

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
November 23, 2017**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, D. Gulayec at 10:03 a.m. on Thursday, November 23, 2017.

Attendance      Present were:

D. Gulayec                      S. Dary, CAO  
M. Phillips                     N. Prkusic, Recording Secretary  
D. Saskiw  
E. Yakemchuk  
S. Odegard

Agenda      The Agenda for the November 23, 2017 Council Meeting was presented for review and consideration, having the following additions being presented:

- Delegation re: Willingdon and District Agricultural Society
- MuniSight GIS re: Contract
- Public Works Supervisor Resignation
- Assistant Supervisor Resignation
- Willingdon Communications
- Subdivision and Development Appeal Board and ASB Appeal Committee re: Advertising

There being no further additions; it was moved by:

**R-10984      S. ODEGARD**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the October 10, 2017 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-10985      E. YAKEMCHUK**

That the October 10, 2017 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the October 23, 2017 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-10986      S. ODEGARD**

That the October 23, 2017 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2017 Development Permits
- Correspondence re: previous meeting
- Taxation Agreement
- Duvernay Unsightly Building re: Insurance

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec      The Bank Reconciliation Report for the month ending September 2017 indicating a bank balance of \$1,456,134.99 was presented for review and consideration.

Council having reviewed and discussed the September 2017 Bank Reconciliation Report; it was moved by:

**R-10987 S. ODEGARD**

That the Bank Reconciliation Report for the month ending September 2017 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Municipal  
Development  
Plan and Land  
Use Bylaw

The CAO informed Council that the County of Two Hills No. 21 deems it desirable to adopt a new Municipal Development Plan and Land Use Bylaw.

Council having discussed this item; it was moved by:

**R-10988 S. ODEGARD**

That Council meet December 13, 2017 to discuss the County of Two Hills Municipal Development Plan and Land Use Bylaw, reviewing the same with Green Space Alliance.

Motion Carried

2018 Road  
Priorities  
Meeting

The CAO informed Council they are to set a date and time for the 2018 Road Priorities Meeting.

Council having discussed this item; it was moved by:

**R-10989 E. YAKEMCHUK**

That the 2018 Road Priorities Meeting be held Monday, November 27, 2017 at 1:00 p.m. in the Council Chambers.

Motion Carried

2018 Goals and  
Objectives

The CAO informed Council they are to meet on an annual basis to discuss their priorities for the new year and seek senior Administration input on the issues facing each department.

The CAO advised an amount has been budgeted for Strategic Planning, requesting authorization from Council to engage a consultant to be present at the 2018 Goals and Objectives review.

Council having discussed this item; it was moved by:

**R-10990 E. YAKEMCHUK**

That 2018 Goals and Objectives Review be held November 15, 2017 in the Council Chambers at 10:00 a.m., having Administration being authorized to engage a consultant.

Motion Carried

**R-10991 E. YAKEMCHUK**

That the November 2017 Public Meeting be tabled to April 2018.

Motion Carried

P. Gordeyko, Director of Utilities entered the Council Chamber to discuss the Hamlet of Derwent Water and Hamlet of Willingdon Sewer Lines.

P. Gordeyko provided Council with an update regarding the Hamlet of Derwent Water leak and the Hamlet of Willingdon sewer lines replacement.

Council having discussed this item; it was moved by:

**R-10992 D. SASKIW**

That the Director of Utilities be authorized to proceed with the investigation regrading a water leak within the Hamlet of Derwent.

Motion Carried

P. Gordeyko placed snow removal concerns within the Hamlet of Willingdon on the table for discussion. It was consensus of Council that Administration and the Direct of Utilities investigate the same.

P. Gordeyko left the Council Chambers.

Delegation

Ms. Anna De Paoli President, De Paoli and Associates Inc. and Mr. Brian Nilsson Secretary and Treasurer, Future Fuel Ltd. were invited into the Council Chambers to discuss a taxation agreement for SE 27-54-14-W4, Plan 0425537; Block 1; Lot 1 and Plan 1121639, Block 1; Lot 1.

There being no further questions or comments Ms. De Paoli and Mr. Nilsson thanked Council for their time and left the Council Chambers.

Messrs. Anthony Huculak, President Willingdon and District Agricultural Society and Ron Rudkowsky, previous Mayor of the Town of Willingdon were invited into the Council Chambers to discuss the Willingdon and District Agricultural Society Riding Arena.

