

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
March 27, 2025**

Meeting Called to Order	The County Council Meeting was called to order by Reeve, M. Phillips at 10:08 a.m. on Thursday, March 27, 2025.								
Attendance	<p>Present were:</p> <table><tr><td>D. Gulayec</td><td>E. Yakemchuk</td></tr><tr><td>M. Phillips</td><td>S. Dary, CAO</td></tr><tr><td>D. Saskiw</td><td>L. Ellingham, Executive Assistant</td></tr><tr><td>S. Dutrisac</td><td>Press: Sonny Rajoo, Two Hills Chronicle</td></tr></table>	D. Gulayec	E. Yakemchuk	M. Phillips	S. Dary, CAO	D. Saskiw	L. Ellingham, Executive Assistant	S. Dutrisac	Press: Sonny Rajoo, Two Hills Chronicle
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Agenda	<p>The Agenda for the March 27, 2025 Regular Council Meeting was presented for review and consideration, having the following additions being presented:</p> <ul style="list-style-type: none">➤ Range Road 140➤ EATC Conference➤ Range Road 112➤ Town of Two Hills Delegation <p>There being no further additions; it was moved by:</p>								
R-130627	<p><u>D. GULAYEC</u> That the Agenda, inclusive of the additions, be approved as presented.</p> <p>Motion Carried</p>								
Previous Minutes	The minutes of the February 20, 2025 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.								
R-130628	<p><u>E. YAKEMCHUK</u> That the minutes of the February 20, 2025 Regular Council Meeting be approved as presented.</p> <p>Motion Carried</p>								
	<p>Business Arising from the Minutes:</p> <ul style="list-style-type: none">➤ Correspondence re: previous meeting.➤ FCM Conference re: attendance➤ Regional Fire Agreement re: update➤ Derwent Post Office re: lease agreement								
Bank Rec	The Bank Reconciliation report for the month ending February 2025 indicating a bank balance of \$4,065,537.34 was presented for review and consideration. Council having reviewed and discussed the February 2025 Bank Reconciliation report; it was moved by:								
R-130629	<p><u>E. YAKEMCHUK</u> That the Bank Reconciliation report for the month ending February 2025, as presented, reviewed, and discussed by Council be approved, signed and incorporated into the minutes.</p> <p>Motion Carried</p>								
Genesis Reciprocal Insurance re: 2025 Annual General Meeting	<p>The Genesis Reciprocal Insurance Exchange will be holding its Annual General Meeting on April 22, 2025 at the River Cree Resort in Enoch at 3:00 p.m. - 5:00 p.m. and will run in conjunction with RMA’s RiskPro symposium.</p> <p>Council having discussed this item; it was moved by:</p>								

R-130630	<p><u>E. YAKEMCHUK</u> That an Elected Official or Senior Administration be present to vote at the Genesis Reciprocal Insurance Exchange Annual General Meeting on April 22, 2025, at the River Cree Resort in Enoch at 3:00 p.m. - 5:00 p.m.</p> <p>Motion Carried</p>
Go Explore Two Hills Tourism Conference & Tradeshow	<p>The CAO placed 1st Explore Two Hills Tourism Conference & Tradeshow on the table for discussion. It is hosted by Two Hills Economic Development in partnership with Go East of Edmonton and Acoustic Acres. On Wednesday April 30th, 2025, from 9 am to 4 pm at Two Hills Recreation Center.</p> <p>Council having discussed these items; it was moved by:</p>
R-130631	<p><u>S. DUTRISAC</u> That all Councillors, CAO and appointed staff be authorized to attend the 1st Explore Two Hills Tourism Conference & Tradeshow at Two Hills Recreation Center on April 30th, 2025, from 9 am to 4 pm.</p> <p>Motion Carried</p>
Bro-Tel Backyard Festival	<p>The CAO received correspondence from the Chair/Producer of the Bro-Tel Backyard Festival requesting to book Jackfish Lake for the 2025 Bro-Tel Backyard Festival, scheduled August 15 to 17, 2025.</p> <p>Council having discussed this item; it was moved by:</p>
R-130632	<p><u>D. GULAYEC</u> That Bro-Tel Backyard Festival be authorized to hold the Bro-Tel Backyard Festival at Jackfish Lake on August 15 – 17, 2025, providing all conditions are met.</p> <p>Motion Carried</p>
Two Hills Health Centre Foundation Charity Golf	<p>The CAO presented Council correspondence received from Two Hills Health Centre Foundation requesting a raffle prize, auction item or cash for their 5th Annual Charity Golf Classic to be held June 21, 2025, at the Two Hills Lions Golf and Country Club.</p> <p>Council having discussed this item; it was moved by:</p>
R-130633	<p><u>D. SASKIW</u> That the County of Two Hills provide a raffle prize to the Two Hills Health Centre Foundation 5th Annual Charity Golf Classic to be held June 21, 2025.</p> <p>Motion Carried</p>
Hairy Hill Rodeo Silent Auction	<p>The Hairy Hill Rodeo Association is hosting their 35th Annual Hairy Hill Rodeo on July 4 and 5, 2025. A silent auction will be held during the event.</p> <p>Council having discussed this item; it was moved by:</p>
R-130634	<p><u>E. YAKEMCHUK</u> That the County of Two Hills donate One 10 - cubic yard load of gravel, delivered within the County of Two Hills boundaries at the Hairy Hill Rodeo Association Silent Auction on July 5, 2025.</p> <p>Motion Carried</p>
Hamlet of Willingdon properties	<p>The CAO informed Council that there has been interest in purchasing County properties within the Hamlet of Willingdon.</p> <p>Council having discussed this item; it was moved by:</p>

