

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
December 19, 2018**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, D. Gulayec at 10:05 a.m. on Wednesday, December 19, 2018.

Attendance              Present were:

D. Gulayec              S. Dary, CAO  
M. Phillips              N. Prkusic, Recording Secretary  
D. Saskiw  
E. Yakemchuk

Absent was:

S. Odegard

Agenda                  The Agenda for the December 19, 2018 Council Meeting was presented for review and consideration, having the following additions being presented:

- TCA Policy 4 Schedule A
- Hiring of Employees Policy No. ADM-PER-8
- Two Hills Chronicles
- Natural Gas Utility Budget

There being no further additions; it was moved by:

**R- 11408      M. PHILLIPS**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the November 15, 2018 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R- 11409      E. YAKEMCHUK**

That the November 15, 2018 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the December 6, 2018 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11410      D. SASKIW**

That the December 6, 2018 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the December 12, 2018 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11411      E. YAKEMCHUK**

That the December 12, 2018 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2018 Development Permits
- Correspondence re: previous meeting

The CAO informed Council of the correspondence received regarding Local Road Bridge Funding for Bridge Files 9958 and 74273, advising Bridge File 74273 has been entered into Alberta Transportation grants database, having the same forwarded to their Central Office for assessment and review.

Bank Rec

C. McRae, Director of Finance entered the Council Chambers.

The Bank Reconciliation Report for the month ending October 2018 indicating a bank balance of \$12,892,467.31 was presented for review and consideration.

Council having reviewed and discussed the October 2018 Bank Reconciliation Report; it was moved by:

**R-11412** **M. PHILLIPS**

That the Bank Reconciliation Report for the month ending October 2018 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

M. Phillips inquired on 2018 property taxes to date. C. McRae advised property taxes are currently at 90% collected.

R. Hennig, Public Works Supervisor entered the Council Chambers.

Delegation

Ms. Kathleen Elaschuk, Account Manager with Enterprise Fleet was invited into the Council Chambers to discuss County goals and provide a general update. It was consensus of Council that Enterprise Fleet investigate options, presenting the same to Administration.

There being no further questions or comments, Ms. Elaschuk thanked Council for their time and left the Council Chambers.

C. McRae left the Council Chambers.

E. Kozak, Agricultural Fieldman entered the Council Chambers.

Messrs. Gerald Hill, Brian Sapiuk, Elmer Clark and Ms. Britney Urichuk were invited into the Council Chambers to discuss concerns regarding spring creek drainage and beaver issues.

There being no further questions or comments, Messrs. Gerald Hill, Brian Sapiuk, Elmer Clark and Ms. Britney Urichuk thanked Council for their time and left the Council Chambers.

R. Hennig and E. Kozak left the Council Chambers.

**R-11413** **D. GULAYEC**

Recess

That the meeting be recessed for lunch – 12:08 p.m.

Motion Carried

The meeting reconvened at 1:34 p.m., having all Councillors in attendance.

Mr. Sonny Rajoo from the Two Hills Chronicle informed Council of his sincere gratitude for all the support the County of Two Hills has provided over the years, regretfully advising the closing of the Two Hills Chronicle. Council thanked Mr. Rajoo for the Chronicles services wishing him well in his future endeavors.

C. McRae, Director of Finance entered the Council Chambers.

Rec Grant

The CAO informed Council the County has since 1999, distributed (according to policy), budgeted recreation funds to various Community Recreation Facility Operations. Application for funding were received on or prior to November 30, 2018, having \$100,000 budgeted for Recreation in 2018.

Council having discussed this item; it was moved by:

**R-11414 E. YAKEMCHUK**

That the County of Two Hills No. 21 provide Recreation Grant funding and Hardship funding to the following applicants:

Town of Two Hills	\$ 8,707.37
Two Hills & District Swimming Pool Authority Association	\$ 8,705.83
Ukrainian Educational Society of I Kotlarewsky	\$ 2,082.65
Myrnam Curling Club	\$ 2,237.38
Myrnam Elks Lodge #350	\$ 2,598.91
Hairy Hill Community Hall	\$ 2,773.96
Two Hills Sports Activity Council	\$ 22,122.77
Willingdon & District Agricultural Society	\$ 10,737.73
Myrnam & District Agricultural Society	\$ 3,922.96
Hairy Hill Rodeo Association	\$ 908.65
Plain Lake Ukrainian Greek Catholic Association	\$ 2,191.04
Derwent Holy Spirit Ukrainian Catholic Parish	\$ 1,282.74
Brosseau Recreational & Cultural Community Centre	\$ 3,135.34
Luzan Community Club Centre	\$ 519.66
Willingdon & District Recreation Centre	\$ 7,390.09
Ukrainian Orthodox Church of St. Elias-Luzan Toporiwtzi	\$ 1,075.32
Russo Greek Catholic Orthodox Parish of St. Mary	\$ 933.79
Two Hills & District Historical Society	\$ 733.04
Rusylvia Ukrainian Community Association	\$ 776.38
Two Hills Lions Club	\$ 500.00
Myrnam & District Dove Historical Beautification Society	\$ 500.00
Myrnam Derwent Golf & County Club	\$ 2,432.17
Pathfinder Community Recreation & Cultural Centre	\$ 2,293.64
Myrnam Senior Centre	\$ 1,000.00
Lakeland Breakers Outdoor Society	\$ 1,100.00
North Saskatchewan River Ridge Riding Club	\$ 1,000.00
Lac Sante Family Recreational Society	\$ 800.00
Two Hills Senior Citizens Centre	\$ 1,000.00
Willingdon Senior Citizens Association	\$ 1,000.00
Christ Ascension Ruthenian Greek Catholic Church	\$ 809.30
Ukrainian Catholic Parish of Sts. Vladimir & Olga Two Hills	\$ 1,629.28
Derwent Seniors Centre	\$ 1,000.00
Two Hills Rider Friendly Committee	\$ 1,000.00
Two Hills Curling Club	\$ 800.00
Total	\$ 99,700.00

