

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
October 23, 2024**

Meeting Called to Order The County Council Meeting was called to order by Reeve, M. Phillips at 10:59 a.m. on Wednesday October 23, 2024.

Attendance Present were:

D. Gulayec	S. Dary, CAO
M. Phillips	T. Alexopoulos, Recording Secretary
D. Saskiw	
S. Dutrisac	S. Rajoo, Two Hills Regional Chronicle
E. Yakemchuk	M. Pinion, Vegreville News Advertiser

Agenda The Agenda for the October 23, 2024 Council Meeting was presented for review and consideration, having the following additions being presented:

- Go East of Edmonton Regional Tourism re Letter of Support Request
- STIP Grant
- Myrnam Community Hall re: Letter of Request
- Two Hills Graduation Class re: Letter of Support
- Apex Utilities
- Agricultural Service Board Position re: Weed and Pest Appeal Committee
- Electronic Signatures
- Convention Attendance Policy

There being no further additions; it was moved by:

**R-130472**

**S. DUTRISAC**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes

The minutes of the October 2, 2024 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

**R-130473**

**E. YAKEMCHUK**

That the minutes of the October 2, 2024 Regular Council Meeting be approved as presented.

Motion Carried

Bylaw 7-2024  
Re: Schedule of Fees

The CAO presented Bylaw No. 07-2024 being a Bylaw of the County of Two Hills that repeals and replaces Bylaw No. 02-2024 Schedule of Fees – Schedule ‘A’ to amend Couplers pricing and Custom Grader Work, effective immediately.

Council having reviewed and discussed Bylaw No. 07-2024; it was moved by:

**R-130474**

**S. DUTRISAC**

That Bylaw No. 07-2024 be given first reading this 23<sup>rd</sup> day of October, 2024.

Motion Carried

Bylaw No. 08-2024  
re: Regulating and Confinement of Dogs Bylaw and Schedule

The CAO presented Bylaw No 08-2024 being a Bylaw of the County of Two Hills that repeals and replaces Bylaw No. 08-2000 for the regulating and confinement of dogs in the Hamlets and Subdivisions.

Council having discussed this item; it was moved by:

**R-130475**

**D. GULAYEC**

That Bylaw No. 08-2024 be given first and final reading this 23<sup>rd</sup> day of October, 2024.

Motion Carried

County of St. Paul re: Cold Mix The CAO placed County of St. Paul Agreement regarding Cold Mix on the table for discussion.

Council having discussed this item, it was accepted as information.

Bank Rec – August and September The Bank Reconciliation report for the months ending August 2024 indicating a bank balance of \$1,346,159.20 and the Bank Reconciliation report for the month ending September 2024 indicating a bank balance of \$1,525,537.24 were presented for review and consideration.

Council having reviewed and discussed the August 2024 Bank Reconciliation report and the September 2024 Bank Reconciliation report; it was moved by:

**R-130476**

**S. DUTRISAC**

That the Bank Reconciliation report for the month ending August 2024 and month ending September 2024, as presented, reviewed, and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Fire Bill Exemption re: Invoice #54105 The CAO presented Council correspondence received from the landowners of PT 15-54-10-W4 requesting leniency on their Invoice No. 54105, of a fire on May 18, 2024. The landowners paid \$1,337.00 of the \$4,810.00 and ask forgiveness of the remaining \$3,680.00

Council having discussed this item; it was moved by:

**R-130477**

**S. DUTRISAC**

That the County of Two Hills write off the amount of \$3,680.00 of Invoice No. 54105 for landowners PT 15-54-10-W4.

Motion Carried

Eagle Hill Foundation re: Letter of Request The CAO presented Council correspondence received from Eagle Hill Foundation requesting a letter of support for a replacement trailer for their facility.

Council having discussed this item; it was moved by:

**R-130478**

**D. GULAYEC**

That the County of Two Hills provide Eagle Hill Foundation with a letter of support for the replacement trailer.

Motion Carried

Two Hills & District Agricultural Society re: Letter of Support The CAO presented Council correspondence received from the Two Hills & District Agricultural Society, requesting a donation for their Community Christmas Party, scheduled November 16, 2024.

Council having discussed this item; it was moved by:

**R-130479**

**D. SASKIW**

That the County of Two Hills Administration investigate whether the Two Hills & District Agricultural Society's Community Christmas party scheduled for November 16, 2024 is open to the public and if so will provide a donation.

Motion Carried

Northern Lights Library System The Northern Lights Library System is requesting confirmation from the County of Two Hills of the acceptance or rejection of the Northern Lights Library System Board 2025 Budget of 1.5% levy increase.

