

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
April 11, 2017**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:19 a.m. on Tuesday, April 11, 2017.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Sayler N. Prkusic, Recording Secretary
P. Gordeyko
E. Yakemchuk
S. Odegard

Agenda The Agenda for the April 11, 2017 Council Meeting was presented for review and consideration, having the following additions being presented:

- Myrnam and District Ukrainian Dance Club re: Donation
- Municipal Property Tax Administration (MPTA) Conference
- Federal Tax Deferral Program
- Village of Myrnam re: Construction Trades Education Centre (CTEC)

There being no further additions; it was moved by:

R-10781 S. ODEGARD

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the March 14, 2017 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10782 P. GORDEYKO

That the March 14, 2017 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the March 15, 2017 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10783 A. PIDRUCHNEY

That the March 15, 2017 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the March 27, 2017 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10784 E. YAKEMCHUK

That the March 27, 2017 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the March 31, 2017 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10785 S. ODEGARD

That the March 31, 2017 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2017 Development Permits
- Correspondence re: previous meeting

P. Gordeyko inquired on the correspondence submitted to Municipal Affairs regarding the Resolution for Section 348 of the MGA *taxes due to a municipality*.

The CAO informed Council that no correspondence has been received to date.

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec

The Bank Reconciliation Report for the month ending February 2017 indicating a bank balance of \$2,750,900.79 was presented for review and consideration.

Council having reviewed and discussed the February 2017 Bank Reconciliation Report; it was moved by:

R-10786 E. YAKEMCHUK

That the Bank Reconciliation Report for the month ending February 2017 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

St. Paul
Education

The CAO informed Council that at the Council Meeting of April 12, 2016, the Shop Premises Lease Agreement between the County of Two Hills No. 21 and St. Paul Education Regional Division No. 1 was discussed and renewed from June 2016 to June 2017 for the sum of \$1,300 per month (facility) and the rent at \$230 per month for the radio tower.

Council having discussed this item; it was moved by:

R-10787 E. YAKEMCHUK

That the County of Two Hills renew the Shop Premises Lease between the County of Two Hills No. 21 and St. Paul Education Regional Division No. 1 from June 2017 to June 2018 for the sum of \$1,400 per month (facility) and \$230 per month for the radio tower.

Motion Carried

Public Meeting

The CAO informed Council that the County Council is to hold Public Meetings in the County to provide information on the operations of the County, as per Council's Goals and Objectives, the Public Meetings will be held in the months of April and November.

Council having discussed this item; it was moved by:

R-10788 P. GORDEYKO

That an Open House be held Tuesday, April 25, 2017 from 2:00 p.m. to 4:00 p.m. in the Two Hills County Office for discussion of County Operations and presentation of the 2016 Financial Statement.

Motion Carried

Returning
Officer

The CAO informed Council that 2017 being an election year:

- Nomination Day is Monday, September 18, 2017
- Election day is Monday, October 16, 2017
- Council Organizational Meeting be held not later than two weeks after the 3rd Monday of October.

Council having discussed this item; it was moved by:

R-10789 P. GORDEYKO

That the County of Two Hills place an ad inviting applications for the position of Returning Officer to conduct the 2017 General Municipal Election.

Motion Carried

School Election

The CAO informed Council that the 2017 Municipal/School Election is to be held October 16, 2017.

An elected authority may by resolution enter into agreement with one or more elected authorities for the conduction of an election.

Council having discussed this item; it was moved by:

R-10790 S. ODEGARD

That Council approve the entering into agreement with St. Paul Education Regional Division No. 1 to conduct a joint election for the 2017 Municipal/School Election.

Motion Carried

Leadership
Workshop

The CAO informed Council that authorization to attend the Municipal Administration Leadership Workshop in Kananaskis on May 16 to 18, 2017 is requested.

As per policy ADM-CON-6 the above request for Workshop attendance is hereby submitted.

Council having discussed this item; it was moved by:

R-10791 S. ODEGARD

That the CAO be authorized to attend the Municipal Administration Leadership Workshop in Kananaskis on May 16 to 18, 2017, as per policy ADM-CON-6.

