

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
APRIL 24, 2019**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 9:02 a.m. on Wednesday, April 24, 2019.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips N. Prkusic, Recording Secretary
D. Saskiw
S. Odegard
E. Yakemchuk

Agenda The Agenda for the April 24, 2019 Council Meeting was presented for review and consideration, having the following additions being presented:

- Go East Regional Tourism Organization Annual General Meeting
- Municipal Planning Commission
- In Closed Session

There being no further additions; it was moved by:

R-11528 S. ODEGARD

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the March 14, 2019 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D, Gulayec asked for adoption.

R-11529 M. PHILLIPS

That the March 14, 2019 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the April 4, 2019 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D, Gulayec asked for adoption.

R-11530 D. SASKIW

That the April 4, 2019 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2019 Development Permits
- Correspondence re: previous meeting
- Aggregate Payment Levy
- Urban Systems re: BF9958 & BF74273 Bridge Replacement
- Risk Pro Rebate

R-11531 S. ODEGARD

That Administration draft a Aggregate Payment Levy Bylaw, bringing back the same to the May 2019 Regular Council Meeting.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending February 2019 indicating a bank balance of \$1,287,732.90 was presented for review and consideration.

Council having reviewed and discussed the February 2019 Bank Reconciliation Report; it was moved by:

R-11532 **M. PHILLIPS**

That the Bank Reconciliation Report for the month ending February 2019 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

R-11533 **S. ODEGARD**

That Administration provide a breakdown on the Alberta Community Partnership Grant for the dissolution of the Hamlet of Willingdon, bringing back the same to the May 2019 Council Meeting.

Motion Carried

R-11534 **M. PHILLIPS**

That Administration review the Fee Schedule Bylaw and bring back the same to a future Council Meeting.

Motion Carried

C. McRae left the Council Chambers.

Advertising The CAO informed Council at the Regular Council Meeting of March 14, 2019 it was resolved, that Administration investigate advertisement options with surrounding newspapers and bring back the same to the Regular Council Meeting of April 2019.

Council having discussed this item; it was moved by:

R-11535 **E. YAKEMCHUK**

That the County of Two Hills advertise under the Vegreville News Advertiser when required.

Motion Carried

St. Paul Education Regional Division No. 1 The CAO advised at the Council Meeting of April 26, 2018, the Shop Premises Lease Agreement between the County of Two Hills No. 21 and St. Paul Education Regional Division No. 1 was discussed and renewed from June 2018 to June 2019 for the sum of \$1,400.00 per month (facility) and the rent at \$230.00 per month for the radio tower.

Council having discussed this item; it was moved by:

R-11536 **M. PHILLIPS**

That the County of Two Hills renew the Shop Premises Lease between the County of Two Hills No. 21 and St. Paul Education Regional Division No. 1 from June 2019 to June 2020, increase to \$1,500.00 per month (facility) and \$250.00 per month for the radio tower.

Motion Carried

Dust Control The CAO informed Council at the Public Works Committee Meeting on April 3, 2019 it was resolved, that Policy No. PUB-DUS-1, Dust Control be approved as amended.

Council having discussed this item; it was moved by:

R-11537 **M. PHILLIPS**

That Council approve Policy No. PUB-DUS-1 Dust Control effective this 24th day of April, 2019.

Motion Carried

Land Approach The CAO informed Council at the Public Works Committee Meeting on April 3, 2019 it was resolved, that Policy No. PUB-LAN-1, Land Approach be approved as amended.

Council having discussed this item; it was moved by:

R-11538 **D. SASKIW**

That Council approve Policy No. PUB-LAN-1 Land Approach effective this 24th day of April, 2019.

Motion Carried

Public Auction The CAO informed Council at the Public Works Committee Meeting on April 3, 2019 it was resolved, that the Hamlet of Willingdon Public Works Fuel Tanks be advertised for tender (highest bid).

Council having discussed this item; it was moved by:

R-11539 **S. ODEGARD**

That the County of Two Hills hold a Public Auction in the Fall of 2019.

Motion Carried

Mawandonan Consulting The CAO informed Council Mawandonan Consulting will be hosting a two day workshop on Aboriginal Consultation and Negotiating a Consultation Agreement on May 15 to 16, 2019 in Calgary, Alberta at the Wingate Hotel.

Council having discussed this item; it was moved by:

R- 11540 **S. ODEGARD**

That an Aboriginal Consultation and Negotiating a Consultation Agreement Workshop in Calgary, Alberta on May 15 to 16, 2019 be accepted as information.

Motion Carried

Elected Officials/CAO's Roles & Responsibility Workshop The CAO informed Council the Town of Elk Point in collaboration with Municipal Affairs will be hosting an Elected Officials/CAO's Role and Responsibility Workshop at the Elk Point Seniors Centre on Tuesday, June 25, 2019.

Council having discussed this item; it was moved by:

R-11541 **D. SASKIW**

That Council and the CAO be authorized to attend the Elected Officials/CAO's Roles and Responsibility Workshop in Elk Point, Alberta on Tuesday, June 25, 2019.

Motion carried

County Van The CAO informed Council Policy No. ADM-VAN-1, Van Rental makes the County Van available to nonprofit organizations approved by the CAO.

