

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
September 12, 2017**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:15 a.m. on Tuesday, September 12, 2017.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Sayler N. Prkusic, Recording Secretary
P. Gordeyko
E. Yakemchuk
S. Odegard

Agenda The Agenda for the September 12, 2017 Council Meeting was presented for review and consideration, having the following additions being presented:

- RR 143 re: Jake Brake Signs
- Letter of Designation re: Development Authority Officer
- Alberta Transportation TRAVIS MJ
- AAMDC District No. 5 Meeting

There being no further additions; it was moved by:

R-10908 P. GORDEYKO

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the August 14, 2017 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10909 E. YAKEMCHUK

That the August 14, 2017 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the August 22, 2017 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10910 E. YAKEMCHUK

That the August 22, 2017 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2017 Development Permits
- Correspondence re: previous meeting
- Brosseau Hall Mowing re: hired private
- Urban Systems Data Collection and Topographic Survey

The CAO informed Council with an update regarding Urban Systems Data Collection and Topographic Survey (including downstream water level investigation) for Bridge File Culverts 9958, 74273 and 74368. Advising the report has not been completed to date.

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec

The Bank Reconciliation Report for the month ending July 2017 indicating a bank balance of \$2,839,361.53 was presented for review and consideration.

Council having reviewed and discussed the July 2017 Bank Reconciliation Report; it was moved by:

R-10911 P. GORDEYKO

That the Bank Reconciliation Report for the month ending July 2017 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

S. Odegard inquired on the Alberta Community Partnership Grant for the dissolution of the Village of Willingdon (Hamlet September 1, 2017), having Administration advising the grant is not open for applications to date.

A. Pidruchney inquired on the pump installation at the Derwent Lagoon, having Administration informing scheduling is taking place for completion. It was consensus of Council that Administration contact BTO Contracting requesting a time frame for project completion.

C. McRae left the Council Chambers.

Land Tax Sale

The CAO informed Council each municipality must offer for sale, at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

R-10912 A. PIDRUCHNEY

That the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List (if arrears remain unpaid) on December 22, 2017 at the hour of 11 a.m. in the County Office.

Motion Carried

Reserve Bid for
Tax Sale Lands

The CAO informed that Council must set for each parcel of land to be offered for sale at a Public Auction, a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.

Council having discussed this item; it was moved by:

R-10913 S. ODEGARD

That the market value (by the County's Contract Assessors) be the reserve bid for the lands to be offered for sale at the Public Auction.

Motion Carried

Organizational
Meeting

The CAO informed that Council must hold an Organizational Meeting annually, not later than two weeks after the 3rd Monday in October.

Council having discussed this item; it was moved by:

R-10914 S. ODGARD

That Council hold their Organizational Meeting on October 23, 2017 commencing at the hour of 10:00 a.m. in the County Office Council Chambers.

Motion Carried

Hairy Hill Post Office The CAO informed Council the owner of Lot 5, Block 10, Plan 134HW Hairy Hill Post Office is requesting a reduction in the 2017 property tax Roll No. 1900.00.

In the past the County reduced taxes for the Hairy Hill, Beauvallon and Derwent Post Offices.

R-10915 S. ODEGARD

That the County of Two Hills under the authority of Section 347(b) of the MGA cancel a portion in the amount of \$200.00 of the 2017 property taxes on Roll No. 1900.00 on Lot 5, Block 10, Plan 34HW being the Hairy Hill Post Office, Roll No. 2833.00 Lot 7, Block 3, Plan 197EO being the Beauvallon Post Office and Roll No. 303.00 on Lot 9-10, Block 1, Plan 420E0 being the Derwent Post Office.

Motion Carried

Development Authority Officer Lorrett Tatarin has been hired as the Director of Planning and Development for the County of Two Hills, effective September 1, 2017.