Motion Carried

CPAA

The CAO informed Council the Director of Planning and Development request authorization to attend the 2017 Annual Community Planning Association of Alberta Conference (CPAA) in Red Deer, Alberta on May 1 to 3, 2017 at the Black Knight Inn.

Council having discussed this item; it was moved by:

R-10792 P. GORDEYKO

That Council and the Director of Planning and Development be authorized to attend the 2017 Annual Community Planning Association of Alberta Conference in Red Deer, Alberta on May 1 to 3, 2017.

Motion Carried

Donation The CAO informed Council that the Myrnam and District Ukrainian Dance Club hosted a Steak Supper Saturday, April 8, 2017. All funds raised will be put towards costumes, instructor's fees and competitions. The Myrnam and District Ukrainian Dance Club is requesting the donation of the County barbeque rent for the use of this event.

Council having discussed this item; it was moved by:

R-10793 A. PIDRUCHNEY

That the County of Two Hills donate the County barbeque rent for the Myrnam and District Ukrainian Dance Club Steak Supper held Saturday, April 8, 2017.

Motion Carried

By-Law 3-2017 The CAO informed Council at the March 14, 2017 Council Meeting, Council resolved that Bylaw No. 3-2017 be given first reading the 14th day of March 2017.

At the March 14, 2017 Council Meeting, it was also resolved that a Public Hearing regarding Bylaw No. 3-2017 be held at the April 11, 2017 Council Meeting at 11:00 a.m.

R-10794 A. SAYLER

That the County Council Meeting be recessed for the purpose of holding a Public Hearing regarding By-Law No. 3-2017 – time 11:01 a.m.

Motion Carried

Noting no objection were received (in person or by mail).

R-10795 A. SAYLER

That the Public Hearing be adjourned and the Regular Council Meeting be reconvened – time 11:04 a.m.

Motion Carried

The CAO informed Council that By-Law No. 3-2017 will be sent for Ministerial Approval.

Delegation Messrs. Sean Cosens and Sean Barrett of Accurate Assessment were invited into the Council Chambers to present the 2016 Municipal Assessment Summary.

There being no further questions or comments, Messrs. Sean Cosens and Sean Barrett thanked Council for their time and left Council Chambers.

Ms. Norma Milot, Spokesperson/President and delegates of the Two Hills Swimming Pool were invited into the Council Chambers to request funding for repairs and maintenance of the Two Hills Swimming Pool.

There being no further questions or comments, Ms. Norma Milot and delegates of the Two Hills Swimming Pool thanked Council for their time and left Council Chambers.

Recess

R-10796 S. ODEGARD

That the meeting be recessed for lunch – 12:09 p.m.

Motion Carried

The meeting reconvened at 1:15 p.m., having all Councillors in attendance.

A. Sayler placed the Two Hills Swimming Pool back on the table on discussion.

Council having discussed this item; it was moved by:

R-10797 E. YAKEMCHUK

That the County of Two Hills provide a donation in sum of \$12,500 to the Two Hills Swimming Pool for the 2017 fiscal year.

Motion Carried

MPTA
Conference

The CAO informed Council that the CAO and Director of Finance request authorization to attend the 2017 Municipal Property Tax Administration Conference (MPTA) in Red Deer, Alberta on May 1 to 2, 2017 at the Sheraton.

Council having discussed this item; it was moved by:

R-10798 A. SAYLER

That the CAO and Director of Finance be authorized to attend the 2017 Municipal Property Tax Administration Conference in Red Deer, Alberta on May 1 to 2, 2017.

Motion Carried

CTEC

The CAO placed the Village of Mrynam Construction Trades Education Centre (CTEC) on the table for discussion.

Council having discussed this item; it was moved by:

R-10799 A. SAYLER

That the County of Two Hills lend to the Village of Myrnam for the assistance of construction of the Construction Trades Education Centre (CTEC) the sum of \$700,000 from reserves, upon receiving a promissory note from the Village of Myrnam, having repayment of said funds within one year.

Reeve, A. Sayler requested a recorded vote.

In Favor

A. Sayler
A. Pidruchney
E. Yakemchuk

Against

P. Gordeyko
S. Odegard

Motion Carried

Reports

Reports

Councillor, A. Pidruchney informed Council of the Eagle Hill Foundation Board Meeting attended March 28, 2017.

