

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
November 12, 2025**

Meeting Called to Order	The County Council Meeting was called to order by Reeve, M. Phillips at 2:36 p.m. on Wednesday, November 12, 2025.
Attendance	<p>Present were:</p> <div><div>D. Gulayec M. Phillips T. Boettcher N. Lapaschuk E. Yakemchuk</div><div>S. Dary, CAO L. Ellingham, Executive Assistant</div></div>
Agenda	<p>The Agenda for the November 12, 2025 Council Meeting was presented for review and consideration, having no additions being presented:</p> <p>There being no additions; it was moved by:</p>
R-130701	<p><u>D. GULAYEC</u> That the Agenda be approved as presented.</p> <p>Motion Carried</p>
Previous Minutes	The minutes of the October 8, 2025 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.
R-130702	<p><u>E. YAKEMCHUK</u> That the minutes of the October 8, 2025 Special Council Meeting be approved as presented.</p> <p>Motion Carried</p>
	<p>The minutes of the October 29, 2025 Organizational Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.</p>
R-130703	<p><u>E. YAKEMCHUK</u> That the minutes of the October 29, 2025 Organizational Meeting be approved as presented.</p> <p>Motion Carried</p>
	<p>Business arising from the Minutes:</p>
Willingdon & District Recreation Centre re: Funding Agreement	The CAO informed Council that the Willingdon & District Recreation Centre Funding Agreement has been signed, noting that the Funding Application was dated July 14, 2025.
Willingdon Livestock Agreement	The CAO presented the Willingdon Livestock Agreement and advised that correspondence had been received from the Willingdon Agricultural Society requesting a new five-year livestock agreement. Administration will investigate the Willingdon Livestock Agreement further and bring back to a future Council meeting.
ACP Grant 2025-2026	The CAO presented the County of Two Hills ACP Grant 2025-2026 renewal for discussion.
Delegation	<p>Sgt. Henry entered the Council Chambers.</p> <p>Sgt. Henry provided Council an update on the Two Hills RCMP stating that effective November 13, 2025 he will be stepping down as Sergeant.</p> <p>The County of Two Hills Council thanked Sgt. Henry for his exemplary Service.</p>

Sgt. Henry thanked Council for their time and left the Council Chambers.

C. McRae, Director of Finance, entered the Council Chambers at 3:35 p.m.

C. McRae informed Council of a proposal to transfer funds from ATB and invest it with Vision Credit Union.

Council having discussed this item; it was moved by:

R-130704

T. BOETTCHER

That the County of Two Hills invest \$4,000.000, having Administration investigate the rates offered by ATB and Vision Credit Union.

Motion Carried

Bank Rec - September

C. McRae provided an update on the Bank Reconciliation Report for the month ending September 2025.

The Bank Reconciliation Report for the month ending September 2025 was presented for review and consideration.

Council having reviewed and discussed the September 2025 Bank Reconciliation Report; it was moved by:

R-130705

N. LAPASCHUK

That the Bank Reconciliation Report for the month ending September 2025, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance, left the Council Chambers at 3:45 p.m.

County of Two Hills
Recreation Grant

The CAO presented the Distribution of the Recreation Grant Funding for 2025.

Council having discussed this item; it was moved by:

R- 130706

E. YAKEMCHUK

That the County of Two Hills Distribution of Recreational Funds to provide funding to Community Recreation Facility Operators be approved as amended, using the same formula as previous (2024).

