COUNTY OF TWO HILLS NO. 21 SPECIAL COUNCIL MEETING
October 1, 2026

Meeting Called to Order

The Special County Council Meeting was called to order by Reeve, M. Phillips at 11:35 a.m. on Thursday October 1, 2026.

Attendance

Present were:

D. Gulayec
M. Phillips
T. Boettcher
N. Lapaschuk
E. Yakemchuk
E. Kozak, Interim CAO
T. Alexopoulos, Recording Secretary

Agenda

The waiver of the Special Council Meeting notice was presented and signed by all Councillors in attendance.

The Agenda for the October 1, 2026 Special Council Meeting was presented for review and consideration, having no additions being presented:

R-130862

N. LAPASCHUK
That the Agenda, be approved as presented.

Motion Carried

CAO Retirement

County Council wishes to announce that CAO, Sally Dary's last day of employment with the County was September 30, 2026 and the acting Interim CAO at this time is Elden Kozak. Council wishes to extend its sincere appreciation for Sally's many valued years of service to the County. Council will now be undertaking the process to identify and retain the next CAO for the County.

Council having discussed this item; it was moved by:

R-130863

D. GULAYEC
That the County of Two Hills Council appoint E. Kozak as acting Interim Chief Administrative Officer to the County of Two Hills, effective October 1, 2026.

Motion Carried

G. Buchannan, Planning and Development Officer, entered the Council Chambers at 11:39 a.m.

Subdivision 26
S 87, NE-24-55
-12-W4

Council reviewed engaging the services proposed by Bar Engineering to review the Storm Water Management Plan (SWMP) prepared by Allnorth's for subdivision application 26-S-87, NE-24-55-12-W4 at a cost of $3,850.00 + GST.

Council having discussed this item; it was moved by:

R-130864

T. BOETTCHER
That the County of Two Hills does not engage the services of Bar Engineering and that Allnorth's Storm Water Management Plan (SWMP) be referred directly to Alberta Government for their review and approval.

Motion Carried

G. Buchannan, Planning and Development Officer, left the Council Chambers.

Alberta Community Partnership

The Reeve presented the Alberta Community Partnership (ACP) - Regional Transportation Network Plan from MPE. The primary focus of project is to ensure we are positioned to address future operational and infrastructure requirements through the development of a regional transportation network plan. A sustainable and functional road network and bridges is essential for long term municipal viability, economic growth, and attracting investment. The project is estimated to cost $166,667.00 (90%/10% cost share) which will facilitate the partnership between The County of Two Hills, the Town of Two Hills and the Village of Myrnam.

Council having discussed this item; it was moved by:

N. LAPASCHUK

R-130865 That the County of Two Hills apply for the Alberta Community Partnership (ACP) – Regional Transportation Network Plan.

Motion Carried

C. McRae, Director of Corporate Services, entered the Council Chambers at 11:42 a.m.

Bylaw No. 9-2026

C. McRae informed Council that the tax deadline of October 31, 2026 and October 31, 2027 both fall on a weekend, and to consider the deadline to be the following business day (i.e. Monday) with the 10% (percent) per annum being added on the subsequent business day (i.e. Tuesday).

Council having discussed Bylaw No. 9-2026; it was moved by:

T. BOETTCHER

R-130866 That Bylaw No. 9-2026 be given first reading this 1st day of October, 2026.

Motion Carried

E. YAKEMCHUK

R-130867 That Bylaw No. 9-2026 be given second reading this 1st day of October, 2026.

Motion Carried

D. GULAYEC

R-130868 That authority to proceed with third and final reading of Bylaw No. 9-2026 be given this 1st day of October, 2026.

Motion Carried

RMA Convention

The Reeve presented the RMA Convention for discussion.

Council having discussed this item, it was accepted as information.

Lakeland HR Solutions

The Reeve presented Lakeland HR Solutions for engaging services for a Chief Administrative Officer (CAO) position and an Interim Chief Administrative Officer (CAO) position.

Council having discussed this item; it was moved by:

T. BOETTCHER

R-130869 That the County of Two Hills contact Lakeland HR Solutions requesting engagement regarding the Chief Administrative Officer (CAO) position and the Interim Chief Administrative Officer (CAO) position.

