

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
November 25, 2024**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, M. Phillips at 10:04 a.m. on Wednesday November 25, 2024.

Attendance      Present were:

D. Gulayec	S. Dary, CAO
M. Phillips	C. Shaw, Recording Secretary
D. Saskiw	
S. Dutrisac	
E. Yakemchuk	

Agenda      The Agenda for the November 25, 2024 Council Meeting was presented for review and consideration, having the following additions being presented:

- Public Sale of Land
- Bylaw 7-2024 Schedule of Fees
- Snow Plow Procedures
- Sale of Lease Back Fleet

There being no further additions; it was moved by:

**R-130503**

**E. YAKEMCHUK**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

October 23, 2024 Organizational Meeting      The minutes of the October 23, 2024 Organizational Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

**R-130504**

**E. YAKEMCHUK**

That the minutes of the October 23, 2024 Organizational Meeting be approved as presented.

Motion Carried

October 23, 2024 Regular Council Meeting      The minutes of the October 23, 2024 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

**R-130505**

**D. SASKIW**

That the minutes of the October 23, 2024 Regular Council Meeting be approved as presented.

Motion Carried

EDC:  
Memorandum of Understanding      The CAO presented the County of Two Hills, Town of Two Hills, & Village of Myrnam Economic Development Committee Terms of Reference for discussion.

Council having reviewed and discussed the amended Terms of Reference; it was moved by:

**R-130506**

**S. DUTRISAC**

That Council of the County of Two Hills approve the County of Two Hills, Town of Two Hills, & Village of Myrnam Economic Development Committee Terms of Reference as amended.

Motion Carried

Weed and Pest Appeal Committee      E. Kozak, Agricultural Fieldman presented Council with the appointment recommendation for the open position within the Weed and Pest Appeal Committee.

Closed Session      The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 19(1) of the Freedom of Information and Protection of Privacy Act.

**R-130507**      **D. GULAYEC**  
That the Council of the County of Two Hills meet in closed-session as per Division 2, Section 19(1) of the *Freedom of Information and Protection of Privacy Act* re: Personnel with all members in attendance - time 10:18 a.m.

Motion Carried

**R-130508**      **E. YAKEMCHUK**  
That the Council of the County of Two Hills revert back to their open Regular Council Meeting – time 10:20 a.m.

Motion Carried

Council having discussed this item; it was moved by:

**R-130509**      **E. YAKEMCHUK**  
That the County of Two Hills Council approve the recommendation for the appointment of Ross Bezovie to the Weed and Pest Appeal Committee.

Motion Carried

Colonel Joshua Kutryk      The CAO presented the branding of Colonel Joshua Kutryk within the Community and collaboration with the Town of Two Hills for discussion.

Council having reviewed and discussed the item; it was moved by:

**R-130510**      **D. SASKIW**  
That the branding of Colonel Joshua Kutryk within the Community and collaboration with the Town of Two Hills be deferred to the Joint Municipality Meeting on December 3, 2024.

Motion Carried

Bank Reconciliation report      The Bank Reconciliation report for the month ending October 2024 indicating a bank balance of \$4,854,200.28 was presented for review and consideration.

Council having reviewed and discussed the October 2024 Bank Reconciliation report; it was moved by:

**R-130511**      **E. YAKEMCHUK**  
That the Bank Reconciliation report for the month ending October 2024, as presented, reviewed, and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Delegations:      Ratepayers, R. Bachelet, D. Marchand, J. Bachelet, D. Babiuk, R. Bachelet, R. Loewen, were invited into the Council Chambers to express their concerns regarding the proposed irrigation project on N-10-56-12-W4 Right-Of-Way entered the Council Chambers.

The ratepayers raised concerns regarding communication and greater detail in the development permit process for irrigation projects.

Their being no further discussions, the ratepayers thanked Council for their time and left the Council Chambers.

Ratepayers, S & W Nikiforuk were invited into the Council Chambers to presented their concerns regarding the Town of Two Hills Rezoning Bylaw 2410-47.

Their being no further discussions, the ratepayers thanked Council for their time and left the Council Chambers.

Ratepayers R. Bachelet, D. Marchand, J. Bachelet, D. Babiuk, R. Bachelet, and R. Loewen returned the Council Chambers.

Ratepayers, S. Chrapko, X Chrapko and E Chrapko were invited into the Council Chambers to present the proposed Phase 2 of the Birds and Bees Irrigation Project.

Their being no further discussions, the ratepayers thanked Council for their time and left the Council Chambers.

