

**COUNTY OF TWO HILLS NO. 21 SPECIAL COUNCIL MEETING
September 11, 2025**

Meeting Called to Order	The Special County Council Meeting was called to order by Reeve, M. Phillips at 9:09 a.m. on Thursday, September 11, 2025.
Attendance	Present were: D. Gulayec M. Phillips D. Saskiw S. Dutrisac E. Yakemchuk S. Dary, CAO L. Ellingham, Executive Assistant
Agenda	The Agenda for the September 11, 2025 Special Council Meeting was presented for review and consideration. There being no additions; it was moved by:
R-130675	<u>D. GULAYEC</u> That the Agenda be approved as presented. Motion Carried
2025 RMA Fall Convention	The CAO presented Council correspondence from Lisa Klemp of the Government of Alberta, inviting Council to meet with the Honourable Minister Dan Williams, Minister of Municipal Affairs at the 2025 RMA Fall Convention. Council having discussed this item; it was moved by:
R-130676	<u>D. SASKIW</u> That the County of Two Hills meet with the Honourable Minister Dan Williams, Minister of Municipal Affairs at the 2025 RMA Fall Conference. Motion Carried
Appointment of Returning Officer & Substitute Returning Officer.	<i>The Local Authority Election Act (LAEA)</i> Appointment of Returning Officer and Substitute Returning Officer Section 13. 13(1) An elected authority may, by resolution, appoint a Returning Officer for the purposes of conducting elections under this Act. Council having discussed this item; it was moved by:
R-130677	<u>S. DUTRISAC</u> That the Council of the County of Two Hills appoint Cindy Kotelko, as the Returning Officer and Sally Dary, CAO, and Lola Ellingham as the Substitute Returning Officers for the 2025 Municipal Election. Motion Carried
Assessment Appeal re: County of St. Paul	The CAO placed an Assessment Appeal received on the table for discussion, noting the County has not had a need to bring a Board together for an appeal hearing. Noting as per Bylaw 2-2010 the County consulted with the County of St. Paul and with their approval requests that Crystal St. Arnault, County of St. Paul Taxation and Assessment Technician be appointed as Clerk of the Local Assessment Review Board. Council having discussed this item; it was moved by:
R-130678	<u>D. SASKIW</u> That the County of Two Hills appoint Crystal St. Arnault as Clerk of the Local Assessment Review Board. Motion Carried

R-130679

D. SASKIW

That the County of Two Hills appoint trained members from the County of St. Paul's Regional Assessment Review Board to hear an Assessment Appeal that is in the County of Two Hills.

Motion Carried

Peace
Officer/Bylaw
Enforcement

The CAO placed Peace Officer/Bylaw Enforcement on the table for discussion.

Council having discussed this item; it was moved by:

R- 130680

D. GULAYEC

That the County of Two Hills contact the Municipal District of Bonnyville regarding a Peace Officer contract.

Motion Carried

R-130681

E. YAKEMCHUK

That P. Veres, County of Two Hills Safety Coordinator, be authorized to attend Lac La Biche Bylaw Officer training for the purpose of becoming a certified Bylaw Enforcement Officer.

Motion Carried

2025 Fire Truck
Purchase

G. Pyle, Fire Coordinator entered the Council Chambers, introduced himself and provided an update.

E. Kozak, Agricultural Fieldman entered the Council Chambers.

The CAO placed the 2025 Fire Truck Purchase on the table for discussion.

Fire Coordinator, G. Pyle recommended that the County of Two Hills purchase three fire trucks for approximately \$200,000 for the County of Two Hills Fire Departments, as per 2025 Budget.

G. Pyle, Fire Coordinator left the Council Chambers.

E. Kozak, Agricultural Fieldman left the Council Chambers.

D. Gulayec, left the Council Chambers at 10:14 a.m.

Birds and Bees
Irrigation

The CAO placed the Birds and Bees Irrigation Project on the table for discussion, with Legal Counsel via phone.

Council advised that Legal Counsel be engaged to clarify the County's responsibilities. Council further discussed the importance of arranging a meeting with the affected landowners, contractors, and legal representatives to work toward a resolution.

Legal Counsel left the meeting via phone.

R-130682

S. DUTRISAC

That Administration engage Legal Counsel regarding Birds and Bees Irrigation Project items of concern.

Motion Carried

R-130683

E. YAKEMCHUK

That Administration arrange a meeting to engage with Council, Administration, landowners, contractors, and Legal Counsel regarding the Birds and Bees Irrigation Project concerns.

Motion Carried

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-130684 **D. SASKIW**
That the Regular Council meeting be Call of the Chair in the Council Chambers. and
the Department Head Meeting be held Thursday, October 2, 2025 in the Council
Chambers at 10:00 a.m.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved
by;

R-130685 **E. YAKEMCHUK**
That the Special Meeting be adjourned at 10:55 a.m.

Motion Carried

REEVE

CAO