

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
April 23, 2026**

Meeting Called to Order

The County Council Meeting was called to order by Reeve, M. Phillips at 11:03 a.m. on Thursday, April 23, 2026.

Attendance

Present were:

M. Phillips  
T. Boettcher  
N. Lapaschuk  
E. Yakemchuk

S. Dary, CAO  
L. Ellingham, Executive Assistant  
S. Rajoo, Two Hills Chronicle

Absent was:

D. Gulayec

Agenda

The Agenda for the April 23, 2026 Council Meeting was presented for review and consideration, having the following additions being presented:

- Audit Tendering
- Public Works Resolutions

**R-130802**

**E. YAKEMCHUK**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes

The minutes of the March 26, 2026 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, M. Phillips asked for adoption.

**R-130803**

**T. BOETTCHER**

That the minutes of the March 26, 2026 Regular Council Meeting be approved as presented.

Motion Carried

February 2026  
Bank Rec

The Bank Reconciliation report for the month ending February 2026 indicating a bank balance of \$1,629,203.17 was presented for review and consideration.

Council having reviewed and discussed the February 2026, Bank Reconciliation report; it was moved by:

**R-130804**

**E. YAKEMCHUK**

That the Bank Reconciliation report for the month ending February 2026, as presented, reviewed, and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

March 2026  
Bank Rec

The Bank Reconciliation report for the month ending March 2026 indicating a bank balance of \$3,976,226.77 was presented for review and consideration.

Council having reviewed and discussed the March 2026, Bank Reconciliation report; it was moved by:

**R-130805**

**E. YAKEMCHUK**

That the Bank Reconciliation report for the month ending March 2026, as presented, reviewed, and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Seniors Week The CAO informed Council that Seniors' Week will take place June 1–7, 2026.

Council having discussed this item; it was moved by:

**R-130806**

**E. YAKEMCHUK**

That the County of Two Hills proclaim June 1 – 7, 2026 as Seniors Week.

Motion Carried

CLGM Conference

The CAO informed Council that the Mountain Refresher/ Municipal Administration Leadership Workshop is being hosted in Kananaskis, Alberta on May 12-15, 2026, as per Conference, Seminar and Workshop Attendance Policy ADM-CON-6.

Council having discussed this item; it was moved by:

**R-130807**

**N. LAPASCHUK**

That the CAO and appointed staff be authorized to attend the Municipal Administration Leadership Workshop in Kananaskis, Alberta on way 12 to 15, 2026, as per Conference, Seminar and Workshop Attendance Policy ADM-CON-6.

Motion Carried

Credit Card Policy

The CAO placed the County credit card policy on the table for discussion, informing Council that a County credit card shall be available to all managers and designated staff for County business use, at the discretion of the County Council. Upon issuing the charge credit card to the authorized individual a cardholder acknowledgement and responsibilities agreement must be signed.

Council having discussed this item; it was moved by:

**R-130808**

**T. BOETTCHER**

That the County of Two Hills approve the Credit Card Policy ADM-CON-1 as presented and amended this 23<sup>rd</sup> day of April. 2026.

Motion Carried

Delegation: 11:30 a.m.  
Birds and Bees

S. Chrapko, V. Chrapko, C. Chrapko, C. Burns, L. Boychuk, and D. Makowecki, entered the Council Chambers at 11:36 a.m.

G. Buchanan, Planning and Development, entered the Council Chambers.

Discussion took place on Phase 2 of the Irrigation project, noting a public meeting was held in regard to the irrigation project.

S. Chrapko, V. Chrapko, C. Chrapko, C. Burns, L. Boychuk, and D. Makowecki, thanked Council for their time and left the Council Chambers at 12:25 p.m.

G. Buchanan, Planning and Development, left the Council Chambers.

**R-130809**

**T. BOETTCHER**

That the meeting be recessed – time 12:25 p.m.

Motion Carried

**R-130810**

**E. YAKEMCHUK**

The meeting reconvened – time 1:26 p.m. having all Councillors in attendance.

Motion Carried

G. Buchanan, Planning and Development, entered the Council Chambers

Birds and Bees

Council discussed the Birds and Bees Irrigation Project regarding the proposed application for an above-ground Phase 2 pipeline.

Council having discussed this item; it was moved by:

**R-130811**

**T. BOETTCHER**

That further to the agreement signed between the County of Two Hills and Birds and Bees of May 9, 2024, the County of Two Hills will allow a variance to the condition listed third in the agreement, in that Birds and Bees can submit a development permit application for Phase 2 of the proposed irrigation pipeline that provides for the proposed irrigation pipe being placed within the County's road rights of way being installed as either a buried pipeline or a surface pipeline; and, that once a development permit application is submitted to the County and deemed complete by the County, a copy of the complete development application, along with any attachments (technical studies, diagrams, maps, etc.), shall be circulated to each owner whose land is adjacent to the route of the complete pipeline project, both phases 1 and 2, who will have 21 days to review and provide comments to the County on the proposal; and, all comments received shall be included in the development permit application review package sent to the County's Municipal Planning Commission.