Recess  
**R-130512**

**E. YAKEMCHUK**

That the meeting be recessed for lunch – 12:20 p.m.

Motion Carried

**R-130513**

**D. SASKIW**

The meeting reconvened at 1:34 p.m., having all Councillors in attendance.

Motion Carried

Council having discussed Phase 1 of the Birds and Bees Irrigation Project on N-10-56-12-W4 Right-Of-Way; it was moved by:

**R-130514**

**S. DUTRISAC**

That Administration issue a stop order for the Development Permit for Phase 1 of the Birds and Bees Irrigation Project on N-10-56-12-W4 Right-Of-Way due to a change in scope.

Motion Carried

Council having discussed the Town of Two Hills Rezoning Bylaw 2410-47; it was moved by:

**R-130515**

**S. DUTRISAC**

That Administration prepare a letter to the Council of the Town of Two Hills on behalf of the Council of the County of Two Hills, highlighting the concerns and procedures related to the approval of Rezoning Bylaw 2410-47.

Motion Carried

Recreation Grant

The CAO presented the Distribution of the Recreation Grant Funding for 2024.

Council having discussed this item; it was moved by:

**R-130516**

**D. GULAYEC**

That the County of Two Hills Distribution of Recreational Funds to provide funding to Community Recreation Facility Operators be approved, using the same formula as previous (2023).

Sports Activity Council & Two Hills Curling	\$ 10,000.00
Two Hills Ag Society	\$ 10,000.00
Two Hills Riders Club	\$ 1,000.00
Two Hills Historical	\$ 1,000.00
Lakeland Breakers	\$ 1,000.00
Myrnam River Ridge Riders	\$ 1,000.00
Lac Santé Family Rec	\$ 615.00
Two Hills Seniors	\$ 2,792.00

Myrnam & District Ag. Society	\$ 2,792.00
Myrnam Elks Lodge	\$ 2,792.00
Myrnam Curling Club	\$ 2,792.00
Myrnam Senior Centre	\$ 2,792.00
Derwent Golden Age Club	\$ 2,792.00
Derwent & District Ag. Society	\$ 2,792.00
Brosseau Community Hall	\$ 2,792.00
Pathfinder Community Recreation Centre	\$ 2,792.00
Luzan Community Club Centre	\$ 2,792.00
Myrnam Derwent Golf & Country	\$ 2,792.00
Hairy Hill Community Hall	\$ 2,792.00
Derwent Recreation Centre	\$ 2,792.00
Willingdon Ag. Society	\$ 2,792.00
Willingdon Senior Citizens Association	\$ 2,792.00
Plain Lake Ukrainian Greek Catholic Association	\$ 2,792.00
Ukrainian Catholic Church of the Holy Spirit (Derwent)	\$ 2,792.00
Seventh Day Adventist Church	\$ 2,792.00
Boian Hall	\$ 2,792.00
Russo Greek Catholic Parish of St. Mary	\$ 2,792.00
Willingdon Recreation Centre	\$ 2,792.00
Christ-Ascension Ruthenian Ukrainian	\$ 2,792.00
Rusylvia Ukrainian Community Association	\$ 2,792.00
Romanian Pioneer Museum of Boian	\$ 2,792.00
St. Mary Ruthenian Greek Orthodox Church	\$ 2,792.00
Ukrainian Educational Society	\$ 2,792.00
Ukrainian Orthodox of Holy Ascension	\$ 2,792.00
Ukrainian Orthodox Church of St. Elias - Luzan	\$ 2,792.00
 Total:	 \$102,791.00

Motion Carried

Removal of Fire from Safety Codes Accreditation      The Fire Coordinator presented the Removal of Fire from County of Two Hills Safety Codes Accreditation.

Council having discussed this item; it was moved by:

**R-130517**

**D. SASKIW**

That 'Fire' be removed from the County of Two Hills current Safety Codes Accreditation.

Motion Carried

Demolition Order Request      The Fire Coordinator presented the Demolition Order Request for Plan: 6455NY Block:8 Lot:3A.

Council having discussed this item; it was moved by:

**R-130518**

**D. SASKIW**

That the County of Two Hills Bylaw/Enforcement Department request that the Court issue a demolition order to the owner of Plan: 6455NY Block:8 Lot:3A, due to the unsafe structure and public safety hazard.

Motion Carried

Bylaw No. 08-2024 Dogs Bylaw      The CAO presented Bylaw No 08-2024 being a Bylaw of the County of Two Hills that repeals and replaces Bylaw No. 08-2000 for the regulating and confinement of dogs in Hamlets and Subdivisions.