Motion Carried

C. McRae left the Council Chambers.

Northern Lights Library System      The CAO informed Council the Northern Lights Library System Board approved their 2019 Levy and per capita, having an increase of \$0.16.

- \$10.30 per capita x 3,641

The total levy for 2019 would be \$37,502.30 from the County of Two Hills.

Council having discussed this item; it was moved by:

**R-11415      D. SASKIW**

That the County of Two Hills approve the 2019 Northern Lights Library System budget.

Motion Carried

Northern Lights Library System Member Term      The CAO informed Council the Northern Lights Library System requires the County of Two Hills Council provide a resolution stating how long the elected member has been appointed (in years) to the NLLS Board, noting a member can not exceed a three year term.

Council having discussed this item; it was moved by:

**R-11416      M. PHILLIPS**

That Councillor D. Saskiw being the elected member for the Northern Lights Library System be appointed for a three year term.

Motion Carried

Letter of Support      The CAO informed Council the Saddle Lake Cree Nation is requesting that the County of Two Hills No. 21 provide a letter of support to help facilitate approval of funding for their project to reconstruct and base pave the main north/south road from Highway 29 and 36 to their north boundary.

Council having discussed this item; it was moved by:

**R-11417      D. SASKIW**

That the County of Two Hills provide a letter of support to the Saddle Lake Cree Nation in their project to reconstruct and base pave the main north/south road from Highway 29 and 36 to their north boundary.

Motion Carried

Strategic Plan      The CAO advised on November 29, 2018, Council and Administration met to discuss the County of Two Hills Strategic Plan, bringing back the same to the Council Meeting of December 2018.

Council having discussed this item; it was moved by:

**R-11418      E. YAKEMCHUK**

That the County of Two Hills Strategic Plan be approved as presented.

Motion Carried

Bylaw No. 9-2018      The CAO informed Council Bylaw No. 9-2018 being a Bylaw of the County of Two Hills to prescribe a speed limit of fifty (50) kilometers per hour on Range Road 151 between Twp Road 562 and Highway 45 was given first reading the 24<sup>th</sup> day of October, 2018.

A notice was posted in the following newspapers for the week of November 26, 2018: Two Hills Chronicles and Vegreville Advertiser. No written responses were received as a result of the newspaper notice.

Council having discussed Bylaw 9-2018; it was moved by:

**R-11419** **E. YAKEMCHUK**

That By-Law 9-2018 be given second reading this 19<sup>th</sup> day of December 2018.

Motion Carried

**R-11420** **M. PHILLIPS**

That By-Law 9-2018 be given third and final reading and finally passed this 19<sup>th</sup> day of December 2018.

Motion Carried

2019 Statutory &  
Proclaimed  
Holidays

The CAO advised Council may declare up to two days in a year as Civic Holidays (as authorized under Section 56 of the MGA).

In 2017 Council proclaimed April 2, 2018 (Easter Monday) and December 24, 2018 (Christmas Eve) as holidays for the County Employees. The County Gas Service Personnel take turns being on call during the year and require the approved Statutory & Proclaimed Holiday Schedule at the beginning of each fiscal year for setting of their On Call Schedule.

Council having discussed this item; it was moved by:

**R-11421** **D. SASKIW**

That Council approve the 2019 Statutory & Proclaimed Holiday Schedule as presented (thus proclaiming Monday, April 22, 2019 and Tuesday, December 24, 2019 as holidays).

Motion Carried

Aboriginal  
Consultation &  
Negotiating a  
Consultation  
Agreement

The CAO informed Council the Mawandonan Consulting will be hosting a two day workshop on Aboriginal Consultation and Negotiating a Consultation Agreement in Fort McMurray, Alberta on January 23 to 24, 2019.