Council having discussed this item; it was moved by:

R-11542 **M. PHILLIPS**

Effective April 24, 2019 the County Van will no longer be available for use by nonprofit organizations as per liability concerns.

Motion Carried

Staff Retention The CAO presented Policy No. ADM-RET-1, Staff Retention for Council's review.

Council having discussed this item; it was moved by:

R-11543 **M. PHILLIPS**

That Policy No. ADM-RET-1 Staff Retention be tabled to a future Council Meeting.

Motion Carried

Campground Fees The CAO informed Council Campground Fees for Jackfish Lake and Sandy Lake were updated April 1, 2016.

Council having discussed this item; it was moved by:

R-11544 **D. SASKIW**

That Campground Fees for Jackfish Lake, Sandy Lake and Willingdon Campground be approved as amended and presented, effective this 24th day of April 2019.

Motion Carried

Brushing of County Right-of-Ways by Adjacent Landowners The CAO presented Policy No. PUB-BRU-2, Brushing of County Right-of-Ways by Adjacent Landowners for Councils review.

Council having discussed this item; it was moved by:

R-11545 **M. PHILLIPS**

That Policy No. PUB-BRU-2 Brushing of County Right-of-Ways by Adjacent Landowners be approved as amended effective this 24th day of April, 2019, having implementation of all required documentation being completed prior to work commencing.

Motion Carried

C. McRae, Director of Finance and T. Bohnet, Taxation Clerk entered the Council Chambers.

Delegation Messrs. Sean Cosens and Kent Smith of Accurate Assessment were invited into the Council Chambers to present the 2018 Municipal Assessment Summary.

There being no further questions or comments, Messrs. Sean Cosens and Kent Smith thanked Council for their time and left Council Chambers.

C. McRae and T. Bohnet left the Council Chambers.

Recess

R-11546 **E. YAKEMCHUK**

That the meeting be recessed for lunch – 12:09 p.m.

Motion Carried

The meeting reconvened at 1:11 p.m., having all Councillors in attendance.

Go East
Regional
Tourism

The CAO informed Council the Go East Regional Tourism Organization Annual General Meeting will be held Tuesday, April 30, 2019 at the Mannville Golf Course from 11:30 a.m. to 3:30 p.m.

Council having discussed this item; it was moved by:

R-11547 **S. ODEGARD**

That Council be authorized to attend the Go East Regional Tourism Organization Annual General Meeting at the Mannville Golf Course on Tuesday, April 30, 2019.

Motion Carried

Municipal
Planning
Commission

The CAO placed the County of Two Hills Municipal Planning Commission on the table for discussion, advising currently three Councillors are on the Board.

Council having discussed this item; it was moved by:

R-11548 **E. YAKEMCHUK**

That the Municipal Planning Commission consist of Council as a whole or quorum, effective April 24, 2019.

Motion Carried

Reports

Reports

B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty informed Council the Willingdon Fire Department is requesting to donate an antique fire cart to Haying in the 30s, as they are building a fire hall on their site and the cart would be used for a display.

Council having discussed this item; it was moved by:

R-11549 **D. SASKIW**

That the Hamlet Willingdon Fire Department be authorized to donate an antique fire cart to Haying in the 30s.

Motion Carried

B. Straty left the Council Chambers.

Correspondence & Information Items

- Bills and Paysheets.
- The Roadata Focus.
- Parent Link Centre re: First Years Network Two Hills & Area.
 - RMA
 - Newsletters – March 4, 14 29 & April 5, 10, 2019
 - Member Bulletin
 - Opinion: Don't forget about rural Alberta This Election
 - Rural Municipalities Facing \$81 Million Shortfall in Unpaid Taxes from Oil and Gas Companies
 - RMA Spring 2019 Submitted Resolutions
 - Register Now for April 1 FCM Consultation on the Towards Parity Initiative
 - RMA's "Rural Alberta: Where It All Starts" Website
 - Subdivision and Development Appeal Board Training Options
 - Local Authorities Election Act Resources Now Available
 - Understanding the Process for Reviewing Existing IDPs
 - Surface Water Allocation Directive Released
 - Rural Alberta: Where It All Starts – Election Update

- RMA Spring 2019 Endorsed Resolutions
- RMA Spring 2016 Resolutions Expiring
- Change to Lead and Manganese MAC Guidelines in Drinking Water
- Municipal Funding and the 2019 Provincial Election
- RMA Engaged in Resources Communities of Canada Coalition
- New Alberta Fire and Building Codes Come into Force
- RMA Endorses Nurse Practitioner Position Statement
- Interested in developing a renewable energy generation facility
- Convention Presentations Available
- RMA Party Platform Guide Now Available
- Let's Talk About Infrastructure This Election

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-11550 **E. YAKEMCHUK**

That a Special County Council Meeting be held Wednesday, May 1, 2019 in the Council Chambers at 10:00 a.m.

Motion Carried

R-11551 **M. PHILLIPS**

That the next County Council Meeting be held on Wednesday, May 22, 2019 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Wednesday, May 1, 2019 in the Council Chambers at 11:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-11552 **S. ODEGARD**

That the meeting be adjourned – time 1:59 p.m.

Motion Carried

REEVE

CAO