Council having discussed this item; it was moved by:

- R-130519**                    **D. GULAYEC**  
That Bylaw No. 08-2024 be given second reading this 25th day of November, 2024.  

Motion Carried
- R-130520**                    **D. GULAYEC**  
That Bylaw No. 08-2024 be given third and final reading this 25<sup>th</sup> day of November, 2024.  

Motion Carried
- RFP Fire and 911 Dispatch      The Fire Coordinator presented the proposals submitted for the Fire and 911 Dispatch Service.  
  
Council having discussed this item; it was moved by:
- R-130521**                    **D. GULAYEC**  
That the County of Two Hills award a three-year contract for Fire and 911 dispatch services to Bonnyville Regional Fire Authority as recommended by the Fire Coordinator, effective April 1, 2025.  

Motion Carried
- CAO Performance Appraisal Date      The CAO informed that Council must have an annual written performance evaluation as per the Municipal government Act.  
  
Council having reviewed and discussed this item; it was moved by:
- R-130522**                    **D. SASKIW**  
That the CAO Performance Appraisal be held at an upcoming December 5<sup>th</sup>, 2024 Special Council Meeting.  

Motion Carried
- Public Sale of Land      The CAO presented the reserve bid for the land sale of parcels that are scheduled for tax sale on December 11, 2024.  
  
Council having reviewed and discussed this item; it was moved by:
- R-130523**                    **S. DUTRISAC**  
That the market value, as determined by the County's Contract Assessors, be established as the reserve bid for the lands designated for sale, with the Public Sale of Land scheduled for December 11, 2024.  

Motion Carried
- Bylaw 7-2024 Schedule of Fees      The CAO presented Bylaw No. 07-2024 being a Bylaw of the County of Two Hills that repeals and replaces Bylaw No. 02-2024 Schedule of Fees – Schedule 'A' to amend Couplers pricing and Custom Grader Work, effective immediately.  
  
Council having reviewed and discussed Bylaw No. 07-2024; it was moved by:
- R-130524**                    **S. DUTRISAC**  
That Bylaw No. 07-2024 be given second reading this 25<sup>th</sup> day of November, 2024.  

Motion Carried
- R-130525**                    **S. DUTRISAC**  
That Bylaw No. 07-2024 be given third and final reading this 25th day of November, 2024.  

Motion Carried
- Snow Plowing Procedures      Reeve, M. Phillips placed Snow Plowing Procedures on the table for discussion.

The CAO will review the snow plowing procedures with Public Works Administration.

Sale of Lease Back Fleet The CAO placed the Sale of Lease Back Vehicles on the table for discussion.

Council having discussed this item; it was moved by:

**R-130526**

**E. YAKEMCHUK**

That Administration be authorized to advertise and accept tenders from County Employees for vehicles that approached the end of the lease, using a reserve bid.

Motion Carried

**R-130527**

**E. YAKEMCHUK**

That Administration refund the appeal fee to the applicant for the proposed Birds and Bees Irrigation Project on N-10-56-12-W4 Right-of-Way, due to misinformation.

Motion Carried

Closed Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 19(1) of the Freedom of Information and Protection of Privacy Act.

C. Shaw, Recording Secretary, left the Council Chambers.

**R-130528**

**D. GULAYEC**

That the County of Two Hills meet in closed-session as per Division 2, Section 19(1) of the *Freedom of Information and Protection of Privacy Act* re: Personnel with all members in attendance - time 3:50 p.m.

Motion Carried

**R-130529**

**S. DUTRISAC**

That the County of Two Hills revert back to their Regular Council Meeting – time 4:28 p.m.

Motion Carried

The CAO presented the County of Two Hills Executive Assistant Position.

Council having discussed this item: it was moved by:

**R-130530**

**E. YAKEMCHUK**

That the County of Two Hills CAO hire an Executive Assistant effective immediately.

Motion Carried

The CAO presented the Town of Vegreville Regional Recreation Feasibility Study Steering Committee (RRFS).

Council having discussed this item: it was moved by:

**R-130531**

**D. GULAYEC**

That the Council of County of Two Hills do not participate in the Town of Vegreville Regional Recreation Feasibility Study Steering Committee (RRFS).

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by;

**R-130532**

**E. YAKEMCHUK**

That the meeting be adjourned at 4:55 p.m.

Motion Carried

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REEVE

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CAO