Council having discussed this item; it was moved by:

**R-11422** **E. YAKEMCHUK**

That the workshop on Aboriginal Consultation and Negotiating a Consultation Agreement in Fort McMurray, Alberta on January 23 to 24, 2019, be accepted as information.

Motion Carried

RoaData

The CAO informed Council RoaData Service Ltd. will be holding their 11<sup>th</sup> Municipal Infrastructure Protection Conference on Thursday, January 24, 2019 in Red Deer, Alberta at the Sheraton Hotel.

Council having discussed this item; it was moved by:

**R-11423** **E. YAKEMCHUK**

That Council and Administration be authorized to attend the 11<sup>th</sup> Municipal Infrastructure Protection Conference on Thursday, January 24, 2019 in Red Deer, Alberta at the Sheraton Hotel.

Motion Carried

Emerging Trends in Municipal Law & Municipal Law Seminar      The CAO informed Council Brownlee LLP will be hosting an Emerging Trends Seminar in Edmonton, Alberta on Thursday, February 14, 2019 at the Edmonton Expo Centre and Reynolds Mirth Richards & Farmer will also be hosting a Municipal Law Seminar on Friday, February 15, 2019 in Edmonton.

Council having discussed this item; it was moved by:

**R-11424      D. SASKIW**

That those Council Member that are able to attend and Administration be authorized to attend the Brownlee LLP Emerging Trends Seminar on February 14, 2019 and the 2019 Annual Municipal Law Seminar on Friday, February 15, 2019 in Edmonton, Alberta.

Motion Carried

TCA Policy 4 Schedule A      The CAO informed Council the Director of Finance is requesting that the following amendments be added to TCA Policy 4 Schedule A: Outdoor Lighting/Electrical Fixtures and Hydrants/Fire Protection.

Council having discussed this item; it was moved by:

**R-11425      E. YAKEMCHUK**

That TCA Policy 4 Schedule A amendments be approved as presented this 19<sup>th</sup> day of December 2018.

Motion Carried

ADM-PER-8      The CAO request Hiring of Employees Policy No. ADM-PER-8 be amended to “Posting of notice of available positions will be at the discretion of the CAO”.

Council having discussed this item; it was moved by:

**R-11426      M. PHILLIPS**

That Hiring of Employees Policy No. ADM-PER-8 amendments be approved as presented this 19<sup>th</sup> day of December 2018.

Motion Carried

Next Meeting      Discussion took place on the next meeting date; it was moved by:

**R-11427      M. PHILLIPS**

That the next County Council Meeting be held on Wednesday, January 16, 2019 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, January 10, 2019 in the Council Chambers at 10:00 a.m.

Motion Carried

Reports      **Reports**

B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty informed Council the Annual General Meeting for the Alberta Rural Crime Watch will be held February 1 to 2, 2019, advising the Board is requesting the attendance of the Essential Service Coordinator, the district will cover the cost of registration and boarding.

Council having discussed this item; it was moved by:

**R-11428** **D. SASKIW**

That the Essential Service Coordinator be authorized to attend the Annual General Meeting for the Alberta Rural Crime Watch February 1 to 2, 2019, noting the district will cover the cost of registration and boarding.

Motion Carried

B. Straty left the Council Chambers.

D. Saskiw informed Council of the Eagle Hill Foundation Board Meeting attended December 18, 2018.

D. Gulayec placed concerns regarding Jackfish Lake Campsite bookings on the table for discussion, having Administration investigating online booking options and bringing back the same.

C. McRae entered the Council Chambers.

Review of the Natural Gas Utility Budget was undertaken.

**Correspondence & Information Items**

- Bills and Paysheets.
- RMA re: Message from RMA President Al Kemmere.
- RMA.
  - Newsletters November 9, 15, 30 & December 5, 7, 2018
  - Member Bulletins
    - Alberta Municipal Affairs Seeking Mediators and Arbitrators
    - Municipal Government Act (MGA) Change Management Support from RMA
    - RMA Fall 2018 Convention is Right Around the Corner
    - Alberta Nutrition Report Card Webinar Recording Available
    - Update on Subdivision and Development Appeal Board Training
    - Apply Now for Funding Under the Alberta Municipal Solar Program
    - Updated Broadband Coverage Map Available
    - Municipal Tool for Wind Energy Placement
    - Local Authority Emergency Management Regulation Approved
    - Bill 32 Analysis: Municipal Funding Update, MSI Replacement, and City Charters
    - RMA Fall 2018 Endorsed Resolutions
    - RMA Fall 2015 Resolutions Expiring
    - Local Authority Emergency Management Regulation Approved
    - Bill 32 Analysis: Municipal Funding Update, MSI Replacement, and City Charters
    - RMA Fall 2018 Endorsed Resolutions
    - RMA Fall 2015 Resolutions Expiring

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-11429** **E. YAKEMCHUK**

That the meeting be adjourned – time 4:40 p.m.

Motion Carried

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REEVE

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CAO