COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
December 18, 2025

Meeting Called to Order

The County Council Meeting was called to order by Reeve, M. Phillips at 9:02 a.m. on Thursday, December 18, 2025.

Attendance

Present were:

D. Gulayec
M. Phillips
T. Boettcher
N. Lapaschuk
E. Yakemchuk

S. Dary, CAO
L. Ellingham, Executive Assistant

Agenda

The Agenda for the December 18, 2025 Council Meeting was presented for review and consideration, having no additions being presented:

There being no additions; it was moved by:

R-130715 **N. LAPASCHUK**
That the Agenda be approved as presented.

Motion Carried

Previous Minutes

The minutes of the November 12, 2025 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130716 **E. YAKEMCHUK**
That the minutes of the November 12, 2025 Regular Council Meeting be approved as presented.

Motion Carried

The minutes of the December 3, 2025 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130717 **D. GULAYEC**
That the minutes of the December 3, 2025 Special Council Meeting be approved as presented.

Motion Carried

The minutes of the December 4, 2025 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

R-130718 **T. BOETTCHER**
That the minutes of the December 4, 2025 Special Council Meeting be approved as presented.

Motion Carried

Delegation

D. Babiuk, J. Bachelet, D. Marchand, N. Kupchenko S. Chrapko and C. Burns entered the Council Chambers.

R-130719 **D. GULAYEC**
In-Closed Session
That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Legal with all members in attendance – time 9:08 a.m.

Motion Carried

R-130720 **D. GULAYEC**
That the County of Two Hills revert back to their Regular Council Meeting – time 10:39 a.m.

Motion Carried

D. Babiuk, J. Bachelet, D. Marchand, N. Kupchenko S. Chrapko and C. Burns thanked Council for their time and left the Council Chambers.

N. Robinson and D. Ullery entered the Council Chambers

Delegation(s) Willingdon and Agricultural Society

The Willingdon and District Agricultural Society representatives provided Council with an update on the current condition of the Willingdon and District Agricultural Recreation Centre.

Council having discussed this item; it was moved by:

R-130721 **D. GULAYEC**
That the Willingdon Agricultural Society and the County of Two Hills enter into a Livestock Agreement for the period December 18, 2025 to May 31, 2026 and evaluate at that time to extend the Agreement further.

Motion Carried

N. Robinson and D. Ullery thanked Council for their time and left the Council Chambers.

Business arising from the Minutes:

Northern Lights Library System Board

The CAO informed Council that Northern Lights Library System Board unanimously approved, in principle, the upcoming 2026 budget. The budget includes a 1.5% levy increase for Municipalities and/or their Library Boards.

Council having discussed this item; it was moved by:

R-130722 **T. BOETTCHER**
That Council approve the Northern Lights Library System Board 2026 Budget at 1.5% levy increase for $40,415.10.

Motion Carried

St. Paul School Division re: Agreement

The CAO placed the St. Paul School Division Agreement on the table for discussion.

Council having discussed this item; it was moved by:

R-130723 **E. YAKEMCHUK**
That the St. Paul School Division Agreement, Resolution R-130563, be amended effective January 1, 2026, to $2,000 per month (facility) due to increasing utility costs and be renegotiated in June 2026.

Motion Carried

Bank Rec – October

The Bank Reconciliation report for the month ending October 2025 indicating a bank balance of $3,249,802.20 was presented for review and consideration.

Council having reviewed and discussed the October 2025 Bank Reconciliation report; it was moved by:

R-130724 **N. LAPASCHUK**
That the Bank Reconciliation report for the month ending October 2025, as presented, reviewed, and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

R-130725 **D. GULAYEC**
That the County of Two Hills invest $4,000.000 in Vison Credit Union.

Motion Carried

Road Licence Agreement

The CAO informed Council that a request to enter into an Undeveloped Right-of-Way License Agreement between the County of Two Hills and the owner of SW-15-57-12-W4 was submitted in person on December 12, 2025.