Councillor, S. Odegard informed Council of the Alberta HUB General Meeting attended March 29, 2017 and reported on the Willingdon Seed Cleaning Plant Meeting.

B. Straty, Essential Service Coordinator entered Council Chambers to present the Essential Services Report.

B. Straty requested authorization to attend the Search Managers Course in Lac La Biche, Alberta on the weekends of May 6, 7 and 13, 14, 2017.

Council having discussed this item; it was moved by:

R-10800 A. SAYLER

That the Essential Service Coordinator be authorized to attend the Search Managers Course in Lac La Biche, Alberta on the weekends of May 6, 7 and 13, 14, 2017.

Motion Carried

C. McRae, Director of Finance entered Council Chambers.

Delegation

Ms. Sheryl Lazaruk of Synergy Chartered Accountants was invited into the Council Chambers to present the County of Two Hills 2016 *Draft* Financial Statement.

P. Gordeyko placed the Federal Tax Deferral Program on the table for discussion, having the Agricultural Service Board Department forward a letter to the Federal Finance Ministers Office regarding the same.

R-10801 P. GORDEYKO

Camera

That Council meet in camera – time 2:17 p.m.

Motion Carried

R-10802 S. ODEGARD

That Council revert back to their open public meeting – time 2:58 p.m.

Motion Carried

R-10803 E. YAKEMCHUK

That the County of Two Hills 2016 *Draft* Financial Statement be approved with the addition of 1.5 million transfer to restricted (capital) reserves.

Motion Carried

There being no further questions or comments, Ms. Sheryl Lazaruk thanked Council for their time and left Council Chambers.

C. McRae left Council Chambers.

R. Bouchard, Public Works Supervisor entered Council Chambers.

Bridge Files
9958 and 74273

The CAO placed Bridge Files 9958 and 74273 on the table for discussion.

The CAO informed Council that at the Public Works Committee Meeting of March 2, 2017, the Committee resolved, that Administration investigate project estimates of the four options discussed:

1. Creek Diversion - installation of new bridge file culvert and elimination of Bridge Files 9958, 74273 and 74368.
2. Repair or replacement of Bridge Files 9958 and 74273.
3. Creek Diversion and closure of portion of road (RR 151 south of Twp Rd 544), installation of new bridge file culverts and elimination of Bridge Files 9958, 74273 and 74368.
4. Road closure of portion of road affected by RR 151 south of Twp Rd 544 up to Bridge File 74273.

Council having discussed this item; it was moved by:

R-10804 S. ODEGARD

That Administration be authorized to obtain engineering quotes regarding the options for Bridge Files 9958, 74273 and 74368.

Motion Carried

Correspondence & Information Items

- Bills and Paysheets.
- Municipal Affairs Alberta Community Partnership (ACP) Program.
- Jubilee Insurance re: Dust Control Claims Update.
- The Roadata Focus.
- In & Around Vegreville re: Tourist Book.
- AAMD&C.
- Newsletters – March 16, 23, 29 & April 5, 2017.
- Member Bulletin
 - AAMDC Spring 2017 Endorsed Resolutions
 - Register for the EOEP's Upcoming Courses
 - FCM Seeking Municipal Representatives on Asset Management Committee
 - Municipal Primer on the Alberta Ombudsman
 - Exciting Times Are Ahead for the Elected Officials Education Program (EOEP)
 - Spring 2017 Advocacy Report Card Now Available
 - Register for the EOEP's Municipal Leadership Course Offered on April 11
 - Spring 2017 Convention Photos on Flickr
 - Spring 2014 Resolutions Expiring

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-10805 S. ODEGARD

That the next County Council Meeting be held Tuesday, May 9, 2017 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, May 4, 2017 in the Council Chambers at 10:00 a.m.

Motion Carried

Camera **R-10806 P. GORDEYKO**

That Council meet in camera to discuss legal – time 3:45 p.m.

Motion Carried

R-10807 S. ODEGARD

That Council revert back to their open public meeting – time 4:32 p.m.

Motion Carried

R-10808 A. PIDRUCHNEY

That the County of Two Hills position remains status quo regarding Derwent Lagoon engineering.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10809 E. YAKEMCHUK

That the meeting be adjourned – time 4:35 p.m.

Motion Carried

REEVE

CAO