Council having discussed this item; it was moved by:

**R-130480**

**D. GULAYEC**

That the County of Two Hills Council approve the 2025 Northern Lights Library System Board 2025 Budget of 1.5% levy increase for a total of \$39,832.54

Motion Carried

EDC Memorandum of Understanding re: The County of Two Hills received correspondence from the Economic Development Committee regarding the draft Memorandum of Understanding to discuss same.

Council having discussed this item; it was moved by:

**R-130481**

**S. DUTRISAC**

That the County of Two Hills defer the draft Memorandum of Understanding to the next Regular Council Meeting.

Motion Carried

Budget Meeting Discussion took place on the next Budget Meeting date; it was moved by:

Council having discussed this item; it was moved by:

**R-130482**

**E. YAKEMCHUK**

That the 2025 Budget Meetings be held on Tuesday, December 10, 2024 in the Council Chambers at 10:00 a.m.

Motion Carried

Strategic Meeting Plan Discussion took place on the next Strategic Plan Meeting Date; it was moved by:

Council having discussed this item; it was moved by:

**R-130483**

**E. YAKEMCHUK**

That the County of Two Hills Strategic Plan Meeting be held on Monday, December 9, 2024 in the Council Chambers at 10:00 a.m.

Motion Carried

STIP Grant The CAO placed STIP (Strategic Transportation Infrastructure Program) Grant on the table informing Council discussions with Alberta Economic Transportation and Economic Corridors regarding an Application for bridge projects suggest BF 74634, BF75488 and BF 13396 would be recommended.

Council having discussed this item; it was moved by:

**R-130484**

**E. YAKEMCHUK**

That the County of Two Hills Council submit Application for the following bridge projects: BF 74634, BF 75488 and BF 13396.

Motion Carried

Myrnam Community Association Letter of Support re: The CAO presented correspondence received from the Myrnam Community Hall Association requesting the County of Two Hills sponsor Second Annual Perogy Supper and Live Auction event to be held Saturday November 2, 2024 at the Myrnam Elks Hall.

Council having discussed this item; it was moved by:

**R-130485**

**D. SASKIW**

That the County of Two Hills donate 10-cubic yards of gravel, delivered within the County of Two Hills boundaries to the Myrnam Community Hall Association Second Annual Perogy Supper and Live Auction on Saturday November 2, 2024.

Motion Carried

Go East of Edmonton re: Letter Support of The County of Two Hills has received a request from Go East of Edmonton Regional Tourism for a letter of support request for their application to the Travel Alberta – Rural Development and Promotion Fund for the Go East of Edmonton Roadtrip Adventures and Experiences Marketing Campaign.

Council having discussed this item; it was moved by:

**S. DUTRISAC**

**R-130486** That the County of Two Hills provide Go East of Edmonton Regional Tourism a letter of support request for their application to the Travel Alberta – Rural Development and Promotion Fund for the Go East of Edmonton Roadtrip Adventures and Experiences Marketing Campaign.

Motion Carried

Two Hills High School Graduating Class of 2025 The CAO presented Council correspondence received from the Two Hills High School Graduating Class of 2025 requesting funding support for their Graduation Banquet cost in June.

Council having discussed this item; it was moved by:

**S. DUTRISAC**

**R-130487** That the County of Two Hills will provide funds for pizza while decorating for 2025 Graduation as previously funded in 2024.

Motion Carried

Apex Utilities re: The County of Two Hills received correspondence from Apex Utilities regarding the Natural Gas Distribution Franchise Agreement.

Council having discussed this item; it was moved by:

**E. YAKEMCHUK**

**R-130488** That Apex Utilities Natural Gas Distribution cost remain status quo.

Motion Carried

Weed and Pest Appeal Committee Councillor, S. Dutrisac placed Weed and Appeal Committee on the table for discussions advising the ease of acquiring Committee Members by approving administration to advertise on an annual basis.

Council having discussed this item; it was moved by:

**D. SASKIW**

**R-130489** That the County of Two Hills Administration contact the Committees early August, prior to the Organizational Meeting, to inquire of need and proceed on a need basis commencing in the year 2025.

Motion Carried

Electronic Signature The Reeve, M. Phillips, placed Electronic Signature on the table for discussion.

Council having discussed this item; it was moved by:

**R-130490** **E. YAKEMCHUK** That the County of Two Hills Administration investigate electronic signature for streamlining payables and present at a future Council Meeting.

Motion Carried

Recess **R-130491** **S. DUTRISAC** That the meeting be recessed – time 12:00 p.m.

Motion Carried

The meeting reconvened at 1:02 p.m., having all Councillors in attendance.

Convention Policy The Reeve, M. Phillips placed Convention Policy on the table for discussion informing Council documentation should be uniform for administration.