Section 2.2 of the Municipal Land Use Bylaw states that the Development Authority shall be appointed by resolution of Council. This will allow the above employee to issue Development Permits/Stop Orders, etc.

Council having discussed this item; it was moved by:

R-10916 P. GORDEYKO

That the County of Two Hills No. 21 appoint Lorrett Tatarin, Director of Planning and Development as the Development Authority Officer.

Motion Carried

Roadata Alberta Transportation has requested that Municipalities in TRAVIS MJ ensure their third party contractor (Roadata) are not charging any fees to carriers directly for permit approval services. Roadata Services Ltd. is collecting a \$25 fee on behalf of the County of Two Hills.

Alberta Transportation request to have the Municipality setup a special resolution that adopts a fixed fee (average range \$25 - \$50) for each permit application.

Council having discussed this item; it was moved by:

R-10917 E. YAKEMCHUK

That the County of Two Hills adopt a fixed fee of \$25 for the TRAVIS Multi-Jurisdiction Municipal Permit Fees.

Motion Carried

AAMDC District No. 5 Meeting The CAO informed Council the Alberta Association of Municipal Districts and Counties (AAMDC) District No. 5 Meeting will be held Friday, September 22, 2017 at McArthur Place, Lac La Biche, Alberta.

Council having discussed this item; it was moved by:

R-10918 S. ODEGARD

That Council be authorized to attend the Alberta Association of Municipal Districts and Counties (AAMDC) District No. 5 Meeting Friday, September 22, 2017 in Lac La Biche, Alberta.

Motion Carried

S. Odegard placed RR 143 on tabled for discussion, informing Council of the request received to have Jake Brake Signs installed, having Administration informing the Public Works Department.

Delegation Ms. Olga Gegolick was invited into the Council Chambers to discuss concerns regarding Bridge Files 9958, 74273 and 74368.

There being no further questions or comments Ms. Gegolick thanked Council for their time and left the Council Chambers.

Reports **Reports**

P. Gordeyko provided Council with an update on Alberta Central East (ACE) Water.

B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty left Council Chambers.

Munis 101 The CAO informed Council Munis 101 is a two-day course that will provide new and returning Councillors with the appropriate guidance to meet mandatory training requirements and succeed in their roles moving forward.

Council having discussed this item; it was moved by:

R-10919 S. ODEGARD

That Administration be authorized to register the County of Two Hills Council for the Munis 101 course for new and returning Councillors (location to be confirmed).

Motion Carried

Correspondence & Information Items

- Bills and Paysheets.
- AAMD&C.
 - Newsletters August 16, 23, 30 and September 6, 2017.
 - Member Bulletin.
 - SLGM Offers Training to Prospective Candidates in the October Municipal Election
 - CANWEA Resource on Decommissioning and Repowering a Windfarm
 - City Charter Regulation Released
 - Send AAMDC Your Feedback on the MGA Regulations
 - 2017 R.W. Hay Award: Call for Nominations
 - Occupational Health and Safety System Review – Seeking AAMDC Member Input
 - Primer on Cannabis Legalization: How Municipalities Can Get Ready
 - Alberta Agriculture and Forestry Fire Weather Indices Maps Available
 - Federal Code of Practice for the Reduction of Volatile Organic Compound Emissions from Cutback and Emulsified Asphalt
 - AAMDC Climate Change Advisory Committee – Final Report Now Available
 - AAMDC Fall 2017 Convention Registration Opening Soon
 - Government of Alberta Releases New Directive to Guide Aggregate Allocation for Commercial Use on Public Lands
 - Service Alberta Provides Update on SuperNet Operating Agreement
 - Munis 101 Schedule Change – Course Now Offered on Weekend in Peace River

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-10920 A. SAYLER

That the next County Council Meeting be held Tuesday, October 10, 2017 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, October 5, 2017 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10921 E. YAKEMCHUK

That the meeting be adjourned – time 11:48 a.m.

Motion Carried

REEVE

CAO