

**COUNTY OF TWO HILLS NO. 21 SPECIAL COUNCIL MEETING
May 6, 2026**

Meeting Called to Order	The Special County Council Meeting was called to order by Reeve, M. Phillips at 9:59 a.m. on Wednesday, May 6, 2026.
Attendance	Present were: M. Phillips T. Boettcher N. Lapaschuk E. Yakemchuk S. Dary, CAO L. Ellingham, Executive Assistant Absent was: D. Gulayec
Agenda	The waiver of the Special Council Meeting notice was presented and signed by all Councillors in attendance. The Agenda for the May 6, 2026 Special Council Meeting was presented for review and consideration, having the following listed additions being presented. <ul style="list-style-type: none">• Correspondence• Submission on Watt Road Closure• Alberta Capital Finance Authority – Bylaw No. 3-2009• Petty Cash – ADM-PET-1• Employee Retirement/Resignation – ADM-PER-22• Privacy Management Program – ADM-PMP-1• Myrnam Agricultural Society• Public Works Gravel Maps• In-Closed Session
R- 130824	<u>N. LAPASCHUK</u> That the Agenda, inclusive of the additions, be approved as presented. Motion Carried
R-130825	<u>E. YAKEMCHUK</u> That the meeting be recessed for the Public Hearing Bylaw No. 3-2026 at 10:02 a.m. Motion Carried
R-130826	<u>N. LAPASCHUK</u> The meeting reconvened at 10:56 a.m., having all Councillors in attendance. Motion Carried
Myrnam School	L. Wagher, P. Phillips, K. Trach, H. Campbell, J. Drinkwater, B. Semeniuk, J. Klassen, G. Osinchuk, and K. Kacey entered the Council Chambers. Grade 5 and 6 students from Myrnam School attended the Council meeting to present their proposed bylaws to Council for review and consideration. Council provided an overview of the County of Two Hills bylaws and procedures. Council thanked the students for their presentation. L. Wagher, P. Phillips, K. Trach, H. Campbell, J. Drinkwater, B. Semeniuk, J. Klassen, G. Osinchuk, and K. Kacey thanked Council for their time and left the Council Chambers
Road Oil Reimbursement Request	At the Public Works Committee Meeting on November 12, 2025, it was discussed that the landowner on NW-27-53-8-W4 has contacted the Public Works Department requesting reimbursement for cleaning road oil off his equipment after traveling on Range Road 83. The landowner is requesting \$1,020.40 to cover the cost of work contracted to Bump Energy Services. The landowner indicated that this matter was brought to the Public Works Supervisor in years prior, and it was advised at the time to submit a bill for the work.

At the Public Works Committee Meeting on November 12, 2025, it was resolved, that the road oil cleanup reimbursement request on Range Road 83 be accepted as information.

Council having discussed this item; it was moved by:

R-130827

D. GULAYEC

That the County of Two Hills approve reimbursement to the landowner of NW-27-53-8-W4 in the amount of \$1,020.40 for costs incurred for road oil cleanup services completed by Bump Energy Services.

Motion Carried

R-130828

E. YAKEMCHUK

That the meeting be recessed – time 12:00 p.m.

Motion Carried

R-130829

E. YAKEMCHUK

The meeting reconvened – time 1:05 p.m. having all Councillors in attendance.

Motion Carried

Gravel Map
re: 2026 Season

The CAO presented Council the updated Public Works 2026 Gravelling Map for review and consideration.

Council having discussed this item; it was moved by:

R-130830

T. BOETTCHER

That the Public Works 2026 Gravelling Map be approved as presented this 6th day of May, 2026.

Motion Carried

Two Hills Signs and
Graphics

The County has received correspondence from Two Hills Signs and Graphics and Business Centre advising Council that the Two Hills Agricultural Society has entered into a partnership with Two Hills Signs and Graphics and Business Centre for “The Arena Project.” This initiative will take place over the next three years and provides local businesses with the opportunity to advertise on arena boards in support of the installation of a new sign at the Two Hills Arena.

Council having discussed this item; it was moved by:

R-130831

E. YAKEMCHUK

That the County of Two Hills enter into a partnership with Two Hills Signs and Graphics and the Two Hills Agricultural Society to proceed with advertising on a 36” x 38” arena board at the Two Hills Arena for a one-year term.

Motion Carried

2026 Fire Training
Program

The CAO presented correspondence received by Alberta Municipal Affairs regarding the 2026 Fire Training Program, informing Council that the County of Two Hills No. 21 has been approved for a grant of \$5,806.

Alberta Capital
Finance Authority

The CAO provided Council with an update advising that the Alberta Capital Finance Authority – Bylaw No. 03-2009 has now been completed.

Watt Road Closure

The CAO presented the Submission on Watt Road Closure as information.

Petty Cash – ADM-
PET-1

The CAO presented policy Petty Cash ADM-PET-1, having Administration recommending the said policy be amended.

Council having discussed this item; it was moved by:

R-130832

N. LAPASCHUK

That the policy Petty Cash ADM-PET-1, be amended this 6th day of May 2026.

Motion Carried

Employee Retirement/
Resignation – ADM-
PER-22

The CAO presented policy Employee Retirement/Resignation ADM-PER-22, having Administration recommending the said policy be amended.

Council having discussed this item; it was moved by:

R-130833

T. BOETTCHER

That the policy Employee Retirement/Resignation ADM-PER-22, be amended this 6th day of May 2026.

Motion Carried

Privacy Management
Program – ADM-
PMP-1

The CAO presented policy Privacy Management Program ADM-PMP-1, having Administration recommending the said policy be amended.

Council having discussed this item; it was moved by:

R-130834

N. LAPASCHUK

That the policy Privacy Management Program ADM-PMP-1, be amended this 6th day of May 2026.

Motion Carried

Myrnam Agricultural
Society

The CAO presented the request for the use of the County loader for ice removal for Myrnam Agricultural Society.

Council having discussed this item; it was moved by:

R-130835

T. BOETTCHER

That the County of Two Hills donate the use of the County loader to the Myrnam Agricultural Society, with the condition that the equipment shall only be operated by the County of Two Hills Beauvallon Operator.

Motion Carried

Gravel Map
re: 2026 Season

The CAO presented Council the updated Public Works 2026 Gravelling Map for review and consideration.

Council having discussed this item; it was moved by:

R-130836

E. YAKEMCHUK

That the Public Works 2026 Gravelling Map be approved as presented this 6th day of May, 2026.

Motion Carried

R-130837

N. LAPASCHUK

That the meeting be recessed – time 1:32 p.m.

Motion Carried

R-130838

T. BOETTCHER

The meeting reconvened – time 4:25 p.m. having M. Phillips, T. Boettcher, N. Lapaschuk, E. Yakemchuk were in attendance.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-130839

N. LAPASCHUK

That the Special Meeting be adjourned at 4:26 p.m.

Motion Carried

REEVE

CAO