Motion Carried

Bylaw No. 6-2026

G. Buchanan informed Council that a request has been received from the owners of Lot 1, Plan 992 6313 and NE-1-53-10-W4 to cancel Plan 992 6313 and consolidate Lot 1 into NE-1-53-10-W4. Lot 1 is a 1.4 ha (3.46 acre) residential parcel, created in 1999, containing an older dwelling, private onsite utility services, and a small accessory building. NE-1-53-10-W4 is an agricultural parcel containing a dwelling, shop, barn, private onsite utility services, and corrals. Both parcels are accessed from Range Road 100.

There is common ownership between the parcels, all owners have consented to the consolidation, and there are no outstanding taxes. The owners have also submitted a development permit application to replace the existing dwelling on Lot 1.

Under Section 658 of the Municipal Government Act, Council may cancel a plan by bylaw. Bylaw No. 6-2026 has been prepared and does not require advertisement or a public hearing. It may be approved at one meeting with unanimous consent; otherwise, it will be brought forward at the May 6, 2026 Council meeting.

Council having discussed Bylaw No. 06-2026; it was moved by:

**R-130812**

**N. LAPASCHUK**

That Bylaw No. 06-2026 be given first reading this 23rd day of April, 2026.

Motion Carried

**R-130813**

**T. BOETTCHER**

That Bylaw No. 06-2026 be given second reading this 23rd day of April, 2026.

Motion Carried

**R-130814**

**E. YAKEMCHUK**

That authority to proceed with third and final reading of Bylaw No. 06-2026 be given this 23rd day of April, 2026.

Motion Carried

**R-1307815**

**N. LAPASCHUK**

That Bylaw No. 06-2026 be given third and final reading this 23rd day of April, 2026.

Motion Carried

G. Buchanan, Planning and Development, left the Council Chambers.

H. Knowles, Taxation Clerk, entered the Council Chambers.

Request for Invoice  
Reimbursement

The CAO informed that as discussed at the April 14, 2026 Special Council Meeting, Administration informed that Invoice No. 48566 is requested to be written off.

Council having discussed this item; it was moved by:

**R-130816**

**E. YAKEMCHUK**

That the County of Two Hills forgive penalties in the amount of \$288.99 for Roll Numbers 281400, 281500, and 218700, provided payment is made in full on all outstanding balances.

Motion Carried

H. Knowles, Taxation Clerk, left the Council Chambers.

E. Esak entered the Council Chambers at 2:11 p.m.

Delegation: NE-16-57-  
14-W4

E. Esak informed Council of a request for compensation in the amount of \$33,700 from the County, representing a total of five years of rock picking, including compensation for crop loss.

Council having discussed this item; it was moved by:

**R-130817**

**N. LAPASCHUK**

That the County of Two Hills investigate the gravel contract on NE-16-57-14-W4 and report back to a future Council meeting.

Motion Carried

E. Esak, thanked Council for their time and left the Council Chambers at 2:46 p.m.

Pruth Hall

The CAO informed the Council that the County has received correspondence from Pruth Hall requesting recreation grant funding for Pruth Hall. The letter states that Pruth Hall has not received grant funding since 2021, while other facilities within the County have received support. The request asks Council to consider grant funding for Pruth Hall, including grant funding for the years 2022–2025.

The Council having discussed this item; it was moved by:

**R-130818**

**T. BOETTCHER**

That the correspondence received by Pruth Hall regarding recreation grant funding be accepted as information as per the Distribution of Recreation Funds policy, ADM-REC-1.

Motion Carried

**R-130819**

Public Works  
Resolutions

**E. YAKEMCHUK**

That the County of Two Hills engage Bridgeman for Bridge File 75288 and 75018 for TWP Road 562 east of Range Road 151

Motion Carried

Audit Tendering

The CAO informed Council that Pursuant to Section 280(1) of the Municipal Government Act, each Council must appoint one or more Auditors for the municipality.

The Council having discussed this item; it was moved by:

**R-130820**

**E. YAKEMCHUK**

That the County of Two Hills tender for Auditing Services for the 2027 fiscal year.

Motion Carried

**R-130821**

Closed Session

**E. YAKEMCHUK**

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Finance with all members in attendance – time 2:27 p.m.

Motion Carried

L. Ellingham, Executive Assistant, and S. Rajoo, Two Hills Chronicle left the Council Chambers.

**R-130822**

**E. YAKEMCHUK**

That the County of Two Hills revert back to their Regular Council Meeting – time 3:47 p.m.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-130823**

**T. BOETTCHER**

That the meeting be adjourned at 3:48 p.m.

Motion Carried

---

REEVE

---

CAO