.

Having the hiring and direction of an Economic Development Officer being the responsibility of the Committee, which would include the Town and County CAO and two representatives from each municipality (Town and County).

Council having discussed this item; it was moved by:

R-9104 **E. YAKEMCHUK**

That the County of Two Hills approve Community Futures Elk Island Region, Regional Economic Development Officer Project from 2012 to 2014, having the EDO being housed and directly supervised by Community futures.

Motion Carried

R-9105 **S. ODEGARD**

That the County of Two Hills appoint three representatives to the Economic Development Committee – Reeve, A. Sayler and Councillors S. Odegard, and P. Gordeyko.

Motion Carried

Windshield
Damage

The CAO informed Council that on March 2, 2012 a ratepayer was travelling westbound on Highway 45, west of RR 120 where he met the County sanding truck that exited RR 120, and headed east on Highway 45. The sanding truck driver failed to turn off his sanding unit.

The ratepayer has received an estimate for windshield replacement in the amount of \$255.00, plus GST.

Council having discussed this item; it was moved by:

R-9106 **S. ODEGARD**

That the County of Two Hills replace the damaged ratepayer's windshield, at the estimated cost of \$255.00, GST.

Motion Carried

Right-of-Way
Fence

The CAO informed Council that the ratepayer who licenses the undeveloped road right-of-way on SW 2-56-11-W4 - Twp Road 560 east of RR 112 is requesting permission to place a fence across the said undeveloped right-of-way.

Under Section 12 of the agreement the ratepayers shall not construct any fence without first obtaining approval of Council.

Council having discussed this item; it was moved by:

R-9107 **E. YAKEMCHUK**

That the concerned ratepayer be permitted to place a fence and unlocked gate across the undeveloped road right-of-way on SW 2-56-11-W4 - Twp Rd 560 east of RR 112, with the condition that at any time, the County may request removal of the said fence (providing 30 days notice).

Motion Carried

RR 124

The CAO informed Council that Range Road 124 was used as a detour when Highway 36 was being reconstructed, resulting in damage to the oil surface. The Department of Transportation has agreed to enter into an agreement with the County to cost share the repairs.

Council having discussed this item; it was moved by:

R-9108 **P. GORDEYKO**

That a Memorandum of Agreement between Alberta Transportation and the County of Two Hills for Range Road 124 Rehabilitation be entered into this 14th day of March 2012.

Motion Carried

Lac Sante Dock The CAO informed Council that an inquiry has been received regarding the old dock at Lac Sante; this dock is no longer in use since the floating dock has been installed.

Council having discussed this item; it was moved by:

R-9109 **E. YAKEMCHUK**
That this item be tabled to the afternoon session.

Motion Carried

Hamlet Rates The CAO informed Council that as discussed at the Special Council Meeting of February 28, 2012 attached are the Hairy Hill – Garbage and Sewer Rates, Duvernay – Water Rates, and Derwent – Garbage, Sewer and Water Rates for review and consideration.

R-9110 **P. GORDEYKO**
That the Council Meeting be recessed for lunch – time 11:51 a.m.

Motion Carried

The meeting reconvened at 1:21 p.m., having all Councillors in attendance.

R. Bouchard entered the Council Chambers.

Lac Sante Dock The CAO placed the old dock at Lac Sante back on the table for discussion.

Council having discussed this item; it was moved by:

R-9111 **E. YAKEMCHUK**
That the old dock at Lac Sante be placed for sale, minimum bid being \$300, best offer to be received by March 30, 2012.

Motion Carried

Quotes The CAO informed Council that at the Public Works Committee Meeting of March 6, 2012, R. Bouchard, Public Works Supervisor presented quotes that were received for one only new 2012 Excavator and one only new 2012 Wheel Loader.

The lowest quote received for the Wheel Loader was received from Brandt Tractor Ltd. in the amount of \$412,390.00, plus GST.

The lowest quote received for the Excavator was received from Finning in the amount of \$287,011.00, plus GST.

Council having discussed this item; it was moved by:

R-9112 **E. YAKEMCHUK**
Wheel Loader That the County of Two Hills purchase one only new 2012 John Deere 844II Wheel Loader in the amount of \$385,000.00, plus GST, plus 5 years/7000 hour warranty - \$26,540.00, Rear Fenders \$850.00 (May delivery), total price being \$412,390.00, plus GST.