Council having discussed this item; it was moved by:

R-130726 **E. YAKEMCHUK**
That the County of Two Hills enter into an Undeveloped Right-of-Way License Agreement with the Owner of SW-15-57-12-W4.

Motion Carried

Natural Gas Utility 2026 Interim Budget

The 2026 Municipal Interim Budget was placed on the table at the December 11, 2026 Budget Meeting for discussion, having the CAO placing the 2026 Municipal Interim Budget on the table once again for review and consideration.

Council having discussed this item; it was moved by:

R-130727 **D. GULAYEC**
That the 2026 County of Two Hills Municipal Interim Budget be passed this 18th day of December 2025.

Motion Carried

Gas Utility Budget

The 2026 Natural Gas Utility Interim Budget was placed on the table at the December 11, 2026 Budget Meeting for discussion, having the CAO placing the 2026 Natural Gas Utility Interim Budget on the table once again for review and consideration.

Council having discussed this item; it was moved by:

R-130728 **N. LAPASCHUK**
That the 2026 County of Two Hills Natural Gas Utility Interim Budget be passed this 18th day of December 2025.

Motion Carried

R-130729 **D. GULAYEC**
That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Finance with all members in attendance – time 11:44 a.m.

Motion Carried

R-130730 **N. LAPASCHUK**
That the County of Two Hills revert back to their Regular Council Meeting – time 2:02 p.m.

Motion Carried

R- 130731 **D. GULAYEC**
That the Meeting be recessed – time 2:02 p.m.

Motion Carried

R- 130732 **E. YAKEMCHUK**
The meeting reconvened at 3:40 p.m. having all Councillors in attendance.

Motion Carried

Correspondence and Information Items

- Experienced New Cabinet to Deliver for Albertans.
- Additional Amendments to Election Legislation.

- **RMA:**
- Contact Newsletter – November 7, 2025.
- Contact Newsletter – November 14, 2025.
- Contact Newsletter – November 28, 2025.

- **Member Bulletins:**

- 2025-11-14 | Dental Sedation for Rural Residents.
- 2025-11-14 | Olds College Rural Planning Program Survey.
- 2025-11-14 | Rural Priorities in Bill 7: Water Amendment Act.
- 2025-11-27 | Application Period Now Open for Affordable Housing Partnership Program.
- 2025-11-27 | History of the Alberta Sheriffs Police Service.
- 2025-11-27 | Monthly Resolution Update – November 2025.
- 2025-11-27 | Bill 8 – Enabling Data Centre Developments.
- 2025-11-27 | Nuclear Engagement – Webinar and Extension.
- 2025-11-27 | Register for an Alberta Electoral Boundaries Commission Public Meeting.
- 2025-11-28 | RMA's Legislative Update: Weeks of November 17-21 and 23-28, 2025.
- 2025-12-05 | Expiring Resolution Update – November 2025.
- 2025-12-05 | RMA Fall 2025 Endorsed Resolutions.
- 2025-12-05 | Alberta Plastics Recycling Association Hosting Ag Plastics Recycling Webinar.
- 2025-12-05 | RMA's Legislative Update: Week of December 1 – 5.

The CAO placed a Shop that may be for lease within the Town of Two Hills, on the table for discussion and consideration.

Council having discussed this item: it was moved by:

R-130733 **T. BOETTCHER**
That Administration investigate a Shop lease within the Town of Two Hills and present the same at a future Council Meeting.

Motion Carried

Town of Two Hills Shop Lease

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-130734 **E. YAKEMCHUK**
That the Department Head Meeting be held on January 8, 2026 at 10:00 a.m. and Regular Council Meeting be held on a date to be determined at 10:00 a.m.

Motion Carried

R-130735 **D. GULAYEC**
That the meeting be adjourned at 4:16 p.m.

Motion Carried

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REEVE CAO