

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
March 26, 2026**

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| Meeting Called to Order  | The County Council Meeting was called to order by Reeve, M. Phillips at 10:08 a.m. on Thursday, March 26, 2026.  |
| Attendance               | Present were:<br><br>M. Phillips<br>T. Boettcher<br>N. Lapaschuk<br>E. Yakemchuk<br><br>S. Dary, CAO<br>L. Ellingham, Executive Assistant<br><br>Absent was:<br>D. Gulayec   |
| Agenda                   | The Agenda for the March 26, 2026 Council Meeting was presented for review and consideration, having the following additions being presented: <ul style="list-style-type: none"><li>• Private Gravel Sales – PUB-GRV-3</li><li>• Private Gravel Sales- Industry – PUB-GRV-4</li><li>• Delegation: 11:30 a.m. – Dr. Satar</li><li>• Recreation Funding Policy</li><li>• Property Expansion</li><li>• Delegation: 1:30 p.m. – S. Chrapko</li></ul> |
| <b>R-130736</b>          | <b><u>N. LAPASCHUK</u></b><br>That the Agenda, inclusive of the additions, be approved as presented.<br><br>Motion Carried   |
| Previous Minutes         | The minutes of the February 26, 2026 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.  |
| <b>R-130737</b>          | <b><u>E. YAKEMCHUK</u></b><br>That the minutes of the February 26, 2026 Regular Council Meeting be approved as presented.<br><br>Motion Carried  |
| January 2026<br>Bank Rec | The Bank Reconciliation report for the month ending January 2026 indicating a bank balance of \$3,375,350.64 was presented for review and consideration.<br><br>Council having reviewed and discussed the January 2026, Bank Reconciliation report; it was moved by:   |
| <b>R-130738</b>          | <b><u>T. BOETTCHER</u></b><br>That the Bank Reconciliation report for the month ending January 2026, as presented, reviewed, and discussed by Council be approved, signed and incorporated into the minutes.<br><br>Motion Carried   |
| Mastercard               | Discussion took place regarding the use of the County MasterCard and the potential for each department and the landfill to have their own assigned card.<br><br>Council having discussed this item; it was moved by:   |
| <b>R-130739</b>          | <b><u>E. YAKEMCHUK</u></b><br>That Council approve the implementation of Directors or Supervisors from the Natural Gas Utility, Public Works Department, Agricultural Service Board and Regional Landfill be authorized to obtain a credit card, not to exceed \$15,000.00 each.<br><br>Motion Carried   |

W. Kuhn, Public Works Supervisor and S. Elkow, Shop Supervisor entered the Council Chambers

ICF- County of Vermillion

The County of Vermillion River reached out to discuss the current Rural Intermunicipal Collaboration Frameworks (ICF) Agreement. As part of the discussion revision to the MGA, Section 708.28 (1.1) which allows an Intermunicipal Collaboration Frameworks to not be required was discussed.

Council having discussed this item; it was moved by:

**R-130740**

**E. YAKEMCHUK**

That the County of Two Hills proceed with concluding the County of Vermillion River Intermunicipal Collaboration Framework agreement existing between the two municipalities, pursuant to Municipal Government Act, Section 708.28(1.1).

Motion Carried

**R-130742**

**N. LAPASCHUK**

That the County of Two Hills proceed with concluding the County of Minburn Intermunicipal Collaboration Framework agreement existing between the two municipalities, pursuant to Municipal Government Act, Section 708.28(1.1).

Motion Carried

**R-130743**

**T. BOETTCHER**

That the County of Two Hills proceed with concluding the County of Lamont Intermunicipal Collaboration Framework agreement existing between the two municipalities, pursuant to Municipal Government Act, Section 708.28(1.1).

Motion Carried

**R-130744**

**N. LAPASCHUK**

That the County of Two Hills proceed with concluding the County of St. Paul Intermunicipal Collaboration Framework agreement existing between the two municipalities, pursuant to Municipal Government Act, Section 708.28(1.1).

Motion Carried

**R-130745**

**E. YAKEMCHUK**

That the County of Two Hills proceed with concluding the Smoky Lake County Intermunicipal Collaboration Framework agreement existing between the two municipalities, pursuant to Municipal Government Act, Section 708.28(1.1).

Motion Carried

ICF – Town of Two Hills

This will advise that the County of Two Hills Council resolved, at their meeting on June 19, 2025, That the County of Two Hills request the Intermunicipal Collaboration Frameworks with the Town of Two Hills extended timeline prior to 2027.

Council having discussed this item; it was moved by:

**R-130746**

**N. LAPASCHUK**

That the County of Two Hills schedule a meeting in late October to undertake the five-year review and consideration of the Intermunicipal Collaboration Framework (ICF) between the Town of Two Hills and the County of Two Hills No. 21 as per section 708.32 (1).