Council having discussed this item; it was moved by:

**D. SASKIW**

**R-130492** That the County of Two Hills Administration investigate the Convention Policy and bring to a future Council Meeting.

Motion Carried

Committees of Council Councillor, D. Saskiw reported on Northern Lights Library, Rural Health Professions Action Plan (RhPAP) Conference, Eagle Hill Foundation and Two Hills & Area Family & Community Service Society (FCSS) Meetings attended.

Deputy Reeve, D. Gulayec reported on Rural Health Professions Action Plan (RhPAP) Conference, Alberta Cooperative Energy (ACE) Meetings attended.

Councillor, E. Yakemchuk reported on the Two Hills Landfill and Hwy 36 Meetings attended.

Councillor, S. Dutrisac reported on Alberta HUB, Agricultural Service Board Committee, Economic Development Thread, Myrnam Lodge and Eagle Hill Foundation Meetings attended.

Reeve, M. Phillips reported on NAAGO, Vegreville Recreation Study, Myrnam Lodge, Economic Development Committee, LICA meetings attended.

Ratepayer, A. Sayler entered the Council Chambers.

Mr. Bobby Semeniuk was invited into the Council Chambers.

Delegation(s) 1:28 p.m. Mr. Semeniuk introduced himself to Council, expressing his concerns regarding fire insurance/coverage, Invoice No. 51704.

It was consensus that the County Fire Coordinator investigate and provide required information to the Ratepayer.

Their being no further discussions, Mr. Semeniuk thanked Council for their time and left the Council Chambers.

2:00 p.m. Mr. Allen Sayler introduced himself to Council. The item of concern being suggestions of branding within the Community and collaboration with the Town of Two Hills and schools within both districts branding Colonel Joshua Kutryk.

It was consensus the County of Two Hills Administration investigate and bring back to a future Regular Council Meeting.

There being no further discussion, Allen Sayler, thanked Council for their time and left the Council Chambers.

P. Veres, Safety Coordinator entered the Council Chambers.

Safety Coordinator Report Boot Allowance P. Veres, presented Council a comparison with the current Boot Allowance with surrounding municipalities, requesting an increase in the current County of Two Hills Boot Allowance.

Council having discussed this item; it was moved by:

**D. SASKIW**

**R-130493**

That the County of Two Hills amend Policy PUB-PRO-1, Protective Equipment; increasing the current boot allowance from \$75.00 to \$150.00 per annum.

Motion Carried

Incident Reporting Policy SAFE-POL-10 P. Veres, Safety Coordinator informed Council the current Incident Reporting Policy SAFE-POL-10 requires updating regarding contracting and sub-contracting.

Council having discussed this item; it was moved by:

**R-130494**

**S. DUTRISAC**

That the County of Two Hills amend the current Incident Reporting Policy SAFE-POL-10.

Motion Carried

P. Veres, Safety Coordinator, thanked Council for their time and left the Council Chambers.

Next Meeting Date Discussion took place on the next Council Meeting date; it was moved by:

**R-130495**

**E. YAKEMCHUK**

That the next County Council Meeting date to be held on November 21, 2024 in Council Chambers at 10:00 a.m.

Motion Carried

Rural Tourism Grant

The CAO placed Rural Tourism Grant opportunities on the table for discussion.

Council having discussed this item; it was moved by:

**R-130496**

**E. YAKEMCHUK**

That the County of Two Hills Administration investigate options regarding Rural Tourism Grant opportunity.

Motion Carried

Closed Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 19(1) of the Freedom of Information and Protection of Privacy Act.

T. Alexopoulos, Recording Secretary, S. Rajoo, Two Hills Regional Chronicle and M. Pinion, Vegreville News Advertiser left the Council Chambers.

**R-130497**

**E. YAKEMCHUK**

That the County of Two Hills meet in closed-session as per Division 2, Section 19(1) of the *Freedom of Information and Protection of Privacy Act* re: Personnel with all members in attendance -time 2:18 p.m.

Motion Carried

**R-130498**

**E. YAKEMCHUK**

That the County of Two Hills revert back to their Regular Council Meeting – time 2:36 p.m.

Motion Carried

T. Alexopoulos, Recording Secretary entered the Council Chambers.

Closed Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 19(1) of the Freedom of Information and Protection of Privacy Act.

T. Alexopoulos, Recording Secretary, left the Council Chambers.

**R-130499**

**E. YAKEMCHUK**

That the County of Two Hills meet in closed-session as per Division 2, Section 19(1) of the *Freedom of Information and Protection of Privacy Act* re: Personnel with all members in attendance -time 2:53 p.m.