R-130635	<p><u>S. DUTRISAC</u> That Administration be authorized to advertise at Reserve Bid properties within the Hamlet of Willingdon.</p> <p>Motion Carried</p>
Delegation(s) 11:00 a.m. Re: Accurate Assessment	<p>S. Cosens and K. Smith from Accurate Assessment Group Ltd. entered the Council Chambers.</p> <p>C. McRae, Director of Finance and D. Rivard, Taxation Clerk entered the Council Chambers.</p> <p>Sean Cosens, Farmland Assessment Specialist and Kent Smith, Industrial Assessor of Accurate Assessment Group Ltd presented the 2024 Assessment Report.</p> <p>There being no further discussion, Sean Cosens and Kent Smith thanked Council for their time and left the Council Chambers.</p> <p>Sonny Rajoo Two Hills Chronicle, C. McRae, Director of Finance and D. Rivard, Taxation Clerk left the Council Chambers.</p>
R-130636 Recess	<p><u>E. YAKEMCHUK</u> That the meeting be recessed – time 12:04 p.m.</p> <p>Motion Carried</p> <p>The meeting reconvened at 1:29 p.m. having all Councillors in attendance.</p>
Municipal Administration Leadership Workshop	<p>The CAO requests authorization to attend the Mountain Refresher/Municipal Administration Leadership Workshop in Kananaskis, Alberta on May 13 to 16, 2025, as per Conference, Seminar and Workshop Attendance Policy ADM-CON-6.</p> <p>Council having discussed this item; it was moved by:</p>
R-130637	<p><u>D. SASKIW</u> That the CAO and appointed staff be authorized to attend the Municipal Administration Leadership Workshop in Kananaskis, Alberta on May 13 to 16, 2025, as per Conference, Seminar and Workshop Attendance Policy ADM-CON-6.</p> <p>Motion Carried</p>
License Agreement – AFFRCES	<p>The CAO informed Council of the License Agreement for the AFRRCS Towers located at NE 5-55-11-W4M expires on August 31, 2025. AFRRCS has now been moved to the Ministry of Public Safety and Emergency Services within the Government of Alberta. As such, a change is required to reflect “His Majesty in Right of Alberta as represented by the Minister of Public Safety and Emergency Services”, and would like to renew the agreement from June 1, 2025, to May 31, 2035.</p> <p>Council having discussed this item; it was moved by:</p>
R-130638	<p><u>D. GULAYEC</u> That the County of Two Hills renew the license agreement for another 10-year lease for the AFRRCS Towers located on NE 5-55-11-W4M.</p> <p>Motion Carried</p>
Vacation Full Time Employees ADM- PER-28	<p>The CAO presented the policy Vacation Full Time Employees ADM-PER-28, Administration recommends the said policy be amended.</p> <p>Council having discussed this item; it was moved by:</p>

R-130339	<p><u>S. DUTRISAC</u> That policy Vacations Full Time Employees ADM-PER-28 be amended this 27th day of March 2025.</p> <p>Motion Carried</p>
License Agreement – AFRRCS Radio Purchas	<p>The CAO presented the 2025 Budget, a request was made for \$100,000.00 to acquire AFRRCS radios for the County of Two Hills Fire Departments. During a demonstration of the AFRRCS radios, WCI Whyte Communications informed the County that they were offering the older model AFRRCS radios at a reduced price.</p> <p>Council having discussed this item; it was moved by:</p>
R-130340	<p><u>D. GULAYEC</u> That the County of Two Hills approve the allocation of \$100,000.00 from the 2025 budget to purchase 30 AFRRCS radios.</p> <p>Motion Carried</p>
Dust Control Policy- PUB-DUS-	<p>The Public Works Department Informed Administration of the 2025 Dust Control Rates.</p> <p>Council having discussed this item; it was moved by:</p>
R-130341	<p><u>S. DUTRISAC</u> That the County of Two Hills Dust Control Policy be amended as presented, effective April 1, 2025.</p> <p>Motion Carried</p>
Next Meeting Dates	<p>Discussion took place on the next Council Meeting date and Department Head Meeting date; it was moved by:</p>
R-130342	<p><u>E. YAKEMCHUK</u> That the next County Regular Council Meeting be held on April 29, 2025, in Council Chambers at 10:00 a.m. and the Department Head Meeting be held on April 3, 2025 in Council Chambers at 10:00 a.m.</p> <p>Motion Carried</p>
Budget Meeting Date	<p>Discussion took place on the next Budget Meeting date; it was moved by:</p>
R-130343	<p><u>S. DUTRISAC</u> That the next County Budget Meeting date to be held on April 11, 2025, in Council Chambers at 10:00 a.m.</p> <p>Motion Carried</p>
Range Road 140	<p>The CAO informed Council Range Road 140 and Township Road 550 East, a gate on County Road allowance will be investigated and discussed further with the landowner.</p>
The Eastern Alberta Trade Conference	<p>The CAO informed Council that the Eastern Alberta Trade Conference will be held at Medicine Hat on April 23-25 2025.</p> <p>Council having discussed this item; it was moved by:</p>
R-130344	<p><u>D. SASKIW</u> That Council be authorized to attend the Eastern Alberta Trade Conference on April 23-25 2025 in Medicine Hat.</p> <p>Motion Carried</p>