Motion Carried

ICF- Village of Myrnam

The County of Two Hills resolved, at their meeting on June 19, 2025, That the County of Two Hills request the intermunicipal Collaboration Framework with the Village of Myrnam extended prior to 2027.

Council having discussed this item; it was moved by:

**R-130747**

**E. YAKEMCHUK**

That the County of Two Hills schedule a meeting in late October to undertake the five-year review and consideration of the Intermunicipal Collaboration Framework (ICF) between the Village of Myrnam and the County of Two Hills No. 21 as per section 708.32(1).

Motion Carried

Pathfinder Community  
Recreation & Cultural  
Centre

Pathfinder Community Recreation & Cultural Centre will be holding their annual fundraiser on Saturday March 28, 2026. Pathfinder Community Recreation & Cultural Centre is requesting a gravel donation for their Live and Silent auction. The CAO informed that a donation of two loads of gravel have been provided.

Council having discussed this item; it was accepted as information.

Derwent & District  
Agricultural Society

The County of Two Hills received correspondence from the Derwent & District Agricultural Society regarding the replacement of four 25-year-old furnaces. The matter was reviewed at the July 9, 2025 Special Council Meeting, at which time Council moved to donate \$5,800 to the Derwent & District Agricultural Society toward the furnace replacements.

Council having discussed this item; it was moved by:

**R-130748**

**E. YAKEMCHUK**

That the County of Two Hills approve the donation of \$5,800 to the Derwent & District Agricultural Society towards the replacement of four furnaces, as previously approved at the July 9, 2025 Special Council Meeting.

Motion Carried

Ukrainian Day 2026

The 2026 Ukrainian Day is to be held in Lamont, Alberta on August 16, 2026, from 9:30 a.m. – 4:00 p.m. at the Ukrainian Cultural Heritage Village

Council having discussed this item; it was moved by:

**R-130749**

**E. YAKEMCHUK**

That any Councillor who wishes to attend, along with the CAO, attend the 2026 Ukrainian Day to be held in Lamont, Alberta on August 16, 2026, from 9:30 a.m. – 4:00 p.m. at the Ukrainian Cultural Heritage Village.

Motion Carried

Hairy Hill Rodeo Re:  
Letter of Request

The Hairy Hill Rodeo Association is hosting its 36th Annual Hairy Hill Rodeo on July 3 and 4, 2026. The Association is requesting Council's consideration for the provision of one load of firewood for the duration of the rodeo, as well as the use of a County water truck to assist with grounds maintenance and dust control during the event.

Council having discussed this item; it was moved by:

**R-130750**

**N. LAPASCHUK**

That the County of Two Hills provide one load of firewood for the duration of the Hairy Hill Rodeo, as well as the use of a County water truck to assist with grounds maintenance and dust control during the event, on July 3 and 4, 2026.

Motion Carried

Hairy Hill Rodeo Re:  
Silent Auction

The Hairy Hill Rodeo Association is hosting their 36<sup>th</sup> Annual Hairy Hill Rodeo on July 3 and 4, 2026. A silent auction will be held during the event.

Council having discussed this item; it was moved by:

**R-130751**

**E. YAKEMCHUK**

That the County of Two Hills donate One 10 - cubic yard load of gravel, delivered within the County of Two Hills boundaries to Hairy Hill Rodeo Association Silent Auction, on July 3 or 4, 2026.

Motion Carried

2026 Strategic Plan

The CAO presented the County of Two Hills 2026 Strategic Plan to Council for review and discussion.

Council having discussed this item; it was moved by:

**R-130752**

**T. BOETTCHER**

That the 2026 Strategic Plan be postponed to a future Regular Council Meeting, with Administration amending as discussed.

Motion Carried

W. Kuhn, Public Works Supervisor and S. Elkow, Shop Supervisor entered the Council Chambers

2026 UFA and Co-operators Fuel Tender

Sealed tenders were received from UFA and Co-operators and presented to Council for review and consideration.

Council having discussed this item; it was moved by:

**R-130753**

**N. LAPASCHUK**

That the County of Two Hills award the fuel tender to Co-operators for a period of two years (including a termination clause), having an alternate user should there be a disruption of service.

Motion Carried

G. Buchanan, Planning and Development Director, entered the Council Chambers.

Road Closure and Sale – Pt. RR 140, Bylaw No. 3-2026

An application has been received to close and purchase that portion of Range Road 140 lying between NW-30-54-13-W4 and NE-25-54-14-W4, all on the east side of Watt Lake. The Applicant wishes to purchase and incorporate the land for security and farm operation purposes. An information package on the closure request and closure Bylaw, 3-2026, are attached. Notification of the request will be sent to adjoining owners and to the entities required to be notified as per the requirements of the MGA and Alberta Transportation and Economic Corridors.