Motion Carried

R-9113 **S. ODEGARD**
Excavator That the County of Two Hills purchase one only new 2012 329EL Hydraulic Excavator from Finning, (including 5 year/5000 hour warranty) (May delivery) in the amount of \$287,011.00, plus GST.

Motion Carried

Minburn Sale of Gravel The CAO informed Council that at the Public Works Committee Meeting of March 6, 2012, R. Bouchard, Public Works Supervisor presented the County of Minburn Sale of Gravel Agreement for review and consideration; having the amendments being presented at the March Council Meeting.

Council having discussed this item; it was moved by:

R-9114 **S. ODEGARD**

That the County of Minburn Sale of Gravel Agreement be approved as amended.

Motion Carried

Village of Myrnam Assistance The CAO informed Council that the Village of Myrnam has requested that the County Public Works Department assist the Village of Myrnam with finishing a base pad and setting up a proper drainage system at the Myrnam Cardlock Service Centre.

Council having discussed this item; it was moved by:

R-9115 **A. PIDRUCHNEY**

That the Public Works Department be authorized to assist the Village of Myrnam with finishing a base pad and setting up a proper drainage system at the Myrnam Cardlock Service Centre, as per Policy PUB-EQUIP.

Motion Carried

Council presented an inquiry regarding the Willingdon Fire Truck, having Administration investigating the same.

Council inquired on work performed by the County at Geleta Park, having Administration providing the appropriate information.

P. Gordeyko reported on ACE Water Phase 3.

The CAO placed the 2012 Goals and Objectives on the table for quarterly review.

Reports

S. Odegard reported on the HUB Meeting attended on February 29, 2012.

P. Gordeyko reported on the Northern Lights Library Board Meeting attended.

E. Yakemchuk reported on the Two Hills Regional Landfill Commission Meeting attended on March 1, 2012.

A. Pidruchney reported on the Eagle Hill Foundation (1995) Board Meeting attended on February 21, 2012.

R. Rajoo and S. Saskiw were invited into the Council Chambers. S. Saskiw presented Empowering Your Community Wildrose Releases Commitment to Municipalities.

R. Rajoo and S. Saskiw thanked Council for their time and left the Council Chambers.

B. Straty entered the Council Chambers to present the Essential Services Coordinator's Report.

It was the consensus of Council that the County of Two Hills contact the County of Minburn No. 27 regarding Boundary Fire Call correspondence, the Mutual Fire Aid Agreement and organize a meeting to discuss the same.

R. Jorgensen, CAO presented the Water/Wastewater Report.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-9116

E. YAKEMCHUK

That the next County Council Meeting be held on April 10, 2012 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on April 4, 2012 in the Council Chambers at 10:00 a.m.

Motion Carried

Correspondence & Information Items

- Bills and Paysheets.
- Alberta Municipal Affairs re: 2011 MSI Operating.
- Municipal Affairs re: Regional Collaboration Program.
- Recreation for Life Charity Golf Tournament – June 11, 2012.
- AMEC – AAMDC Convention – Westin Edmonton, March 19, 2012.
- Enbridge Northern – AAMDC Convention – Westin Edmonton, March 19, 2012.
- AAMD&C
 - Newsletters – February 10, 15, 23, 29 and March 8, 2012.

Member Bulletin

- FCM Launches the Municipal Infrastructure Forum
- Asset Management Alberta Invites Municipal Participation
- Rural Perspectives on Budget 2012
- Resolutions for AAMDC Spring Convention
- Recommendations of the Critical Transmission Review Committee
- New Peer Network Website
- Proposed Seniors Property Tax Deferral Act
- Government to Review Surface Rights and Expropriation Acts

R-9117

S. ODEGARD

Proceed That the Council meeting proceed after 5:00 p.m.

Motion Carried

R-9118

P. GORDEYKO

Camera That Council meet in camera to discuss legal issues – time 5:03 p.m.

Motion Carried

R-9119

PIDRUCHNEY

That Council revert back to their open public meeting – time 5:15 p.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-9120

A. PIDRUCHNEY

That the meeting be adjourned – time 5:18 p.m.

Motion Carried

REEVE

CAO