Sports Activity Council & Two Hills Curling	\$ 10,000.00
Two Hills Ag Society	\$ 10,000.00
Two Hills Riders Club	\$ 1,000.00
Two Hills Historical	\$ 1,000.00
Lakeland Breakers	\$ 1,000.00
Myrnam River Ridge Riders	\$ 2,792.00
Lac Santé Family Rec	\$ 615.00
Two Hills Seniors	\$ 2,792.00
Myrnam & District Ag. Society	\$ 2,792.00
Myrnam Elks Lodge	\$ 2,792.00
Myrnam Curling Club	\$ 2,792.00
Myrnam Senior Centre	\$ 2,792.00
Derwent Golden Age Club	\$ 2,792.00
Derwent & District Ag. Society	\$ 2,792.00
Brosseau Community Hall	\$ 2,792.00
Pathfinder Community Recreation Centre	\$ 2,792.00
Luzan Community Club Centre	\$ 2,792.00
Myrnam Derwent Golf & Country	\$ 2,792.00
Hairy Hill Community Hall	\$ 2,792.00
Derwent Recreation Centre	\$ 2,792.00
Willingdon Ag. Society	\$ 2,792.00

Willingdon Senior Citizens Association	\$ 2,792.00
Plain Lake Ukrainian Greek Catholic Association	\$ 2,792.00
Ukrainian Catholic Church of the Holy Spirit (Derwent)	\$ 2,792.00
Seventh Day Adventist Church	\$ 2,792.00
Boian Hall	\$ 2,792.00
Russo Greek Catholic Parish of St. Mary	\$ 2,792.00
Willingdon Recreation Centre	\$ 2,792.00
Christ-Ascension Ruthenian Ukrainian	\$ 2,792.00
Rusylvia Ukrainian Community Association	\$ 2,792.00
Romanian Pioneer Museum of Boian	\$ 2,792.00
St. Mary Ruthenian Greek Orthodox Church	\$ 2,792.00
Ukrainian Educational Society	\$ 2,792.00
Ukrainian Orthodox of Holy Ascension	\$ 2,792.00
Ukrainian Orthodox Church of St. Elias - Luzan	\$ 2,792.00
Total:	\$104,583.00

Town of Two Hills –
2025-2026 ACP

The CAO presented Council correspondence received from the Town of Two Hills requesting that the County of Two Hills support the Town of Two Hills submission of a 2025/2026 Alberta Community Partnership grant application in support of the Regional Land Use Alignment Strategy project.

Council having discussed this item; it was moved by:

R-130707

D. GULAYEC

That the County of Two investigate the Town of Two Hills 2025/2026 Alberta Community Partnership Grant for the Regional Land Use Alignment Strategy project.

Motion Carried

Northern Lights Library
System

The CAO informed that the Northern Lights Library System Board unanimously approved, in principle, the upcoming 2026 budget. The budget includes a 1.5% levy increase for Municipalities and/or their Library Boards.

Council having discussed this item; it was moved by:

R- 130708

T. BOETTCHER

That the Council of the County of Two Hills accept the 2025 Northern Lights Library System Board 2026 Budget as information and bring back to a future Council meeting.

Motion Carried

Holy Spirit Ukrainian
Catholic Church

The CAO informed Council that the County of Two Hills received correspondence from the Holy Spirit Ukrainian Catholic Church informing of the original monument that was situated on the grounds of the Derwent Descent of the Holy Spirit Ukrainian Catholic Church, noting that the monument had been moved by County ratepayers.

Council having discussed this item; it was moved by:

R-130709

D. GULAYEC

That Historical Site Marker Policy (PUB-HIST-1) be followed, providing \$500.00 to the Holy Spirit Ukrainian Catholic Church.

Motion Carried

Myrnam River Ridge
Riders Association –
Silent Auction

The Myrnam River Ridge Riders Association is hosting a “Bring in 2026, New Years Supper” on December 31, 2025 at Myrnam Community Hall. A Silent Auction will be held during the event.

Council having discussed this item; it was moved by:

R-130710

D. GULAYEC

That the County of Two Hills donate two 10 - cubic yard loads of gravel, delivered within the County of Two Hills boundaries as per policy (ADM-DON-1) at the Myrnam River Ridge Riders Association Silent Auction on December 31, 2025.

Motion Carried

Power Light Poles in Hamlets

The CAO presented correspondence from a ratepayer within the Hamlet of Kaleland requesting that a power pole with a light be installed.