Council having discussed this item; it was moved by:

**T. BOETTCHER**

That Council provide first reading to Bylaw No. 3 – 2026 and schedule the required Public Meeting for the May Council Meeting.

Motion Carried

Delegation – Dr. Satar

Dr. Satar and R. Rajoo entered the Council Chambers at 11:47 a.m.

**R-130754**

**N. LAPASCHUK**

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Finance with all members in attendance – time 11:49 a.m.

Motion Carried

L. Ellingham, Executive Assistant, left the Council Chambers.

**R-130755**

**N. LAPASCHUK**

That the County of Two Hills revert back to their Regular Open Public Council Meeting.

Motion Carried

The Dr. Recruitment program was placed on the table for discussion.

Council having discussed this item; it was moved by:

**R-130756**

**N. LAPASCHUK**

That the County of Two Hills approve \$25,000 for the Doctor Recruitment Budget, contingent upon receipt of a 2026 Business Plan.

Motion Carried

Dr. Satar and R. Rajoo thanked Council for their time and left the Council Chambers.

**R-130757**

**D. GULAYEC**

That the meeting be recessed – time 1:03 p.m.

Motion Carried

**R-130758**

**T. BOETTCHER**

The meeting reconvened – time 1:15 p.m. having all Councillors in attendance.

Motion Carried

L. Ellingham, Executive Assistant, entered the Council Chambers.

Dust Control Policy –  
PUB-DUS-1

The Public Works Department informed Administration of the current Dust Control Policy PUB-DUS-1 for review and consideration.

Council having discussed this item; it was moved by:

**R-130759**

**T. BOETTCHER**

That the County of Two Hills Dust Control Policy be amended as presented, effective March 26, 2026.

Motion Carried

Delegation –  
S. Chrapko

S. Chrapko entered the Council Chambers at 1:44 p.m.

C. Burnes entered the Council Chambers via telephone at 1:46 p.m.

G. Buchanan, Planning and Development entered the Council Chambers at 1:55 p.m.

S. Chrapko updated Council on the current status of the irrigation project.

S. Chrapko thanked Council for their time and left the Council Chambers.

C. Burnes left the Council Chambers via telephone.

Council having discussed this item; it was moved by:

**R-130760**

**T. BOETTCHER**

That the owner of Birds and Bees be requested to hold a Public Meeting regarding the Scope of Phase 2.

Motion Carried

The Delegation from the Hamlet of Kaleland was unable to have a presentation for Council.

Private Gravel Sales  
Policy

The Public Works Department informed Administration of the current Private Gravel Sales Policy - PUB-GRV-3.

Council having discussed this item; it was moved by:

**R-130760**

**E. YAKEMCHUK**

That the County of Two Hills Private Gravel Sales Policy - PUB-GRV-3 be approved as information.

Motion Carried

Private Gravel Sales -  
Industry Policy

The Public Works Department informed Administration of the current Private Gravel Sales – Industry Policy - PUB-GRV-4.

Council having discussed this item; it was moved by:

**R-130761**

**E. YAKEMCHUK**

That the County of Two Hills Private Gravel Sales – Industry Policy - PUB-GRV-4 be approved as information

Motion Carried

Recreation Funding

Discussion took place on the Distribution of Recreation Funds ADM-REC-1.

Council having discussed this item; it was accepted as information.

Property Expansion

Discussion took place regarding property expansion. Council discussed potential impacts, including costs and insurance considerations, noting recent increases in insurance rates.

Council having discussed this item; it was moved by:

**R-130762**

**E. YAKEMCHUK**

That Administration investigate insurance rates due to the increase and report back to Council.

Motion Carried

### **Correspondence & Information Items**

➤ ATCO – Electrical Distribution System – 2025 Franchise Report

- RMA Contact Newsletter:

- 2026-02-13 | RMA Releases Water Amendment Act Member Resource.

- Member Bulletins:

- 2026-02-20 | Spring 2026 Emergent Resolution Deadline is March 16
  - 2026-02-20 | Upcoming Budget 2026 Release
  - 2026-02-27 | RMA Assigns Statuses to Seven Fall 2025 Resolutions
  - 2026-02-27 | Monthly Resolution Update – February 2026
  - 2026-02-27 | RMA’s Legislative Update: Week of February 23 – 27
  - 2026-02-27 | Government of Alberta Introduces Bill 15
  - 2026-02-27 | Alberta Budget 2026-2027: RMA Initial Analysis
  - 2026-03-06 | New Incentive Program to Support Critical Minerals
  - 2026-03-06 | Government Releases Wildfire Mitigation Strategy
  - 2026-03-06 | Resolutions for the RMA 2026 Spring Convention Now Available

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-130763**

**N. LAPASCHUK**

That the meeting be adjourned at 3:50 p.m.

Motion Carried