Motion Carried

Uncollectable Gas Charges

The County of Two Hills Municipal Utilities, being Gas Charges and Penalties, is requesting authorization to have the uncollectable Municipal Gas

and Penalties

Charges and Penalties in arrears be moved to the tax roll for the following properties, being: Plan 1743EO; Block 1: Lots 12-16 in the amount of $1,851.94, Plan 1743EO; Block 1; Lot 18 in the amount of $596.14, Plan 1743EO; Block 1; Lots 1-9, 11, 20, 21 in the amount of $828.82, Plan 1743EO; Block B 1; Lot 1-9, 11, 20 ,21 in the amount of $693.95, Plan P1743EO; Block R in the amount of $1,966.07.

Council having discussed this item; it was moved by:

R-130870

D. GULAYEC
That the uncollectable Municipal Utility Accounts for Plan 1743EO; Block 1: Lots 12-16 in the amount of $1,851.94, Plan 1743EO; Block 1; Lot 18 in the amount of $596.14, Plan 1743EO; Block 1; Lots 1-9, 11, 20, 21 in the amount of $828.82, Plan 1743EO; Block B 1; Lot 1-9, 11, 20 ,21 in the amount of $693.95, Plan P1743EO; Block R in the amount of $1,966.07, for the total amount of $5,936.92 (balances as of October 1, 2026) be moved to the tax roll as per Section 533(1) of the *Municipal Government Act.*

Motion Carried

Gravel Updates
-Contract Haulers

The Interim CAO informed Council that the Gravel Haul rate compensation be increased to reflect the current fuel prices as rates have increased from the July 8, 2026 Committee meeting.

Council having discussed this item; it was moved by:

R-130871

E. YAKEMCHUK
That Council approve the County of Two Hills Gravel Haul rates by increasing the fuel rate compensation grid by $1.05 per each $0.10 per litre increment effective September 1, 2026. Fuel compensation rates as attached Schedule "A".

Motion Carried

Smoky Lake County – Collaboration on Agricultural Disaster Advocacy

The Reeve presented correspondence received from Smoky Lake County regarding Collaboration on Agricultural Disaster Advocacy. The purpose of the letter would be an opportunity for a joint municipal initiative among municipalities that have declared, or are considering declaring, an agricultural disaster to advocate collaboratively to all levels of government and relevant agricultural organizations for timely, practical, and accessible support for producers impacted by the widespread and prolonged excessive moisture event.

Council having discussed this item; it was moved by:

R-130872

N. LAPASCHUK
That the County of Two Hills Council resolved to send a letter of support to Smoky Lake County regarding collaboration on agricultural disaster advocacy, noting that the County of Two Hills is in favour of the proposed regional resolution.

Motion Carried

R-130873

E. YAKEMCHUK
That the County of Two Hills meet in closed-session as per Section 197(2) of the Municipal Government Act and Sections 20 of the Access to Information Act. -re: Personnel with all members in attendance - time 12:07 p.m.

Motion Carried

T. Alexopoulos, Recording Secretary, left the Council Chambers – time 12:07 p.m.

R-130874

N. LAPASCHUK
That the County of Two Hills revert back to their Special Council Meeting – time 12:20 p.m.

Motion Carried

Next Meeting Date

Discussion took place on the next meeting date; it was moved by:

N. LAPASCHUK

R-130875 That the Organizational Meeting be held on Wednesday, October 28th, 2026 in the Council Chambers at 10:00 a.m. and the Regular Council Meeting to follow immediately after.

Motion Carried

Department Head Meeting Date

Discussion took place on the next Department Heads Meeting date; it was moved by:

T. BOETTCHER

R-130876 That the Department Heads Meeting be held on Thursday, November 12, 2026 in the Council Chambers at 10:00 a.m.

Motion Carried

Regular Council Meeting Date

Discussion took place on the next Regular Council Meeting date; it was moved by:

E. YAKEMCHUK

R-130877 That the Regular Council Meeting be held on Thursday, November 17, 2026 in the Council Chambers at 10:00 a.m.

Motion Carried

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

N. LAPASCHUK

R-130878 That the Special Meeting be adjourned at 12:25 p.m.

Motion Carried

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REEVE INTERIM CAO