There being no further questions or comments Messrs. Anthony Huculak and Ron Rudkowsky thanked Council for their time and left the Council Chambers.

**R-10993 E. YAKEMCHUK**

Recess

That the meeting be recessed for lunch – 12:17 p.m.

Motion Carried

The meeting reconvened at 1:49 p.m., having all Councillors in attendance.

**R-10994 S. ODEGARD**

In Camera

That Council meet in camera to discuss personnel – time 1:50 p.m.

Motion Carried

**R-10995 M. PHILLIPS**

That Council revert back to their open public meeting – time 2:08 p.m.

Motion Carried

Future Fuel Ltd.

The CAO placed Future Fuel Ltd. Taxation Agreement for SE 27-54-14-W4, Plan 0425537; Block 1; Lot 1 and Plan 1121639, Block 1; Lot 1 back on the tabled for discussion.

Council having discussed this item; it was moved by:

**R-10996 S. ODEGARD**

That the Taxation Agreement for SE 27-54-14-W4, Plan 0425537; Block 1; Lot 1 and Plan 1121639, Block 1; Lot 1 be tabled to the December 2017 Council Meeting.

Motion Carried

Willingdon and District Agricultural Society      The CAO placed Willingdon and District Agricultural Society Riding Arena back on the table for discussion.  
S. Odegard declared a pecuniary interest and left the Council Chambers.

Council having discussed this item; it was moved by:

**R-10997    D. SASKIW**

That the County of Two Hills No. 21 enter into a Live Stock Agreement with the Willingdon and District Agricultural Society from November 23, 2017 to April 1, 2018.

Motion Carried

S. Odegard entered the Council Chambers.

Two Hills Mennonite School      The CAO informed Council the Two Hills Mennonite School is requesting a monetary donation to help assist with an after school hockey program for grades 7 through 12, on Wednesdays from 4:00 p.m. to 5:00 p.m. from October to March.

Council having discussed this item; it was moved by:

**R-10998    D. GULAYEC**

That the County of Two Hills not participate in the Two Hills Mennonite School after school hockey program.

Motion Carried

2018 FMC Annual Conference      The CAO informed Council the Federation of Canadian Municipalities (FMC) 2018 Annual Conference and Trade Show is scheduled to be held May 31 to June 3, 2018 at the Halifax Convention Centre in Halifax, Nova Scotia.

Council having discussed this item; it was moved by:

**R-10999    E. YAKEMCHUK**

That Council be authorized to attend the Federation of Canadian Municipalities (FMC) 2018 Annual Conference and Trade Show in Halifax, Nova Scotia from May 31 to June 3, 2018.

Motion Carried

Alberta Community Partnership Grant      The CAO informed Council the County of St. Paul will be applying under the Alberta Community Partnership Grant Program for Intermunicipal Collaboration Frameworks that will be required in the revised Municipal Government Act.

The County of Two Hills is currently in partnership with the said municipalities under the Alberta Community Partnership Grant Program for Rural Intermunicipal Development Plans.

Council having discussed this item; it was moved by:

**R-11000    S. ODEGARD**

That the County of Two Hills No. 21 partner with the County of St. Paul, Municipal District of Bonnyville, Lac La Biche County, Smoky Lake County and County of Vermilion River on an Alberta Community Partnership Grant application for the purpose of completing Intermunicipal Collaboration Frameworks with the County of St. Paul as the managing partner.

Motion Carried

Recreational Grant      The CAO informed Council the County has since 1999, distributed (according to policy), budgeted recreation funds to various Community Recreation Facility Operations.

Applications for funding will be received on or prior to December 8, 2017. \$100,000 was budgeted for Recreation in 2017.

Council having discussed this item; it was moved by:

**R- 11001 S. ODEGARD**

That the Distribution of Recreation Funds to provide funding to Community Recreation Facility Operators that meet the Distribution of Recreation Funds Policy, ADM-REC-1 be reviewed at the December 2017 Council Meeting.

Motion Carried

Two Hills Lions Club The CAO informed Council that the Two Hills Lions Club is applying for a Community Facility Enhancement Grant to upgrade the irrigation system at the Golf Course and is requesting the County of Two Hills provide a letter of support for the application.

Council having discussed this item; it was moved by:

**R-11002 E. YAKEMCHUK**

That the County of Two Hills provide a letter of support to the Two Hills Lions Club for their application for a Community Facility Enhancement Grant to upgrade the irrigation system at the Golf Course.