**R-130500**

Motion Carried

**E. YAKEMCHUK**

That the County of Two Hills revert back to their Regular Council Meeting – time 3:38 p.m.

Motion Carried

Land Use Bylaw

T. Alexopoulos, Recording Secretary, entered the Council Chambers.

The CAO placed the Land Use Bylaw on the table for discussion.

**R-130501**

Council having discussed this item; it was moved by:

**S. DUTRISAC**

That the Development Officer investigate Land Use Bylaw allowable recreational units with Hamlets and bring back to a future meeting.

Motion Carried

P. Gordeyko, Director of Utilities entered the Council Chambers and presented the Utilities Report; in completion.

P/ Gordeyko, Director of Utilities left the Council Chambers.

**Correspondence & Information Items**

- RMA Conference re: Meeting with Municipal Affairs Ric McIver at the 2024 RMA.
- Two Hills & Area Community Wellness Coalition Re: Letter of Participation in World Suicide Prevention Day.
- Two Hills & District Agricultural Society re: Letter of Invitation.

**RMA:**

- Contact Newsletter – August 16, 2024.
- Contact Newsletter – August 23, 2024.
- Contact Newsletter – August 30, 2024
- Contact Newsletter – September 6, 2024.
- Contact Newsletter – September 13, 2024.
- Contact Newsletter – September 20, 2024.
- Contact Newsletter – September 27, 2024.
- Contact Newsletter – October 4, 2024.
- Contact Newsletter – October 11, 2024.

**Member Bulletins:**

- 2024-08-20 | Western Canada's Rural Municipalities Urge Federal Government to Ensure a Quick Resolution to Rail Labour Dispute.
- 2024-08-20 | RMA Makes Two Submissions Regarding Renewable Energy Approvals.
- 2024-08-21 | Government of Alberta Releases Updated Drought Response Plan.
- 2024-08-23 | Auditor General Releases Report on Surface Water Management.
- 2024-08-23 | Federal Minister Orders Binding Arbitration in Rail Labour Dispute.
- 2024 -08-30 | Monthly Resolution Update – August 2024.
- 2024-08-30 | RMA Member Briefing on Premier's Review of the AER.
- 2024-08-30 | Ministerial Order Allows Oil and Gas Assets in Receivership to be transferred Without Payment of Tax Arrears.
- 2024-08-30 | Wildfire Working Group Meeting Summary – August 21.
- 2024-08-30 | Register Today for EOP's Online Finance Course.
- 2024-09-05 | Registration for the RMA 2024 Fall Convention and Tradeshow Now Open.

- 2024-09-05 | Government of Alberta Conducting Engagement on Illicit Scrap Metal Trade.
- 2024-09-20 | Government of Alberta Nature Strategy Engagement Now Open.
- 2024-09-20 | RMA's Second Report in Infrastructure Deficit Series, Focused on Roads, Now Available.
- 2024-09-23 | Consultation on Reclamation Securities for Renewable Energy.
- 2024-09-20 | RMA's Second Report in Infrastructure Deficit Series, Focused on Roads, Now Available.
- 2024-09-27 | Attend a Webinar Examining Affordable Housing in Small Communities.
- 2024-09-27 | Small Community Opportunity Program Webinar.
- 2024-09-27 | Wildfire Working Group Meeting Summary – September 20.
- 2024-09-27 | Government of Alberta Announces Police Governance Changes.
- 2024-09-27 | Monthly Resolution Update – September 2024.
- 2024-09-27 | RMA Launches 'Below the Drill' Campaign.
- 2024-10-01 | 'Below the Drill' Provincial Policies Drain \$332 Million from Rural Municipalities, Threatening Sustainability.
- 2024-10-04 | RMA Member Guide on Reclamation Securities.
- 2024-10-04 | Below the Drill – Week 2.
- 2024-10-04 | Government of Alberta Launches Rural Health Action Plan.
- 2024-10-08 | RMA Presenting Bylaw Amendments at 2024 Fall Convention.
- 2024-10-09 | RMA 2024 Board Elections Update – Candidates List for President.
- 2024-10-11 | AUC Consultation on Rule 009.
- 2024-10-11 | Below the Drill – Week 3.
- 2024-10-11 | Camrose Casino Relocation Application Approved.
- 2024-10-11 | Call for Nominations for Potential Vice President and District 3 Elections.
- 2024-10-16 | Resolutions for the RMA 2024 Fall Convention Now Available.
- 2024-10-16 | Fall 2024 Emergent Resolution Deadline is November 4.

Council having dealt with all items contained on the Meeting Agenda; it was moved by;

**R-130502**

**E. YAKEMCHUK**

That the meeting be adjourned at 4:10 p.m.

Motion Carried

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REEVE

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CAO