Range Road 112 M. Phillips, Reeve informed Range Road 112 requires road maintenance, having this being a bus route, Administration will investigate.

Town of Two Hills Two Hills Agricultural Society L. Tupechka and M. Tupechka and Town of Two Hills Council Members, S. Rajoo, L. Ewanishan, A. Romaniuk, E. Sorochan and CAO A. Korakiewicz entered the Council Chambers

The Two Hills Ag Society and Town of Two Hills Council requested a contribution from the County of Two Hills towards the purchase of an Ice Plant Refrigeration Skid, Solar Panels and four electric vehicle chargers.

On conclusion of discussion Members of the Two Hills Agricultural Society and Town of Two Hills Council thanked Council for their time and left the Council Chambers.

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the *Freedom of Information and Protection of Privacy Act*.

R-130345

E. YAKEMCHUK

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the *Freedom of Information and Protection of Privacy Act* re: Personnel with all members in attendance -time 2:58 p.m.

Motion Carried

Council having discussed the contribution to the Agricultural Society and SAC; it was moved by:

R-130346

E. YAKEMCHUK

That the County of Two Hills contribute \$250,000 to the Two Hills Agricultural Society and SAC towards the purchase of an Ice Plant, Solar Panels and four electric vehicle chargers. Noting the annual Recreation Grant support will be temporarily suspended.

Motion Carried

L. Ellingham, Executive Assistant, and C. McRae, Director of Finance left the Council Chambers.

R-130347

S. DUTRISAC

That the County of Two Hills revert back to their Regular Council Meeting – time 3:44 p.m.

Motion Carried

R-130648

D. SASKIW

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Personnel with all members in attendance -time 4:04 p.m.

Motion Carried

R-130649

D. SASKIW

That the County of Two Hills revert back to their Regular Council Meeting – time 4:56 p.m.

Motion Carried

Correspondence & Information Items

- Elk Point Emergency Services Golf Tournament 2025.
- ACE Water Corp.

RMA:

Member Bulletins:

- 2025-02-21 | Survey Now Open for Running for Municipal Office Educational Campaign
- 2025-02-28 | “Losing Bet” – Week 4
- 2025-02-28 | Resolutions for the RMA 2025 Spring Convention Now Available
- 2025-02-28 Participate in RMA’s First-Ever Board of Directors Forum at the Spring 2025 Convention
- 2025-02-28 | Alberta Budget 2025 – 2026: RMA Initial Analysis
- 2025-02-28 | Spring 2025 Emergent Resolution Deadline is March 17
- 2025-02-28 | Monthly Resolution Update – February 2025
- 2025-03-07 | New Help Line for New Parents and Newborns Launches in Rural Alberta
- 2025-03-07 | 2025 RMA Position Statements – Volume 1 Now Available
- 2025-03-07 Public Engagement Course Open for Registration
- 2025-03-07 | RMA Releases a Report on Charitable Gaming in Alberta
- 2025-03-07 | Government of Alberta Releases Police Review Commission Survey
- 2025-03-07 | Government of Alberta Conducting Review of Land and Property Rights Tribunal Processes
- 2025-03-07 | Wildfire Working Group Summary Report Now Available
- 2025-03-07 | Government of Alberta to Bring the Provincial Priorities Act into Force
- 2025-03-07| Board Governance Review Committee Delivers Recommendations
- 2025-03-12 | Unpaid Oil & Gas Taxes: Worsening Crisis Calls for a Collaborative Solution
- 2025-03-14| RMA Launches Rural Economic Development Toolkit
- 2025-03-14 | Municipal Wildfire Reporting Tool & Training Session
- 2025-03-14 | RMA Releases Rural Charitable Gaming Community Guide
- 2025-03-14 | RMA’s Legislative Update: Week of March 10 to 14, 2025
- 2025-03-14 | Government of Alberta to Introduce Integrated Water Program to Support Water Infrastructure Development
- 2025-03-21 | RMA Seeking Nominees to Participate on Safety Codes Council Building Sub-Council

Council having dealt with all items contained on the Meeting Agenda; it was moved by.

R-130650

D. SASKIW

That the meeting be adjourned at 4:57 p.m.

Motion Carried

REEVE

CAO