Council having discussed this item; it was moved by:

R-130711

T. BOETTCHER

That the County of Two Hills accept the power light pole in the Hamlet of Kaleland as information and Administration investigate further and bring back to a future meeting.

Motion Carried

Bylaw No. 6-2025

G. Buchanan informed that in 2022 the NE-19-53-12-W4 was rezoned from Agricultural (A) to Intensive Campground (IC) to recognize the use of the land for a Moto-Cross Track and to facilitate further development of the land. The owner has informed the County that the moto-cross track is no longer in use, and the facility has been closed and the land leased for grazing purposes. The owner wishes to return the land to agricultural use.

Council having discussed this item; it was moved by:

R-130712

E. YAKEMCHUK

That Council schedule the required public hearing for Bylaw 6 2025, a Bylaw redistricting NE-19-53-12-W4 from Intensive Campground (IC) to Agricultural (A), for 11:00 a.m. Thursday, December 4, 2025.

Motion Carried

Reports

P. Gordeyko, Director of Utilities entered the Council Chambers to present the Director of Utilities Report (attached).

G. Pyle, Fire Coordinator entered the Council Chambers.

G. Pyle informed Council that two fire trucks are being purchased for the County of Two Hills Fire Departments.

G. Pyle also invited Councillors to attend the Fire Chiefs' Meetings held within their respective divisions.

G. Pyle advised that amendments to the fire permit process are being planned and will be brought back to a future meeting for Council's consideration.

G. Pyle further reported that the next Fire Chiefs' Meeting is scheduled for February 11, 2026.

Correspondence and Information Items

- Experienced New Cabinet to Deliver for Albertans.
- Additional Amendments to Election Legislation.

• **RMA:**

- Contact Newsletter – October 10, 2025.
- Contact Newsletter – October 17, 2025.
- Contact Newsletter – October 24, 2025.
- Contact Newsletter – October 31, 2025.

- **Member Bulletins:**

- 2025-10-10 | Rural Team Recruitment Grant Program Open for Applications.
- 2025-10-10 | Government Announces Launch of the 2025-26 Alberta Community Partnership Program.
- 2025-10-10 | Government of Alberta Mandate Letters – RMA Initial Analysis.
- 2025-10-17 | AER Seeks Feedback on Draft Version of Directive 088.
- 2025-10-17 | Housing Design Catalogue Technical Designs.
- 2025-10-17 | Resolutions for the RMA 2025 Fall Convention Now Available.
- 2025-10-22 | Updated Notice of Elections and Procedures for 2025 RMA Board of Directors.
- 2025-10-24 | RMA Releases Eastern Slopes Task Force Final Report.
- 2025-10-24 | Supporting Newly Elected Municipal Officials.
- 2025-10-24 | Government of Alberta Mandate Letters – RMA Initial Analysis.
- 2025-10-24 | Congratulations to New Elected Officials and Thank You to Those Moving On.
- 2025-10-27 | Showcasing Your Community at FCM 2026.
- 2025-10-31 | Fall 2025 Emergent Resolution Deadline is November 17th.
- 2025-10-31 | Alberta Energy Regulator – Directive 088 Engagement.
- 2025-10-31 | RMA Announces 2025 Scholarship Winners.
- 2025-10-31 | Monthly Resolution Update – October 2025.
- 2025-10-31 | Government of Alberta Mandate Letters – RMA Initial Analysis.
- 2025-10-31 | RMA’s Legislative Update: Week of October 27 to 31.

R-130713

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

E. YAKEMCHUK

That the Department Head Meeting be held on December 4, 2025 at 10:00 a.m. and Regular Council Meeting be held on December 18, 2025 at 10:00 a.m.

R-130714

Motion Carried

D. GULAYEC

That the meeting be adjourned at 4:16 p.m.

Motion Carried

REEVE

CAO