Motion Carried

Town of Two Hills The CAO informed Council correspondence was received from the Town of Two Hills on October 26, 2017 requesting that the Town of Two Hills and the County of Two Hills Councils meet to discuss Public Works Department Services.

Council having discussed this item; it was moved by:

**R-11003 D. GULAYEC**

That the County of Two Hills table the Town of Two Hills request to meet to discuss Public Works Department Services until further notice.

Motion Carried

STIP The CAO informed Council on Thursday, November 16, 2017 Council met with Alberta Transportation regarding the Strategic Transportation Infrastructure Program (STIP) Local Road Bridge Program.

The County of Two Hills engaged Urban Systems to complete the Data Collection and Topographic Survey and will continue with Hydrologic and Hydraulic Analyses, noting this portion may be grantable.

Council having discussed this item; it was moved by:

**R-11004 S. ODEGARD**

That the County of Two Hills No. 21 apply for the Strategic Transportation Infrastructure Program (STIP) Local Road Bridge Program for Twp Rd 544, engaging Urban Systems for assistance with the same.

Motion Carried

Subdivision & Development Appeal Board and ASB Appeal Committee The CAO informed Council at the Organizational Meeting of October 23, 2017 it was consensus of Council that the County of Two Hills advertise in the Two Hills Chronicles, Vegreville Advertiser and Vermilion Voice for members at large for the Subdivision & Development Appeal Board and ASB Appeal Committee.

The CAO is requesting the said Committees be separate.

Council having discuss this item; it was moved by:

**R-11005 M. PHILLIPS**

That Administration advertise separately the Subdivision & Development Appeal Board and the ASB Appeal Committee.

Motion Carried

S. Odegard inquired on an update regarding the Hamlet of Willingdon, having Administration providing the same after budget discussion.

CAO advised Council R. Bouchard, Public Works Supervisor and T. Bodnar, Assistant Supervisor have resigned effective November 30, 2017.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

**R-11006 S. ODEGARD**

That the next County Council Meeting be held Thursday, December 14, 2017 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, December 7, 2017 in the Council Chambers at 10:00 a.m.

Motion Carried

Reports

**Reports**

D. Saskiw informed Council of the Two Hills Adult Learning Council Meeting attended November 27, 2017 along with the Eagle Hill Foundation Board Meeting and the Two Hills Regional Waste Management Commission Meeting.

M. Phillips informed Council of the Myrnam Seed Cleaning Plant Meeting attended November 22, 2017.

D. Gulayec thanked Council and Administration for their professional and positive attitude during the AAMDC Convention.

B. Straty, Essential Service Coordinator entered Council Chambers to present the Essential Services Report.

B. Straty left the Committee Room.

**Correspondence & Information Items**

- Bills and Paysheets.
- ALARIE.
- Alberta Counsel Workshop Series.
- AAMDC District No. 5 Meeting – January 2018.
- North Saskatchewan Watershed Alliance (NSWA).
- Lobby Government Effectively – November 29, 2017.
- AAMD&C.
  - Newsletters October 11, 19, 26 and November 2, 2017
  - Member Bulletins
    - Notice of Elections and Procedures for the AAMDC Board of Directors
    - AAMDC 2016-2017 Financial Statements
    - Electoral Boundary Commission Final Report Released
    - Legal Opinion on Species at Risk Proposed Policies Now Available
    - Canadian Cannabis Regulators Forum – Participate in November
    - Resolution for the AAMDC Fall 2017 Convention Now Available
    - Final Report: Electoral Boundary Commission Released
    - Call for Nominations: Plumbing and Fire Sub-Councils with the Safety Codes Council

- AAMDC Members Reminded of Precautions to Reduce Risk of Exposure to Hantavirus
- Municipal Government Act Proclaimed and Regulations Released
- New – Municipal Government Act (MGA) Resources for Municipalities
- Survey Results from Rural Municipalities on Wind and Solar Energy
- Oceans Protection Plan – Have Your Say In-Person or Online

**R-11007** **M. PHILLIPS**  
In Camera That Council meet in camera to discuss personnel – time 4:11 p.m.

Motion Carried

**R-11008** **E. YAKEMCHUK**  
That Council revert back to their open public meeting – time 4:35 P.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-11009** **E. YAKEMCHUK**  
That the meeting be adjourned – time 4:35 p.m.

Motion Carried

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REEVE

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CAO